



HILLTOWN TOWNSHIP

13 West Creamery Road
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Hilltown, PA 18927
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www.hilltown.org

Plot Plans, Property History and Parcel Files

Most township records are public information, and will be made available to you for inspection in accordance with the requirements of, and as outlined in, Hilltown Township Board of Supervisors [Resolution 2008-16](#).

Hilltown Township maintains 'Property Files' for each property in the township.

These files *may* include (**or may not**):

- Plot Plans,
- Construction drawings for buildings, additions and/or alterations,
- Records of past citations and prosecutions,
- General correspondence,
- Permits, approvals and other miscellaneous information that Hilltown has received from other governmental agencies (septic permits, DEP citations, earth disturbance approvals, etc.), and
- Other such records that the township may have come in possession of.

The presence, or lack of, any records in the township files neither confirms nor rules out the existence of a particular record/approval; the file simple contains the information the township is in possession of.

Some files are very thick,- some are virtually empty. The amount of information is available is dependent upon the amount of interaction the township has had with the property.

In general, property files shall be available for inspection, retrieval, and duplication at the Municipal Building during the established business hours of 8:00AM to 4:30PM with the exception of weekends and holidays.

If you wish to review a particular property file, please complete a [Request to Review Records](#) form and submit it to the township clerk at the front desk of the administration office, or contact the Township Clerk at extension 209.