



**HILLTOWN TOWNSHIP
UTILITY CONSTRUCTION APPLICATION FOR TOWNSHIP ROAD
OCCUPANCY PERMIT**

Date: _____

Route Number, Road or Street (Where work is to be done): _____

Name of Applicant: _____

Address of Applicant: _____

Phone Number/Contact Name of Applicant: _____

Applicant is seeking permission to _____

General:

Approximate date when work will commence: _____

Approximate date when work will be completed: _____

The road surface is improved to a width of _____ (Feet)

Distance from center of line to roadway to gutter/ditch _____ (Feet)

Distance from centerline of road to right-of-way line: _____ (Feet)

Poles and Towers:

Number of poles to be erected: _____

Nearest distance from center of road to structure: _____ (Feet)

Distance of proposed work along the road: _____ (Feet)

Pipe Lines and Conduits:

The improved surface of the road (will) or (will not) be opened: _____

Approximate area of openings in improved surface: _____ (Sq. Yds.)

Approximate area of openings on unimproved part: _____ (Sq. Yds.)

Length of trench along the road: _____ (Feet)

Depth of trench below surface: _____ (Inches)

Signature of Authorized Representative
for Applicant: _____ Date: _____

**SEE REVERSE FOR GENERAL INSTRUCTIONS/FEE & ESCROW
INFORMATION**

GENERAL INSTRUCTIONS

Any work performed within the right-of-way of a Township road requires submission of three (3) copies of this form along with three (3) copies of a sketch showing the location and details of proposed work.

Any work performed on a Township road over, under, or within the limits of a limited access State highway requires a State permit from PennDot.

The prescribed permit fee according to the adopted Fee Schedule Resolution in effect at the time of submission, along with the required escrow, shall accompany the application and sketch.

****PLEASE NOTE THAT THE ESTIMATE FOR THE ESCROW INCLUDES ASPHALT BASE (TRENCH) AND OVERLAY PLUS INCIDENTALS (SEAM SEAL, TRAFFIC CONTROL, ETC.) TO GUARANTEE CARTWAY/RIGHT-OF-WAY RESTORATION WHERE APPLICABLE.**

TO BE COMPLETED BY TOWNSHIP

Date Application Received: _____

Permit Filing Fee/Check Number: _____

Escrow Paid/Check Number: _____

Township Escrow Account Number: _____

Received By: _____

Permit approved by _____
Director of Public Works, Hilltown Township

Date approved: _____

X. ROAD OCCUPANCY PERMITS

- | | FEE |
|---|------------|
| A. All vehicular entrances onto proposed or existing Township roads | \$ 50.00 |
| B. Road Occupancy – Utility Construction | \$150.00 |

*Plus \$2,500.00 escrow for utility crossings (perpendicular to centerline); or \$1,500.00 escrow plus \$100.00 per linear foot for trenches parallel to centerline.

*Note: Estimate for the escrow includes asphalt base (trench) and overlay plus incidentals (seam seal, traffic control, etc.) to guarantee cartway/right-of-way restoration where applicable. Escrow does not include trench excavation, backfill, or other costs related to utility construction.

