



**HILLTOWN TOWNSHIP**  
13 West Creamery Road  
P.O. Box 260  
Hilltown, PA 18927  
(215) 453-6000 Fax: (215) 453-1024

**APPLICATION FOR USE OF HILLTOWN TOWNSHIP MUNICIPAL  
BUILDING MEETING ROOM**

Please Print

**Name of Organization:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Applicant understands and agrees to the following:**

- This permission incorporates all Addendum Regulations. (see reverse side)
- Applicant, its representatives and/or successors shall indemnify the Township, and hold it harmless from all liability, loss and costs, including attorney's fees resulting from the permission granted under this permit.

Description of Event: \_\_\_\_\_  
\_\_\_\_\_

Date (s) of Event: \_\_\_\_\_

Time (s) of Event: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Township Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICATION FOR USE ADDENDUM REGULATIONS**

1. Alcohol, malt beverages, drugs and other contraband is forbidden on all Township-owned properties or facilities.
2. The Application for Use must be executed at least seventy-two (72) hours prior to use.
3. Reservations are issued and on a first come, first serve basis, with all Township business taking precedence over other groups or individuals.
4. All organizations and individuals may obtain any keys required for use of a Township-owned property or facility twenty-four (24) hours prior to such use.
5. All organizations and individuals must return any keys obtained for use of a Township-owned property or facility within twenty-four (24) hours following such use.
6. All organizations and individuals must remove all garbage generated from the use of a Township-owned property or facility.
7. All organizations and individuals must report all damage that occurred during the use of a Township-owned property or facility within twenty-four (24) hours following such use.
8. All correspondence and/or telephone calls regarding the use of Township-owned property or facility must be addressed to the Township Manager.