

Hilltown Township Board of Supervisors  
Worksession Budget Meeting  
Thursday, October 12, 2017  
4:30 P.M.

1. Meeting called to order: Time \_\_\_\_\_ PM  
JBM \_\_\_\_\_ KBB \_\_\_\_\_ JCG \_\_\_\_\_ LEL \_\_\_\_\_ ME \_\_\_\_\_ CEE \_\_\_\_\_
2. Public Comment on Agenda Items Only.
3. Year 2018 Proposed Budget- Discussion/Questions/Comments
4. Public Comment
5. Supervisor's Comments
6. Press Conference
7. Adjournment: Time \_\_\_\_\_ PM

## HILLTOWN TOWNSHIP PUBLIC COMMENT RULES

All Hilltown residents are encouraged to make comments to the Board of Supervisors. An individual has several opportunities to comment:

- Public Comment on Agenda Items Only (2 ½ minutes per individual).
- Immediately following any presentation and before possible Board action (2 ½ minutes per individual) -“Public Comment” (5 minutes per individual).

Any person desiring to make public comment shall have only one comment period for each of the opportunities regardless of actual time used for public comment. Any person desiring to make public comment shall be required to abide by the following rules:

- The Chairperson of the Board shall preside over public comments.
- Once acknowledged by the Chairperson, the individual shall proceed to the podium and speak clearly into the microphone and shall identify himself/herself by name and location of residence or by firm represented.
- Written record of public comment can only be produced when speaking into the microphone, written record of public comment will not be produced when speaking to public assembled at meeting.
- The individual shall address their comments to the Board as a whole entity. The polling of or debating with an individual Supervisor is not permitted.
- The individual shall address their comments to the professional appointees of the Board or Township employees only with the permission of the Chairperson.
- The Township Manager shall enforce these public comment rules by announcing “One (1) Minute Remaining” and “Time Expired.”

The only exception to these procedures is a Press Conference. Detailed minutes are not provided of this event.

Adopted: January 6, 1997  
Revised: November 23, 1998  
Revised: August 9, 1999  
Revised: June 26, 2006