

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULARY SCHEDULED MEETING
MONDAY, MARCH 25, 2019**

The regularly scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairman John B. McIlhinney at 7:00 PM and opened with the Pledge of Allegiance. Also in attendance were Vice-Chairman Ken Bennington, Supervisor James Groff, Township Manager Lorraine Leslie, Township Engineer C. Robert Wynn, Township Solicitor Stephen Harris, Chief of Police Christopher Engelhart, and Finance Director Marianne Egan.

1. ANNOUNCEMENTS: Chairman McIlhinney announced there was an executive session prior to the meeting to discuss legal matters.
2. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.
3. CONSENT AGENDA:
 - a) Minutes of the February 25, 2019 Board of Supervisors Meeting
 - b) Bills List – March 12, 2019
 - c) Bills List – March 26, 2019
 - d) Financial Statement – February 28, 2019

Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously to accept and approve items a) through d) on the Consent Agenda as written. There was no public comment.

4. CONFIRMED APPOINTMENT:
 - a) Brian Cicak – Regency at Hilltown – Building Permits: Brian Cicak was in attendance to discuss the progress in regard to the Welcome House Road culvert installation and the issuance of building permit applications. Mr. Wynn confirmed that the culvert has been inspected and great progress has been made by SJM Contracting. Paving should be done later this week or early next week. Chairman McIlhinney suggested issuing twelve building permits and, after the bridge is finished, normal building permit issuance can resume. Supervisor Bennington and Supervisor Groff agreed. Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously to authorize the issuance of twelve building permits for Regency at Hilltown. There was no public comment.

5. LEGAL:

a) North Penn Machine Shop (Stemler) ZHB Extension Request: Solicitor Harris stated the owner of the property located at 205 Green Street requested an extension of the 2016-003 Zoning Hearing Board decision regarding the construction of a machine shop. The variance was granted several years ago, and the applicant did not apply for a permit within a year. Therefore, the variance expired. This request was made once before, and the Board of Supervisors turned it down since a development has been built around the property. Chairman McIlhinney stated putting an industrial use in a residential area is not appropriate and is against the extension. Supervisor Bennington stated the applicant can go back to the Zoning Hearing Board if they wish. Supervisor Groff agreed. It was the consensus of the Board of Supervisors to deny the extension request.

b) Think Green Update: Solicitor Harris stated the County Solicitor has requested the issue with the bridge, also located in West Rockhill Township, be resolved. Solicitor Harris stated West Rockhill Township may have a low intensity use for the property which wouldn't require the road to be upgraded. He continued to state he will keep the Board updated.

c) Resolution 2019-010 Fee Schedule: Solicitor Harris presented a revised fee schedule to amend the fees for the sports field rentals to make it consistent with the ordinance. Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously to approve Resolution 2019-010 to amend the fee schedule to include the correct fees for the sports field rentals. There was no public comment.

6. PLANNING:

a) Wawa Subdivision & Land Development Planning Modules: Mr. Wynn presented the Planning Modules for HRES Hilltown Corner, LLC (Wawa) for connection from the site to Hilltown Township Water and Sewer Authority for public sewer. The resolution is for plan revision for new land development planning modules be forwarded to DEP for review. Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously to approve Resolution 2019-11 for the HRES Hilltown Corner, LLC (Wawa) planning modules. There was no public comment.

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7. ENGINEERING:

a) Paving Bids: Mr. Wynn stated eight bids were received for cartway milling and Superpave overlay of Orchard Road between Diamond Street and Route 152 and recommends approval of the low bid from Bray Brothers, Inc., with a total bid in the amount of \$154,712.50 subject to receipt of required bonds, insurance, and PennDOT approval. Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously to award Bid #2019-002 for cartway milling and Superpave overlay of Orchard Road between Diamond Street and Route 152 to Bray Brothers, Inc. in the total amount of \$154,712.50 subject to receipt of required bonds, insurance, and PennDOT approval. There was no public comment.

b) Ultra-Thin Bonded Wearing Course Bids: Mr. Wynn stated one bid was received for the Ultra-Thin bonded wearing course application (26,933 sq. yds.) on various roads and recommends approval of the Asphalt Maintenance Solution, LLC bid in the amount of \$189,568.37 subject to receipt of required bonds and insurance. Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously to award Bid #2019-003 for the Ultra-Thin bonded wearing course application to various roads to Asphalt Maintenance Solution, LLC in the amount of \$189,568.37 subject to receipt of required bonds and insurance. There was no public comment.

c) Coventry Meadows I and II: Mr. Wynn stated the 18-month maintenance period expires on March 25, 2019 for Coventry Meadows I and II and recommends the Board of Supervisors deny the completion of the maintenance period per the engineering review letters dated March 18, 2019 containing punch list items. Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously to deny the completion of the maintenance period for Coventry Meadows I and II until the punch list items are resolved per Mr. Wynn's engineering letters dated March 18, 2019. There was no public comment.

8. UNFINISHED BUSINESS: None.

9. NEW BUSINESS:

a) Scott Drumbore – H&K – Requesting for extension of hours for April for the Concrete and Asphalt Plant at the Skunkhollow Quarry: Chairman McIlhinney stated H&K has requested to operate the concrete batch plant, asphalt batch plant, and the crushing plant between

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the hours of 6:30 pm to 6:30 am, Monday through Saturday, between April 1, 2019 and April 30, 2019, excluding holidays, for the PennDOT projects per their letter dated March 18, 2019. Motion was made by Supervisor Groff, and seconded by Chairman McIlhinney, to grant the extension of hours for the month of April for the Concrete and Asphalt Plant at the Skunkhollow Quarry per their letter dated March 18, 2019 with the exception of striking the part in the letter in regard to "and/or private customers." The motion passed 2-1 with Supervisor Bennington having the opposing vote. There was no public comment.

b) Agricultural Security Parcel Approval: Chairman McIlhinney stated the Agricultural Security District Committee recommends parcel number 15-029-142 be included in the Hilltown Township Agricultural Security District. The 41- acre parcel, located on Middle Road, is owned by Mr. Paul Lapinsky. Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously to accept the 41 – acre parcel owned by Mr. Paul Lapinsky, also known as parcel number 15-029-142, into the Agricultural Security District. There was no public comment.

10. SUPERVISOR'S COMMENTS: None.

11. PUBLIC COMMENT:

Michael Kain, 7 Yarrow Court, discussed concerns with safety and health issues regarding the property located at 5 Yarrow Court.

Joanne Kain, 7 Yarrow Court, discussed concerns with the property located at 5 Yarrow Court.

Ken Belli, 8 Yarrow Court, discussed concerns with the property located at 5 Yarrow Court.

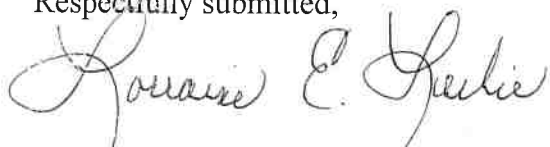
After discussion, Township Manager, Lorraine Leslie, stated she will reach out to the home owner in regard to the schedule of the work that is to be done per the issued demolition permit.

12. PRESS CONFERENCE: None.

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13. ADJOURNMENT: Upon motion by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously, the March 25, 2019 Hilltown Township Board of Supervisors meeting was adjourned at 7:30 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lorraine E. Leslie". The signature is written in black ink and is positioned above the printed name and title.

Lorraine E. Leslie
Township Manager

(*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).