

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULARY SCHEDULED WORK SESSION MEETING
MONDAY, OCTOBER 14, 2019**

The regularly scheduled work session meeting of the Hilltown Township Board of Supervisors was called to order by Chairman John B. McIlhinney at 7:01 PM and opened with the Pledge of Allegiance. Also in attendance were Vice-Chairman Ken Bennington, Supervisor James Groff, Township Manager Lorraine Leslie, Chief of Police Christopher Engelhart, Township Solicitor Stephen Harris, and Finance Director Marianne Egan.

1. ANNOUNCEMENTS: Chairman McIlhinney announced there was an Executive Session on October 1, 2019 with Jim Groff and himself to discuss real estate matters.

2. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

3. CONSENT AGENDA:
 - a) Minutes of the September 12, 2019 Board of Supervisors Budget Work Session
 - b) Minutes of the September 23, 2019 Board of Supervisors Meeting
 - c) Bills List – October 15, 2019
 - d) Financial Report – September 30, 2019
 - e) 2019 Hilltown Fire Company Fire Agreement for Signature by BOS

Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously to accept and approve items 3. a), c), d), and e) on the Consent Agenda as written. There was no public comment.

Motion was made by Supervisor Groff and seconded by Chairman McIlhinney to approve item 3. b), the September 23, 2019 Board of Supervisors Meeting minutes with the following addition: Under Confirmed Appointment, Dalton Bell, 7th line down, the addition “Chairman McIlhinney confirmed with the Mr. Bell the pavilion can be used by all non-profit organizations in addition to those listed by Mr. Bell.” Motion carried 2-0-1 with Supervisor Bennington abstaining from the vote.

4. UNFINISHED BUSINESS:
 - a) Adoption of the 2020 Budget: Township Manager, Lorraine Leslie, stated there is no tax increase for the year 2020 which is the 9th year in a row. Ms. Leslie continued to discuss the 2020 budget highlighting the following:

General Fund: medical is coming in at a 3% increase, prescription is coming in at a 7.5% increase; money has been saved under professional services; codification is now complete and the budgeting is only for updates should it be needed throughout the year; Police Budget includes a 3% contract raise and their contract is good through the end of 2020; Ambulance services is again budgeted for \$42,000.00 and is divided between the three ambulance companies that cover the Township; the Comprehensive Plan is now complete and no further budget is required at this time; the General Fund also includes an additional \$165,000.00 for road work which includes possible paving for Victoria Lane, Long Leaf Drive, Meadow Drive, Hampshire Drive, Green Street, and Mill Road across from Equestrian Court.

Park and Recreation Fund: \$1,500.00 is scheduled to go to the Pennridge Senior Center; \$1,000.00 is budgeted for the Easter Egg Hunt which is handled in house.

Capital Projects Fund: \$1,500.00 is budgeted for a replacement computer for the Administration; \$20,000.00 is budgeted for additional payroll software; \$50,000.00 is budgeted for projects to the Township building for foyer bathroom upgrades, possible oil burner or generator replacement; one administration office remodel; the Police Department is budgeted for \$86,000.00 of Capital expenses consisting of one patrol vehicle, in-car video, tasers, desk top computers, laptops, software update, DVR, portable breath testers, and AR15 rifles.

Recreation Capital Fund: \$550,000.00 is budgeted to start the pedestrian path across the street. Permits and easements are still needed to be acquired for the project.

Stormwater Reserve Fund: \$98,000.00 is budgeted for repairs to the Hillcrest Bridge and \$66,000.00 for repairs to the Fairhill School Bridge.

Road Equipment Fund: \$175,000.00 is budgeted for a single axle dump with plow and \$110,000.00 for a three to five-ton dump truck with plow which replaces truck #42 which is a 2006 and truck #48 which is a 2004.

State Highway Aid Fund: budgeted items include salt, signs, sign supplies, line striping, and also retaining \$100,000.00 to begin year 2021 in order to purchase salt, if needed. The budget still leaves \$485,000.00 for paving projects.

Supervisor Bennington stated this is his 23rd and final budget. The very first budget was a train wreck and they had to get a tax anticipation note. He thanked Tom Hess and Chris Engelhart for submitting great budgets for their departments. He thanked Lorraine Leslie, Marianne Egan, Jack McIlhinney, and Jim Groff for doing their due diligence and stated it is a fantastic budget.

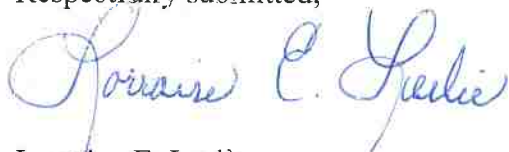
Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously to adopt the 2020 Hilltown Township Budget. There was no public comment.

5. NEW BUSINESS: None.

Page 3
Board of Supervisors
October 14, 2019

6. SUPERVISOR'S COMMENTS: It was confirmed the next Board of Supervisor's meeting will be held on October 28, 2019.
7. PUBLIC COMMENT: None.
8. PRESS CONFERENCE: None.
9. ADJOURNMENT: Upon motion by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously, the October 14, 2019 Hilltown Township Board of Supervisors Work Session meeting was adjourned at 7:10 PM.

Respectfully submitted,



Lorraine E. Leslie
Township Manager

(*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).