

**AGENDA**  
**HILLTOWN TOWNSHIP**  
**PLANNING COMMISSION**  
**WORKSESSION MEETING**  
**Monday, December 2, 2019**

1. Meeting called to order/Pledge of Allegiance

Time: \_\_\_\_\_

DC \_\_\_\_\_

KH \_\_\_\_\_

JA \_\_\_\_\_

CRW \_\_\_\_\_

BR \_\_\_\_\_

ME \_\_\_\_\_

EN \_\_\_\_\_

2. Action on Minutes: Minutes of the November 18, 2019

3. Public Comment: (Agenda Items Only: 2 ½ minutes per individual)

4. Confirmed Appointments:

a. Rosenberger Minor Subdivision-Jason Smeland, P.E.- 2 Lots Minsi Trail

b. 781 Minsi Trail Final Plan- Steve Yates- 5 Lots Minsi Trail

c. Venue at Hilltown Zoning Petition- Carrie Nase- Poust, Esq.-194 Dwelling Units-Swartley Road

5. Planning:

a. NONE

6. Ordinances:

a. NONE

7. Old Business:

a. NONE

8. New Business:

a. NONE

9. Plans to Accept for Review Only:

a. AF Partnership Land Development Sketch Plan- 3,600 SF Building- 122 Bethlehem Pike

10. Public Comment:

11. Planning Commission Comments:

12. Press Conference:

13. Adjournment:

Time: \_\_\_\_\_

11/26/2019

## **HILLTOWN TOWNSHIP PUBLIC COMMENT RULES**

All Hilltown residents are encouraged to make comments to the Planning Commission. An individual has several opportunities to comment:

- “Public Comment on Agenda Items Only” (2 ½ minutes per individual)
- Immediately following any presentation and before possible Commission action (2 ½ minutes per individual)
- “Public Comment” (5 minutes per individual)

Any person desiring to make public comment shall have only one comment period for each of the opportunities regardless of actual time used for public comment. Any person desiring to make public comment shall be required to abide by the following rules:

- The Chairperson shall preside over public comments.
- Once acknowledged by the Chairperson, the individual shall proceed to the podium and speak clearly into the microphone, and shall identify himself/herself by name and location of residences or by firm represented.
- Written record of “Public Comment” can only be produced when speaking into the microphone. Written record of public comment will not be produced when speaking to public assembled at meeting.
- The individual shall address their comments to the Commission as a whole entity. The polling of or debating with an individual Planning Commission member is not permitted.
- The individual shall address their comments to the professional appointees of the Township who are present representing the Planning Commission or to Township employee only with the permission of the Chairperson.
- The only exception to these procedures is Press and Media Time and/or Press Conference. Detailed minutes are not provided for Press Conference.

- i. Adopted: January 6, 1997
- ii. Revised: November 23, 1998
- iii. Revised: August 9, 1999
- iv. Revised: June 26, 2006