

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULARY SCHEDULED MEETING
MONDAY, FEBRUARY 24, 2014**

The regularly scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairman John B. McIlhinney at 7:12PM and opened with the Pledge of Allegiance. Also in attendance were Vice-Chairman Kenneth Bennington, Supervisor James Groff, Township Manager Richard Schnaedter, Chief of Police Christopher Engelhart, Township Solicitor Stephen Harris, Township Engineer C. Robert Wynn, and Township Treasurer Lorraine Leslie.

1. ANNOUNCEMENTS:

a) **The Board of Supervisors met in Executive Session prior to this meeting to discuss personnel and legal matters.**

2. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

3. CONSENT AGENDA:

- a) Minutes of the January 27, 2014 Supervisor's Workshop Meeting
- b) Bills list dated January 29th – February 7th, 2014
- c) Bills list dated February 12th – February 21st, 2014
- d) Financial Report January, 2014

Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to accept and approve items a) through d) on the Consent Agenda. There was no public comment. Supervisor Bennington questioned about the salt supply. Mr. Schnaedter stated that salt was received from various locations and the Township has a good supply. It was also stated by Supervisor Bennington that it would be helpful to clarify the names of the State maintained roads on the website.

4. LEGAL: Solicitor's Report –

- a) Atty. Steve Harris attended the Zoning Hearing Board meeting in regards to the Elizabeth Nicholas application. The approval was granted with the following conditions:
 - 1. There shall be no outdoor storage permitted in connection with the barn rental.
 - 2. There shall be no signage on the property advertising the barn for storage.
 - 3. The exterior of the barns shall remain substantially similar to the outside appearance as of the date of approval (and as depicted in the photographs submitted in

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connection with the application) and no change to the outside appearance of the barns shall be permitted. Necessary maintenance and upkeep is permitted on an on-going basis.

4. If the barns are demolished, relocated, and/or the storage use within the barns is abandoned, the storage use on the property will be considered abandoned and the barns shall not be replaced or rebuilt except as in the size and appearance as substantially in conformance with their current appearance as of the date of approval. If the buildings are so replaced as described herein the storage use shall be considered reinstated and shall be permitted to continue.

5. The storage use within the barns shall be limited to residential (i.e. personal home goods, including vehicles) and small-scale commercial supplies, vehicles, and equipment. Although residential and commercial vehicles may be stored within the garages, no maintenance, painting, or mechanical work shall be permitted on the vehicles.

b) The Traynor Subdivision, which is a 2-lot subdivision on Fairhill School Road and Church Road, is under an agreement of sale. A new financial security agreement was drafted for signatures. Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously, for the Chairman and Manger to execute the agreement, deposit the financial security and release the Letter of Credit.

Public Comment: Mr. Traynor thanked the Board of Supervisors.

5. PLANNING: Mr. C. Robert Wynn, Township Engineer –

a) Hilltown Walk Revised Final Plan (Green Street) – Mr. Wynn stated the Planning Commission unanimously recommended revised final plan approval which reflects revisions to on-lot stormwater management easements that have already been recorded. Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously, to approve the revised final plan for Hilltown Walk contingent upon the C. Robert Wynn Associates letter dated January 23, 2014 and the Bucks County Planning Commission letter dated February 10, 2014. There was no public comment.

b) Witkowski Final Plan (Schultz Road) – This 5-lot subdivision received preliminary approval in November 25, 2013. Mr. Wynn stated the Planning Commission recommended conditional final plan approval subject to completion of outstanding requirement's contained within the January 31, 2014 engineering review letter. Leon McGuire, the applicant's

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engineer, stated that all items in Mr. Wynn's review letter will be complied with. Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously, to grant final approval for the Witkowski Subdivision contingent upon Mr. Wynn's review letter dated January 31, 2014. There was no public comment.

6. ENGINEERING: Mr. C. Robert Wynn, Township Engineer –

a) Coventry Meadows I (Extension) – Mr. Wynn stated Toll Brothers, Inc. is requesting an extension for completion of improvements per the Financial Security Agreement, until May 9, 2015 (one year extension). Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously; approve the one year extension for Coventry Meadows. There was no public comment.

b) Ashland Meadows (Extension) – Mr. Wynn stated Toll Brothers, Inc. is requesting an extension until September 30, 2014. Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously, to approve the extension for Ashland Meadows until September 30, 2014. There was no public comment.

c) Estate of Hilltown Subdivision (Extension) – Mr. Wynn stated Toll Brothers, Inc. is requesting an extension until June 8, 2015. Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously, to approve the extension for the Estate of Hilltown Subdivision until June 8, 2015. There was no public comment.

d) Metro/Giant Gas L/D (Completion) - Mr. Wynn stated all improvements are complete and recommends the return of the escrow funds to the developer conditional that the Township receives payment for all outstanding legal, engineering, and Township administrative costs. Motion was made by Supervisor Bennington, seconded by Supervisor Groff, to accept the final completion of the Metro/Giant Gas Land Development project by releasing the escrow funds contingent upon the Township receive payment for any outstanding invoices incurred. There was no public comment.

7. UNFINISHED BUSINESS:

a) Status of reviving Parks & Recreation Board & Discussing participation expectations – Attorney Harris stated that he pulled all of the ordinances since 1989 regarding the Park & Rec Board. In 2008, the Park & Rec and Open Space Advisory Committee were formed but the committee was repealed in 2012. By resolution, in 2012, the Park & Rec Board was re-established with 5 members. Discussion ensued regarding moving forward with the Park

and Rec Board and the expected attendance at meetings along with other volunteer committees and the lack of attendance. Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously, to advertise for a 5 member Park & Rec Board and it will be revisited before making recommendations. There was no public comment.

8. NEW BUSINESS: None.

9. SUPERVISOR'S COMMENTS:

1. Supervisor Bennington and Mr. Schnaedter discussed the need for a revised date for the fire panel meeting that was cancelled due to the weather.

2. Supervisor Groff thanked the road department for a job well done this winter and also stated that the Authority received calls and opened hydrants up with the recent storms.

3. Supervisor McIlhinney questioned Mr. Schnaedter in regards to the additional salt that was obtained. Mr. Schnaedter stated that the General Fund supplied the funds and that he is hopeful for some reimbursement from the County.

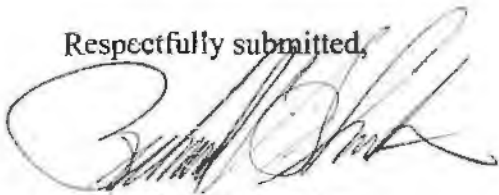
10. PUBLIC COMMENT:

1. A gentleman from Beverly Road asked if the Township had a reimbursement policy for damaged mailboxes. It was stated by the Board that there is not a policy.

11. PRESS CONFERENCE: No members of the press were present.

12. ADJOURNMENT: Upon motion by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously, the February 24, 2014 Hilltown Township Board of Supervisors Meeting was adjourned at 7:52PM.

Respectfully submitted,



Richard C. Schnaedter
Township Manager/Secretary

(*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).