

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULARLY SCHEDULED WORKSESSION MEETING  
Monday, December 10, 2012**

The regularly scheduled worksession meeting of the Hilltown Township Board of Supervisors was called to order by Chairperson Barbara A. Salvadore at 7:00PM and opened with the Pledge of Allegiance.

Also present: John B. McIlhinney, Vice-Chairman  
James C. Groff, Supervisor  
Richard C. Schnaedter, Township Manager  
Christopher E. Engelhart, Chief of Police  
Lorraine E. Leslie, Township Treasurer  
Lynda S. Seimes, Township Secretary

A. ANNOUNCEMENTS:

- 1) An advertised Public Hearing will be held this evening at 7:15PM to consider the adoption of an Ordinance amending the Non-Uniform Pension Plan administered by the Pennsylvania Municipal Retirement System.
- 2) A Public Forum will be held on Wed., February 6, 2013 (with an inclement weather date of Thurs., February 7<sup>th</sup>) at 7PM to hear public comment and to consider the proposed amendment to the 2005 Haines and Kibblehouse Quarry Agreement.
- 3) The Board recognized the recent passing of life-long Township resident and former Hilltown Township Manager, Bruce G. Horrocks. Born and raised in the village of Blooming Glen, Bruce was very active in the Deep Run Valley Sports Association as past president and a soccer coach for many years. Bruce served as Hilltown Township Manager from August of 1991 through March of 2000. Known for his love of playing golf, all-things soccer, and a well-executed practical joke, during his tenure as Hilltown Manager, Bruce also had a penchant for singing Christmas Carols during the middle of the summer. He will be sadly missed by all who knew and loved him. Chairperson Salvadore called for a moment of silence in memory of Mr. Horrocks.

B. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

C. CONSENT AGENDA:

- Minutes of the November 26, 2012 Supervisor's Meeting.
- Bills List dated December 11, 2012.
- Acceptance of Financial Statement for month of November 2012.
- Notification of Sketch Plan/Staff Meeting by TH Properties for Souderton Area School District property on County Line Road.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Groff, and carried unanimously to approve the Consent Agenda items as listed above. There was no public comment.

D. NEW BUSINESS:

1) Adoption of FY2013 Budget – Mr. Schnaedter noted that there is no tax increase proposed for 2013, and the millage will remain at 8.75 mills. The total General Fund budget is \$5,183,255.00, with a surplus in excess of \$825,000.00 being carried over to 2013.

Public Comment:

1) Mr. Barry Casper of Fairhill Road asked the Supervisor's plan for the \$825,000.00 surplus. Mr. Schnaedter commented that the surplus provides a comfortable margin for unexpected situations and expenses, such as the increased overtime budget due to Hurricane Sandy. If 2013 is a very good year, he noted that the Supervisors may be asked to consider approving additional paving projects.

There was no further public comment.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Groff, and carried unanimously to adopt the proposed FY2013 Budget as advertised. There was no public comment.

2) Consider authorizing cancellation of the scheduled December 26<sup>th</sup> Supervisor's meeting – Motion was made by Supervisor McIlhinney, seconded by Supervisor Groff, and carried unanimously to authorize cancellation of the December 26, 2012 Hilltown Township Board of Supervisor's Meeting. There was no public comment.

It was noted that the next meeting of the Board of Supervisors will be their annual Reorganization Meeting on Monday, January 7, 2013 at 7:00PM.

3) Auditing Services Option Agreement – Correspondence from the Township's CPA, Dunlap and Associates, provides two options for the Board's consideration for the continuation of auditing services.

Option #1:	One year only engagement for the year-ending 12/31/12	\$16,500
Option #2:	Three year engagement commitment for the years ending:	
	December 31, 2012	\$16,000
	December 31, 2013	\$16,750
	December 31, 2014	\$17,200

Motion was made by Supervisor McIlhinney to select Option #2, for a three year auditing engagement commitment with Dunlap and Associates for the rates specified above. There was no second to the motion.

Motion was made by Supervisor Groff, and seconded by Chairperson Salvadore to select Option #1 for a one year only auditing engagement for the year ending December 31, 2012 with Dunlap and Associates for a total of \$16,500.00. Supervisor McIlhinney was opposed. Motion carried. There was no public comment.

E. SUPERVISOR'S COMMENTS: None.

F. PUBLIC COMMENT: None.

G. PRESS CONFERENCE: There were no questions posed by the reporters present.

H. ADJOURNMENT: Upon motion by Supervisor Groff, seconded by Supervisor McIlhinney, and carried unanimously, the December 10, 2012 Hilltown Township Board of Supervisors Worksession Meeting was adjourned at 7:10PM.

I. 7:16PM – ADVERTISED PUBLIC HEARING –At 7:16PM, Chairperson Salvadore called to order the advertised Public Hearing to consider the adoption of an Ordinance amending the Non-Uniform Pension Plan administered by the Pennsylvania Municipal Retirement System, pursuant to Article IV of the Pennsylvania Municipal Retirement Law.

Public Comment: None.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Groff, and carried unanimously to **adopt Ordinance #2012-4, amending the Non-Uniform Pension Plan administered by the Pennsylvania Municipal Retirement System, pursuant to Article IV of the Pennsylvania Municipal Retirement Law.** There was no public comment.

J. PUBLIC HEARING ADJOURNMENT: Upon motion by Supervisor McIlhinney, seconded by Supervisor Groff, and carried unanimously, the advertised Public Hearing to amend the Non-Uniform Pension Plan of Hilltown Township was adjourned at 7:17PM.

Respectfully submitted,

  
Lynda Seimes

Township Secretary

(NOTE: These minutes were transcribed from notes and recordings; and should not be considered official until approved by the Board of Supervisors at a public meeting).