

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULARLY SCHEDULED MEETING
Monday, October 24, 2011**

The regularly scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairman John B. McIlhinney at 7:00PM and opened with the Pledge of Allegiance.

Also present: Barbara A. Salvadore, Vice-Chairperson
James C. Groff, Supervisor
Christopher E. Engelhart, Chief of Police
Francis X. Grabowski, Township Solicitor
C. Robert Wynn, Township Engineer
Lynda S. Seimes, Township Secretary/Interim Manager

A. ANNOUNCEMENTS:

1. The Board met in Executive Session on October 17th and October 19th to discuss personnel with respect to the Manager Search.

B. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

C. CONSENT CALENDAR:

- Minutes of the October 10, 2011 Supervisor's Meeting
- Bills List dated October 25, 2011
- 2012 Fire Protection Agreements for Signature – Dublin and Perkasié Fire Companies

Motion was made by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously to accept and approve the Consent Calendar items as noted above. There was no public comment.

D. CONFIRMED APPOINTMENT:

1. Dr. Patricia Guth – Pennridge Senior Center Funding Request – Dr. Guth, Advisory Board Secretary, was in attendance to present the Pennridge Senior Center Municipal Financial Report dated October 2011, and to request Board consideration for funding in the 2012 Budget. Dr. Guth noted that membership of the Senior Center consists of 650 individuals, of which 177 are Hilltown residents. She thanked the Township for its previous donation during the construction of the building and asked the Board to consider providing additional funding, perhaps from the Recreation budget, in its FY2012 Budget.

Since the Board of Supervisors will begin 2012 Budget discussions shortly, Supervisor Groff asked Dr. Guth to provide the dollar amount of donations received from the neighboring municipalities such as Bedminster, Perkasié, West Rockhill, and Silverdale.

E. ENGINEERING – Mr. C. Robert Wynn, Township Engineer –

1. Giant Land Development – Site Completion – Motion was made by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously to accept completion and commencement of the 18-month maintenance period for the Giant Land Development. There was no public comment.

2. FEMA – “Designation of Agent” for Disaster Relief Resolution – This Resolution is required by FEMA in order to submit for reimbursement for damages and expenses incurred during Hurricane Irene and/or Tropical Storm Lee. Eligible expenses include both engineering/planning as well as costs. The current list of projects includes the damaged sidewalk at the Orchard Road Bridge, removal of gravel bar on both the upstream and downstream side of Orchard Road Bridge, removal of the gravel bar at Steeplebush Drive, repair of erosion on the tributary to Pleasant Springs Creek located between Steeplebush Drive and Orchard Road, removal of the gravel bar on a tributary to Pleasant Springs Creek approximately 400 ft. downstream from Hillcrest Road Bridge, and the cost to replace the concrete forms that were washed away in the storm on the Upper Stump Road repair project.

Motion was made by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously to **adopt Resolution #2011-15, designating the Township Secretary, Lynda Seimes, as Agent to execute forms and documents for reimbursement from FEMA for damages and expenses incurred during Hurricane Irene and/or Tropical Storm Lee.** There was no public comment.

F. NEW BUSINESS:

1. Award Bids - Bid #2011-4 – Diesel Fuel and Bid #2011-5 – Heating Oil: Only one proposal each was received for both Diesel Fuel and Heating Oil bids, with the following results:

Bid #2011-4 – Diesel Fuel (8,000 gallons picked up and 3,000 gallons delivered)
- Farm and Home Oil Company - \$3.5430/gallon-picked up
\$3.6930/gallon-delivered

Bid #2011-5 – Heating Oil (14,000 gallons delivered-3 locations)
Farm and Home Oil Company - \$3.439/gallon

Motion was made by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously to award Bid #2011-4 for Diesel Fuel to Farm and Home Oil Company in the amounts as listed above; and to award Bid #2011-5 for Heating Oil to Farm and Home Oil Company in the amounts as listed above. There was no public comment.

2. Request from H&K Quarry for extended hours of operation – Via correspondence dated October 20, 2011 H&K Quarry has requested extension of hours of operation of the concrete batch plant and/or the asphalt batch plant between the hours of 6:30PM and 6:30AM Monday through Friday, between Nov. 1 through Nov. 30, 2011.

Motion was made by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously, to permit the extension of hours of operation of the H&K Quarry concrete batch plant and/or the asphalt batch plant as noted above from November 1, 201 through November 30, 2011. There was no public comment.

G. ZONING HEARING BOARD ADVISORIES –

1. Patricia Muller, 519 Swartley Road – Applicant requests variance to allow the construction of a screened-in porch on the rear of the dwelling within a required rear yard.
2. Peruzzi Toyota, 2601 N. Bethlehem Pike – Applicant requests variance from rear yard setbacks for a second encroachment of approximately 16 ft. into required rear yard.
3. Craig Smith, 823 Blooming Glen Road – Applicant proposes removal of an existing residential accessory building, and replace it with a new accessory building, slightly further from property line but still within required setback (20 ft.).

H. SUPERVISOR'S COMMENTS:

1. At Supervisor Groff's suggestion, the Board unanimously agreed to schedule a 2012 Budget Worksession meeting for Thurs., Oct. 27, 2011 at 4:00PM.

I. PUBLIC COMMENT: None.

J. PRESS CONFERENCE: There were no questions from those reporters present.

K. ADJOURNMENT: Upon motion by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously, the October 24, 2011 Hilltown Township Board of Supervisors meeting was adjourned at 7:21PM.

Respectfully submitted,



Lynda Seimes
Township Secretary/Interim Manager

(*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).