

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULARLY SCHEDULED MEETING
Monday, May 14, 2007
7:30PM**

The regularly scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairman Richard J. Manfredi at 7:30PM and opened with the Pledge of Allegiance.

Also present were: John B. McIlhinney, Vice-Chairman
Barbara A. Salvadore, Supervisor
Kenneth B. Bennington, Township Manager
Christopher E. Engelhart, Chief of Police

A. ANNOUNCEMENTS:

1. The next meeting of the Hilltown Township Board of Supervisors will be held on Thursday, May 31, 2007 due to the Memorial Day holiday.
2. A Conditional Use Hearing to consider the request of Verizon Wireless to install an F(6) Communications Tower and Cellular Communications Facility at 1531 Hilltown Pike has been advertised and scheduled for 7:00PM on Thursday, May 31, 2007.
3. The Traffic Safety Advisory Committee will hold an open Traffic and Transportation Forum on Saturday, May 19, 2007 from 9:00AM to 11:00AM here at the Municipal Building.
4. A Memorial Day service to honor veterans will be held at 10:00AM on Monday, May 28th at the Hilltown Civic Park.
5. The Department of Community and Economic Development Fire Report presentation has been scheduled for Tuesday, June 5, 2007 at 9:30AM here at the Township building.

B. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

C. CONSENT AGENDA: Approvals – Action on the following:

- Approval of the Minutes of the April 9, 2007 Supervisor's Meeting.
- Approval of the Treasurer's Report dated April 30, 2007.
- Manager's Report/Public Works Report.
- Silverdale Fire Company Report.
- Open Space Committee Report.
- Hilltown Fire Company Report.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to accept and approve the Consent Agenda as noted above. There was no public comment.

D. CONFIRMED APPOINTMENTS: None.

E. POLICE REPORT – Mr. Chris Engelhart, Chief of Police – Chief Engelhart presented the Police Report for the month of April 2007; a copy of which is on file at the Township office.

Based on Chairman Manfredi's request, Chief Engelhart had asked PennDot to make some signage changes to the intersection at Rt. 152 and Hilltown Pike by installing a "Stop Ahead" sign, and a "Opposing Right Turn Traffic Does Not Stop" sign. PennDot has agreed to make those changes by installing the signage as requested.

The following speeds details were conducted:

- April 3, 2007 – Orchard Road and Morgan Lane with a 35 mph speed limit. Highest speed clocked at 78 mph.
- April 13, 2007 – Upper Church Road, east of Broad Street, which has a 35 mph speed limit. Highest speed clocked at 65 mph, with 23 citations issued.

Discussion took place concerning the placement and location of the speed boards throughout the Township.

Public Comment:

1. Mrs. Marilyn Teed of Mill Road commented that the speed boards had been placed after the 90 degree turn on Broad Street and after the curve on Rt. 152. Since a motorist could not possibly take either of those curves any faster than the posted speed limit, Mrs. Teed does not believe the placement of the speed boards is beneficial in that area. Chief Engelhart explained that the speed boards can only be placed where a speed limit sign currently exists, as they are designed to be installed under a speed limit sign.

In the future, Chairman Manfredi advised Mrs. Teed that he would hold to the Public Comment rules at the beginning of the agenda items or action items

F. OLD BUSINESS:

1. Authorization to re-bid Keystone Drive Culvert Repair –Following the June 2006 storm, the Township applied for FEMA relief funding for the damage that had been done to the Keystone Drive culvert. Both the primary and supplemental funding

has now been received from FEMA, and, Mr. Bennington is now seeking Board authorization to re-bid the Keystone Drive Culvert Repair project.

Motion was made by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously to authorize the Township Manager to re-bid the Keystone Drive Culvert Repair. There was no public comment.

2. Authorization to advertise proposed AQRC Ordinance for Public Hearing – Supervisor McIlhinney noted that there was an error with the wording of this agenda item, since the Ordinance had previously been authorized for advertisement of Public Hearing during the April 9th meeting. Supervisor McIlhinney advised that a review of the AQRC Ordinance has been received from the Bucks County Planning Commission, but not from the Township Planning Commission. Since the Planning Commission could not meet the advertising deadline to hold a special meeting last Thursday evening, Chairman Manfredi suggested that review of the proposed AQRC Ordinance be included on the Planning Commission meeting agenda for May 21, 2007. The Board unanimously agreed that once the Planning Commission reviews the proposed Ordinance at their May 21st meeting, their comments and recommendations should be considered by the Board of Supervisors at their meeting of May 31, 2007.

G. NEW BUSINESS:

1. Request to continue farming the 9-acre parcel deeded to Hilltown Township as part of the H & K Quarry Agreement – Mr. Bennington explained that Ken and Harley Smith have farmed the former Murphey property for many, many years, and would like to continue those operations this year since the Township had no intention of doing anything with that 9 acre parcel this year. Mr. Smith provided a completed application, insurance certificate, and a hold-harmless agreement, and would provide the necessary fee of \$30.00 per acre, if the Board agrees to this request. Further, Supervisor McIlhinney asked Mr. Smith if he would be willing to flatten the field after the growing season in the event that the Township decides to use it for athletic fields next year. Mr. Smith was agreeable to that request, however he would prefer to do so next spring. Discussion took place.

Motion was made by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously to authorize Ken and Harley Smith to farm the 9-acre parcel deeded to the Township as part of the H & K Quarry Agreement for one year, as noted above. There was no public comment.

2. Consideration of deletion of Use B4 in the VC Zoning District in preparation for Traditional Neighborhood Development – Supervisor McIlhinney advised that the adhoc Economic Development Committee met with the Township Planner, Judy

Stern-Goldstein, who initially recommended that the Board move to strike Use B4 as a permitted use in the VC Zoning District immediately. Therefore, Supervisor McIlhinney suggested that the Township move forward with a moratorium on any further use of B4 in the VC Zoning District for the next 180 days, while the Traditional Neighborhood Development is being prepared.

Motion was made by Supervisor McIlhinney and seconded by Supervisor Salvadore to accept the Township Planner's recommendation to strike the Use B4 as a permitted use in the VC Zoning District immediately, and for the Township to move forward with a moratorium on any further use of B4 in the VC Zoning District for the next 180 days, while the Traditional Neighborhood Development is being prepared. Prior to a vote, discussion took place.

Chairman Manfredi suggested that Supervisor McIlhinney amend the motion to phrase it in such a way to state "deletion and/or moratorium as determined by the Township Solicitor to accomplish the same goal." Supervisor Salvadore requested an explanation of what exactly is involved with a moratorium. Since the Supervisors and members of the adhoc committee are the only individuals privy to the report, and since several revisions are recommended, Supervisor Salvadore would like the Board to discuss the report in greater detail. Chairman Manfredi agreed, and noted that it was important for the Board of Supervisors to meet with Ms. Stern-Goldstein in a special Worksession meeting in order to review and discuss the entire report.

Chairman Manfredi felt it would be appropriate for Supervisor McIlhinney to retract the original motion and second, and then propose a new motion that would be specific to setting forth a moratorium on the Use B4 in the VC Zoning District, in accordance with the Township Solicitor's specific recommendation. Supervisor McIlhinney retracted his original motion, and Supervisor Salvadore retracted her second to the original motion.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to create a 180-day moratorium on the Use B4 in the Village Center Zoning District until such a time as the Traditional Neighborhood Development Ordinance is completed, as shall be further defined by the Township Solicitor. There was no public comment.

3. Consideration of policy regarding tape recording of Planning Commission Worksession meetings and Comparison of the December 18, 2006 Planning Commission meeting minutes to verbatim transcript of that meeting– Supervisor McIlhinney advised that in the past, the Planning Commission has provided their summary meeting minutes to the Supervisors, which serve as the monthly report of the Planning Commission. However, it appears that the PC minutes of December 18, 2006 meeting, as prepared by the Township staff and/or an outside agency, were unsatisfactory to the Planning

Commission. Supervisor McIlhinney has read the summary minutes, listened to the actual tape recording of the meeting, and had the Township Secretary prepare a verbatim transcription of the December 18, 2006 Planning Commission meeting. From that, he has determined that the summary minutes as originally produced were more than adequate to reflect what actually occurred at that meeting, noting any motions of recommendation, meeting start and end time, and attendance, as required by the Second Class Township Code. That being the case, Supervisor McIlhinney feels that the December 18, 2006 Planning Commission meeting minutes should be accepted.

Supervisor Salvadore explained that the normal procedure is to either approve a set of minutes as written, or to approve a set of minutes with corrections as specified at a public meeting. She wondered why the Planning Commission, if they felt the minutes were incorrect or incomplete, did not make corrections and vote to approve the minutes as corrected. Supervisor McIlhinney explained that only three Planning Commission members remained in 2007 who were eligible to vote on those minutes at their January meeting. It was his concern that the remaining three PC members were unwilling to approve the summary minutes – either with corrections or as written.

On a different issue, Supervisor McIlhinney had previously indicated that all meetings of the Planning Commission, as well as meetings of all other boards of the Township should be recorded, with the tapes and/or CD's retained by the Township Secretary for posterity. He noted that the policy of recording meetings is one that the Board of Supervisors has always followed, and he feels that the same should be true for the Township's other boards. It was Chairman Manfredi's recollection that the Board of Supervisors wished to be certain that every public meeting had an accurate record. After discussion, the Board agreed to draft a policy requiring all boards and committees of the Township to record their meetings, and directed the staff to place the written policy on the next meeting agenda for consideration.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to establish a practice to tape-record all public meetings of the various Township boards, commissions, and committees, including the Board of Supervisors, using the current format of cassette tapes, and using the future format of both cassette tapes and compact discs, once the new equipment arrives; and to forward those tapes and compact discs to the Township Secretary to be retained for posterity. There was no public comment.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to accept the December 18, 2006 Planning Commission regularly scheduled meeting minutes as originally transcribed by the recording secretary, and as presented to the Board of Supervisors as part of the Planning Commission's Report, and to include the verbatim transcription of the December 18, 2006 Planning Commission

meeting as prepared by the Township Secretary, as accompanying documentation in the official Planning Commission minute book. There was no public comment.

4. Joint Meetings with Boards/Commissions - Chairman Manfredi suggested that the Supervisors schedule joint meetings with the various Township boards and committees, including the Planning Commission, the Park and Recreation Board, and the Open Space Committee at the June 11, 2007 meeting beginning at 6:30PM. Further, since Mr. Bennington is scheduled to present the Open Space Report that evening, he proposed that the joint meetings and the Open Space Report be the only agenda items for that meeting. Supervisor McIlhinney felt that any other business items that would normally be on that agenda should also be considered, such as those on the Consent Agenda. Discussion took place. Chairman Manfredi agreed that the Consent Agenda items could remain, but that the remainder of the meeting, unless there is a time sensitive issue, should be devoted to the joint meetings and Mr. Bennington's report. Chairman Manfredi also requested an Executive Session with Mr. Bennington to discuss personnel issues prior to that meeting. The Board was agreeable.

5. Park and Recreation Board Recommendation – Instructional Tennis Program– Mr. Rick Lambrecht, chair of the Park and Recreation Board, asked the Board to consider sponsoring an instructional tennis program at the Hilltown Civic Park in conjunction with the Bucks County Tennis Association. Each session would be one hour per week for a five-week period of time, tentatively beginning in mid-July through mid-August. The cost of the program would be \$50.00 per student; \$40.00 of which would go to the Bucks County Tennis Association to cover their costs. The BC Tennis Association would supply all necessary equipment, and there would be a student/instructor ratio of 15 students to 1 instructor. Each instructor is certified and licensed by the U.S. Tennis Association and has had the necessary criminal and background checks. The Bucks County Tennis Association would also provide liability insurance. It is anticipated that three groups would be considered – a children's group including ages 6 to 10, a junior group including ages 11 to 14, and an adult group from ages 16 and up.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to approve the Park and Recreation Board's recommendation to sponsor an instructional tennis program at the Hilltown Civic Park in conjunction with the Bucks County Tennis Association, provided the appropriate insurance coverage is acceptable to the Township's insurance carrier, as noted above. There was no public comment.

H. SUPERVISOR'S COMMENTS:

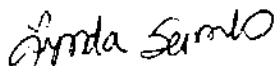
1. Supervisor Salvadore asked the status of the Forest Road Park plans. Mr. Bennington advised that he is in the process of discussing the site work with Haines and Kibblehouse, and hopes to be able to provide additional information to the Board in the near future.

I. PUBLIC COMMENT: None.

J. PRESS CONFERENCE: A conference was held to answer questions of those reporters present.

K. ADJOURNMENT: Upon motion by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to adjourn the May 14, 2007 Hilltown Township Board of Supervisors meeting at 8:23PM.

Respectfully submitted,



Lynda Seimes
Township Secretary

(*These minutes were transcribed from tape recordings taken by Mr. Ken Bennington, Township Manager, and are not considered official until approved and accepted by the Board of Supervisors at a public meeting).