

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS  
BUDGET WORKSESSION MEETING  
Monday, October 20, 2004  
7:00PM**

The first 2005 Budget Worksession meeting was called to order by Vice-Chairperson George C. Egly, Jr. at 7:00PM.

Also present were: Richard J. Manfredi, Supervisor  
Gregory J. Lippincott, Township Manager  
Christopher Engelhart, Police Chief  
Thomas A. Buzby, Director of Public Works  
Lorraine E. Leslie, Township Treasurer  
Daniel Jenkins, Fire Marshal

A. PUBLIC COMMENT ON AGENDA ITEMS ONLY: No one from the public was present.

B. YEAR 2005 PROPOSED BUDGET: The proposed Budget was presented to the Board carrying a deficit of \$783,824.36.

1. Public Works Budget: The Supervisors reviewed each budget item concerning the Public Works Department portion of the proposed 2005 Budget, including equipment/truck purchases, park maintenance, and paving. The Supervisors directed the removal of the purchase of a dump truck in the amount of \$90,000.00, as well as a pickup truck in the amount of \$40,000.00, and the removal of the \$120,000.00 paving project.

Supervisor Manfredi directed Mr. Lippincott to investigate Section 3205 of the Pennsylvania Second Class Code, with regard to Paragraph 4 concerning a 3 mill tax for fire apparatus, Paragraph 6 concerning a tax to acquire, maintain and operate parks, playgrounds, and recreational activities, Paragraph 8 concerning an annual tax to support ambulance and rescue squads, and Paragraph 9 concerning an annual tax to create and maintain a revolving fund to be used in making street, sidewalk, water supply or sewer improvements.

It was suggested by Supervisor Egly that funding for the purchase of trucks or maintenance equipment for the parks be taken from the Park and Recreation fund. Discussion took place concerning Ordinance #99-4, with respect to fee in-lieu-of recreational land dedication, specifically Section 805, item #2.C, which states "All fees and interest within the Recreation Fee Account shall only be used for acquisition of recreation land, development of, and capital improvement to, public recreational facilities, landscaping of recreation land, engineering, legal, planning, architecture, landscape architecture and the payment of debt directly resulting from such expenditures. Such fees specifically shall not be used for maintenance, routine repairs, operating expenses or recreational programs." Consideration was given to repealing or revising

this section of the Ordinance to reflect the ability to purchase vehicles or maintenance equipment to be used exclusively at the parks.

Motion was made by Supervisor Manfredi, seconded by Vice-Chairperson Egly, and carried unanimously to authorize the purchase of a John Deere 55-20 tractor in the amount of \$38,120.27 to be paid for from the Basin Maintenance Escrow Account; and additionally, to authorize the purchase of accompanying tractor cutting attachments in the amount of \$13,264.56 through the State Contract (#2420-1). There was no public comment.

2. Police Department Budget: The Supervisors reviewed each budget item concerning the Police Department Budget portion of the proposed 2005 Budget, including capital purchase items such as the hiring of an additional police officer and associated costs, the purchase of two police vehicles, and funding for a feasibility study for a new Police Department building or building addition. The Supervisors discussed the removal of all capital purchase items, except radios (\$15,773.00), which is a contract through Bucks County, as well as the hiring of an additional police officer and the associated costs (\$64,138.69). Supervisor Manfredi commened that he would not be willing to cut one dollar from the Police Department Budget.

3. Administration Budget: The Supervisors reviewed each budget item concerning the Administration Department portion of the proposed 2005 Budget, including the purchase of an exchange server, one laptop computer, and building permit software. The Supervisors discussed the removal of building permit software in the amount of \$25,000.00.

4. Legislative Budget: The Supervisors reviewed each budget item concerning the Legislative portion of the proposed 2005 Budget, including the purchase of three laptop computers for their use during meetings. The Supervisors discussed the removal of the three lap top computers as noted above.

E. PUBLIC COMMENT: No one from the public was present.

F. SUPERVISOR'S COMMENTS:

1. The Supervisors discussed various options available to fund the 2005 hudget including possible tax increases or the imposition of special tax assessments for recreation or highway impact fees. They directed Mr. Lippincott to take the comments and suggestions made this evening into consideration and to present a balanced budget for review at the next Budget Worksession Meeting.

2. Motion was made by Supervisor Manfredi, seconded by Vice-Chairperson Egly, and carried unanimously to authorize the advertisement of the next 2005 Budget Worksession meeting, once a date has been determined. There was no public comment.

G. PRESS CONFERENCE: No one from the press was in attendance.

H. ADJOURNMENT: The first 2005 Budget Worksession Meeting was adjourned at 8:20PM.

Respectfully submitted,



Lynda Seimes

Township Secretary

(\*These minutes were transcribed from notes taken by Mrs. Lorraine Leslie, Township Treasurer and Mr. Gregory Lippincott, Township Manager).