

HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
ANNUAL REORGANIZATION MEETING
Monday, January 5, 2004
7:30PM

The 2004 Hilltown Township Reorganization Meeting began at 7:35PM and opened with the Pledge of Allegiance.

Judge Robert Gaffney was in attendance to administer the oath of office to Mr. Richard J. Manfredi, newly elected Township Supervisor.

A. SELECTION OF TEMPORARY CHAIRPERSON - Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Supervisor Bennington as Temporary Chairperson.

B. SELECTION OF TEMPORARY SECRETARY - Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Lorraine Leslie as Temporary Secretary.

C. CALL TO ORDER - The Hilltown Township Board of Supervisor's Reorganization Meeting of January 5, 2004 was called to order by Temporary Chairperson Bennington at 7:45PM. Also in attendance were Supervisor George C. Egly, Supervisor Richard J. Manfredi, Gregory J. Lippincott, Township Manager, and Lorraine E. Leslie, Township Treasurer, to record and take minutes of this meeting.

D. PUBLIC COMMENT ON AGENDA ITEMS ONLY - None

E. OFFICER APPOINTMENTS - Nominations were made for the positions of Chairperson and Vice-Chairperson of the Board of Supervisors, Township Secretary, Township Treasurer, and Assistant Township Treasurer for 2004.

1. Chairperson - Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Supervisor Kenneth B. Bennington as Chairperson of the Board of Supervisors for 2004.

2. Vice-Chairperson - Motion was made by Supervisor Bennington, seconded by Supervisor Manfredi, and carried unanimously to appoint Supervisor George C. Egly Jr. as Vice-Chairperson of the Board of Supervisors for 2004.

3. Township Secretary - Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Lynda S. Seimes as Township Secretary for 2004.

4. Township Treasurer - Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Lorraine E. Leslie as Township Treasurer for 2004.

5. Assistant Township Treasurer – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Gregory J. Lippincott as Assistant Township Treasurer for 2004.

F. PERSONNEL APPOINTMENTS – The following motions were made by the Board of Supervisors for the positions as stated:

1. Township Manager – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Gregory J. Lippincott as Township Manager for 2004.

2. Chief of Police – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Christopher Engelhart as Chief of Police for 2004.

3. Director of Public Safety – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Christopher Engelhart as Director of Public Safety for 2004.

4. Director of Public Works – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Thomas A. Buzby as Director of Public Works for 2004.

5. Code Enforcement Officer – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint David W. Taylor as Code Enforcement Officer for 2004.

6. Assistant Code Enforcement Officer – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Gregory J. Lippincott as Assistant Code Enforcement Officer for 2004.

7. Zoning Officer – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Gregory J. Lippincott as Zoning Officer for 2004.

8. Assistant Zoning Officer – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint David W. Taylor as Assistant Zoning Officer for 2004.

9. Zoning Hearing Board Secretary – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Lynda S. Seimes as Zoning Hearing Board Secretary for 2004.

G. PROFESSIONAL SERVICE APPOINTMENTS – The following motions were made by the Board of Supervisors for the professional service positions as stated:

1. Township Solicitor – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Francis X. Grabowski of Grabowski Associates as Township Solicitor for 2004.

2. Zoning Hearing Board Solicitor – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Jeffrey Trauger of Grim, Biehn and Thatcher as Zoning Hearing Board Solicitor for 2004.

3. Township Engineer – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint C. Robert Wynn of C. Robert Wynn Associates as Township Engineer for 2004.

4. Township Certified Public Accountant – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Dunlap and Associates as Township Certified Public Accountant for 2004.

5. Township Depository – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Quakertown National Bank as Township Depository for 2004.

6. Township Planner – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Charles Guttenplan of the Waetzman Planning Group as Township Planner for 2004.

7. Township Traffic Engineer – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Andreas Heinrich of Heinrich and Klein as Township Traffic Engineer for 2004.

H BOARD APPOINTMENTS

1. Planning Commission – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to reappoint Jack Fox to another five year term on the Hilltown Township Planning Commission.

Supervisor Bennington turned the floor over to Supervisor Manfredi. Motion was made by Supervisor Manfredi, seconded by Supervisor Egly, and carried unanimously to create an annual Community Service Award and declare Mr. Jack Fox it's first recipient. The award with henceforth be called the Jack Fox Community Service Award and will recognize the contribution of citizens to the Community of Hilltown Township.

Motion was made by Supervisor Bennington to reappoint John Kachline to another five year term on the Hilltown Township Planning Commission. There was no second to this motion, therefore John Kachline is not reappointed.

Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Denise Hermany to a five year term on the Hilltown Township Planning Commission.

Supervisor Bennington noted that there is another one year term on the Hilltown Township Planning Commission open but that appointment will not be made this evening.

2. Zoning Hearing Board – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to reappoint Timothy Browning to another three year term on the Hilltown Township Zoning Hearing Board.

3. Water and Sewer Authority – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to reappoint Bruce Knipe to another five year term on the Hilltown Township Water and Sewer Authority.

4. Vacancy Board – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint John Bender to a one year term on the Hilltown Township Vacancy Board.

5. Emergency Personnel Coordinator – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to reappoint David Miller to another one year term as Hilltown Township Emergency Personnel Coordinator.

6. Emergency Management Coordinator – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to reappoint William Devlin to another one year term as Hilltown Township Emergency Management Coordinator.

7. Assistant Emergency Management Coordinator – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Robert Grunmeier Jr. to a one year term as

Assistant Emergency Management Coordinator.

8. Emergency Management Agricultural Officer – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Keith Nace to another one year term as Hilltown Township Emergency Management Agricultural Officer.

9. Park and Recreation Board – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Rick Lambert to a five year term on the Hilltown Township Park and Recreation Board.

Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Robert Wendig to a five year term on the Hilltown Township Park and Recreation Board.

10. Township Auditor – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to appoint Harry Mason to the vacancy on the Hilltown Township Board of Auditors.

I. RECOMMENDATION OF TREASURER'S BOND LIMIT – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to approve the Treasurer's Bond Limit of \$2 million dollars for 2004.

J. EMPLOYEE CONTRIBUTION TO PENSION FUND – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to **adopt Resolution 2004-1, resolving that Hilltown Township will not require any pension contributions from the Hilltown Township Police for the year 2004.**

Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to **adopt Resolution 2004-2, resolving that Hilltown Township will not require any pension contributions from the Hilltown Township Non-Uniform Employees for the year 2004.**

K. BOARD OF SUPERVISORS MEETING DATES FOR 2004 – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to **adopt Resolution 2004-3, accepting the Supervisor's meeting dates for the year 2004, with meetings to be held on the second and fourth Monday of each month.**

L. PLANNING COMMISSION MEETINGS FOR 2004 – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to adopt Resolution 2004-4, accepting the Planning Commission meeting dates for the year 2004, with meetings to be held on the first Monday (worksession) and third Monday (regular) of each month; with the exception of the worksession originally scheduled for Monday, January 5th, which has been rescheduled to Thursday, January 8th due to the Supervisor's Reorganization Meeting, and with the exception of the worksession originally scheduled for Monday, July 5th, which has been rescheduled for Thursday, July 8th due to the Independence Day Holiday, and with the exception of the worksession originally scheduled for Monday, September 6th, which has been rescheduled for Thursday, September 9th, due to the Labor Day Holiday.

M. NON-UNIFORM HOLIDAYS FOR 2004 – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to adopt Resolution 2004-5, establishing the following Non-Uniform holidays for 2004:

- | | |
|-----------------------|-----------------------------------|
| Thursday, January 1 | New Year's Day |
| Friday, April 9 | Good Friday |
| Tuesday, April 27 | Primary Election Day |
| Friday, May 28 | Friday before Memorial Day |
| Monday, May 31 | Memorial Day |
| Monday, July 5 | Independence Day |
| Monday, September 6 | Labor Day |
| Tuesday, November 2 | Election Day |
| Thursday, November 25 | Thanksgiving Day |
| Friday, November 26 | Day After Thanksgiving |
| Friday, December 24 | Christmas |
| Floating Holiday | Will be added as one personal day |

N. ADOPTION OF 2004 BUILDING, ZONING, AND MISCELLANEOUS FEE SCHEDULE – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to adopt Resolution 2004-6, establishing a fee schedule for building, zoning and miscellaneous items for the year 2004.

O. ADOPTION OF 2004 TAX RATES – Motion was made by Supervisor Egly, seconded by Supervisor Manfredi, and carried unanimously to adopt Resolution 2004-7, establishing the following Tax Rates for the year 2004:

- | | |
|----------------------|---------|
| Real Estate | 9 mills |
| Earned Income | 3/4% |
| Per Capita | \$10.00 |
| Real Estate Transfer | 1/2% |

Amusement	10%
Fire Protection	3 mills
Occupation Priv.	\$5.00
Debt Service	6 mills
Fire Hydrant Tax	Special Assessment
Street Lights	Special Assessment

P. DESIGNATE VOTING DELEGATE AND CERTIFY ATTENDANCE AT ANNUAL PSATS CONVENTION (April 2004) – Motion was made by Supervisor Manfredi, seconded by Supervisor Bennington, and carried unanimously to appoint Vice-Chairperson George C. Egly Jr. as voting delegate to the annual PSATS Convention in Hershey, Pennsylvania in April of 2004.

Q. PUBLIC COMMENT:

1. Mr. Wally Rosenthal, 530 Rosie Lane expressed his disappointment that Mr. John Kachline was not reappointed to the Planning Commission. He felt that Mr. Kachline, while not a diplomat, is a public servant and has served this Township for many years. Mr. Rosenthal respectfully asked the Board of Supervisors to reconsider it's decision regarding Mr. Kachline.

2. Mr. David Hersh, 815 Hilltown Pike echoed Mr. Rosenthal's comments. Mr. Hersh has had the opportunity to attend many Planning Commission meetings over the years and respects the manner in which Mr. Kachline handles himself at this meetings. Mr. Hersh feel that Mr. Kachline has done an excellent job and is a great asset to the Planning Commission. Mr. Hersh would like to encourage the Board of Supervisors to reconsider it's decision regarding Mr. Kachline.

3. Mrs. Jean Bolger, Route 152 asked the Board of Supervisors what their reasons were for not reappointing Mr. Kachline to the Planning Commission. Chairperson Bennington responded that he had in fact made a motion to reappoint Mr. Kachline to that position but there was not a second to his motion.

Supervisor Manfredi responded that he felt that the Planning Commission should be moving in a new direction. He felt that the Planning Commission needed new blood and new people involved in order to accomplish that goal.

Vice-Chairperson Egly responded that at the December Board of Supervisor's Worksession meeting Mr. Kachline had made comments as to the number of homes being

planned in Hilltown Township. Vice-Chairperson Egly asked Mr. Kachline where he had gathered that information. Mr. Kachline responded that the information had come from Mr. Wynn, the Township Engineer. Neither Mr. Wynn, nor the other members of the Planning Commission had discussed this information.

Vice-Chairperson Egly also referred to comments that he had received about statements that were attributed to Mr. Kachline regarding the Board of Supervisors receiving a barrel of money. Discussion took place.

4. Mrs. Marilyn Teed, Mill Road agreed with the Board of Supervisors decision regarding appointments to the Planning Commission. Mrs. Teed agrees that the Planning Commission does indeed new direction and fresh ideas.

5. Mrs. Maureen Lyons, 65 Misty Meadow echoed support for Mr. John Kachline. She felt that Hilltown Township needs to retain someone with the experience Mr. Kachline possesses. Mrs. Lyons would rather see the solicitor replaced so that the Township would fight the developers.

6. Ms. Denise Hermany commented that she had applied to fill a vacancy on the Planning Commission, not to replace Mr. Kachline. Ms. Hermany stated that she was looking forward to working with Mr. Kachline.

7. Mr. Harry Mason, Morgan Lane commented that he felt Mr. Kachline's comments at the Supervisors Worksession meeting referred to the potential numbers of homes that could be built in Hilltown Township. Mr. Mason suggested that Mr. Kachline be appointed to the current vacancy on the Planning Commission Board.

8. Mr. John Kachline, Mill Road stated that he would like to know who made the comment that he referred to the Board of Supervisors receiving a barrel of money. Mr. Kachline stated that he never made that comment.

9. Mr. Mike Beatrice, Church Road stated that he has been on the Planning Commission since 1996. He stated that he felt that few people have put as much time and effort and commitment as Mr. Kachline. Mr. Beatrice believes that the experience of Mr. Fox and Mr. Kachline are a valuable resource to the Planning Commission. Mr. Beatrice asked the Board of Supervisors to reconsider their decision.

10. Mr. Henry Rosenberger, Route 113 also asked the Board of Supervisors to reconsider their decision regarding Mr. Kachline.

11. Ms. Sandy Williamson, Mill Road commented that she felt that it was important to have experience on the Planning Commission. He felt that an Engineer, such as Mr. Kachline, was extremely important for his ability to deal with developers.

12. Ms. Laurie Repella, Rosie Lane suggested that the Board of Supervisors appoint Ms. Denise Hermany to the current vacancy on the Planning Commission and allow her to gain experience and appoint Mr. Kachline to the five year term. Ms. Repella also felt that experience and especially that of an engineer was extremely important to the Planning Commission.

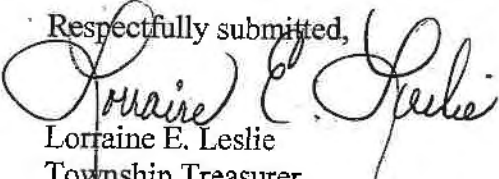
13. Mrs. Maureen Lyons, 65 Misty Meadow asked the Board of Supervisors to reconsider their decision regarding the appointments to the Hilltown Township Planning Commission. Mrs. Lyons agreed that appointing Ms. Hermany to the current one year vacancy would allow her to gain experience. She asked the Board of Supervisors to reconsider appointing Mr. Kachline to a five year term on the Planning Commission.

R. SUPERVISOR'S COMMENTS – Supervisor Manfredi wanted to mention that issues regarding a Transportation Improvement Plan, Impact Fees, Walkable Communities and Emergency Services will be high on his priority list for discussion in the year 2004.

Vice-Chairperson Egly invited Mr. Kachline to be interviewed for the current vacancy on the Planning Commission

S. PRESS CONFERENCE – There were no members of the press present.

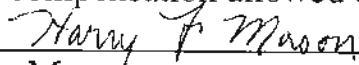
T. ADJOURNMENT – Upon motion by Vice-Chairperson Egly, seconded by Supervisor Manfredi, and carried unanimously, the January 5, 2004 Hilltown Township Board of Supervisors Annual Reorganization Meeting was adjourned at 8:23PM.

Respectfully submitted,

Lorraine E. Leslie
Township Treasurer

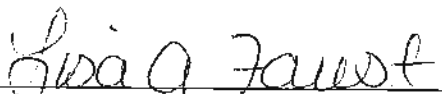
**HILLTOWN TOWNSHIP
BUCKS COUNTY,
COMMONWEALTH OF PENNSYLVANIA**

ELECTED OFFICER'S OATH OF OFFICE

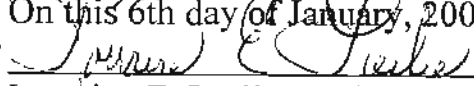
I, Harry Mason, of 920 Morgan Lane, Perkasie, Pennsylvania, being duly elected Auditor of Hilltown Township in Bucks County, Pennsylvania, do solemnly swear that I will support, obey and defend the Constitution of the United States of America and the Constitution and laws of this Commonwealth; that I will, during my term of office, perform the duties of my office with fidelity; that I have not paid or contributed or promised to pay or contribute, directly or indirectly, money or anything else of value to procure my nomination, appointment, or election except for necessary and legitimate expenses expressly authorized by law; that I have not knowingly violated any law of this Commonwealth or procured it to be done by others in my behalf; that I will not knowingly receive, directly or indirectly, money or anything else of value for the performance or non-performance of any act or duty pertaining to my office other than the compensation allowed by law.



Harry Mason



Witness

Sworn and subscribed before me
On this 6th day of January, 2004


Lorraine E. Leslie, Notary Public