

Motion was made by Supervisor Bennington, seconded by Supervisor Snyder, and carried unanimously to award Bid #2002-11 – Super Unleaded Gasoline to Farm and Home Oil Co. in the amount of \$1.1280/Gallon as specified above. There was no public comment.

Bid #2002-12 – Heating Oil –

| | |
|--------------------------|----------------------|
| Heating Oil Partners, LP | \$.8411/Gallon Firm |
| Farm and Home Oil Co. | \$.9600/Gallon Firm |

Motion was made by Supervisor Bennington, seconded by Supervisor Snyder, and carried unanimously to award Bid #2002-12 for Heating Oil to Heating Oil Partners, LP in the amount of \$.8411/Gallon Firm. There was no public comment.

C. POLICE REPORT – Lt. Christopher Engelhart – Lt. Engelhart read the Police Report for the month of October, 2002; a copy of which is on file at the Township office.

Lt. Engelhart presented Bid Results for the sale of two police vehicles, which were opened on Thursday, November 7, 2002:

Bid #2002-13(A) – Used Police Vehicle (VIN #239018):

| | |
|-------------------------|------------|
| Police Cars Unlimited | \$4,950.00 |
| U.S. Properties Outlet | \$4,653.00 |
| Grace Quality Used Cars | \$4,444.00 |

Motion was made by Supervisor Bennington, seconded by Supervisor Snyder, and carried unanimously to award Bid #2002-13-(A) for Used Police Vehicle (VIN #239018) to Police Cars Unlimited in the amount of \$4,950.00. There was no public comment.

Bid #2002-13(B) – Used Police Vehicle (VIN #239017):

| | |
|-------------------------|------------|
| U.S. Properties Outlet | \$4,653.00 |
| Grace Quality Used Cars | \$4,644.00 |
| Police Cars Unlimited | \$4,644.00 |

Motion was made by Supervisor Bennington, seconded by Supervisor Snyder, and carried unanimously to award Bid #2002-13(B) for Used Police Vehicle (VIN #239017) to U.S. Properties Outlet in the amount of \$4,653.00. There was no public comment.

D. BUILDING REPORT – Mr. David W. Taylor, Building Inspector – Mr. Taylor read the Building Report for the month of October, 2002; a copy of which is on file at the Township office.

Supervisor Bennington asked if the Pennridge School District ever remitted payment for the Labor Day holiday inspection of the Seylar Elementary School conducted by Mr. Taylor and Mr. Lippincott. Mr. Lippincott replied that the invoice has not yet been paid. Discussion took place. Supervisor Bennington directed Mr. Lippincott to send another, strongly worded letter to the School District.

- E. HILLTOWN AUTHORITY REPORT – No one was present.
- F. HILLTOWN FIRE COMPANY REPORT – Mr. John Townsend – Mr. Townsend presented the Hilltown Fire Company Report for the month of October, 2002; a copy of which is on file at the Township office.
- G. SILVERDALE FIRE COMPANY REPORT – Mr. John Gillespie, Chief – Mr. Gillespie read the Silverdale Fire Company Report for the month of October, 2002; a copy of which is on file at the Township office.
- H. PLANNING COMMISSION REPORT – Mr. John Kachline, Chairperson – Mr. Kachline read the Planning Commission Report for their worksession meeting of November 4, 2002; a copy of which is on file at the Township office.
- I. PARK AND RECREATION BOARD REPORT – Mr. Bob Wendig advised that there was not a quorum at the last meeting. No report provided.
- J. OPEN SPACE COMMITTEE REPORT – No one was present.
- K. ZONING HEARING BOARD REPORT – Mr. John Snyder, Chairperson – Mr. Snyder presented the Zoning Hearing Board Report for the month of November, 2002; a copy of which is on file at the Township office.

Due to the volume of appeal applications and the number of applications requiring multi-night hearings, the Zoning Hearing Board is requesting that the Township reserve the meeting room for Zoning Hearings only for every Thursday evening in the year 2003. Mr. Lippincott advised that the Park and Recreation Board and the Hilltown Historical Society hold their monthly meetings on Thursday evenings as well. Supervisor Bennington noted that the Park and Recreation Board meetings can normally be held in the back conference room, however the Historical Society does have guest speakers on occasion, which would require the use of this meeting room. Therefore, Supervisor Bennington suggested that the Zoning Hearing Board have use of the meeting room on every Thursday evening, except on the fourth Thursday of each month, which is when the Historical Society holds their meetings. Chairperson Bender also suggested that the Zoning Hearing Board, in addition to Thursday evenings, use the available Tuesday evenings. Mr. Snyder commented that there is a scheduling problem for the Zoning

Hearing Board members and Zoning Hearing Board Solicitor for Tuesday evenings. Chairperson Bender noted that contracted engineers or solicitors have to be accommodating. If the Board is not willing to consider reserving the meeting room for their use every Thursday evening, Mr. Snyder requested that they agree that if the 60-day requirement by the M.P.C. forces a Thursday evening meeting when the Historical Society is scheduled, Township business should take priority over an outside organization. Chairperson Bender advised that the Supervisors will do their best to determine a schedule for the Zoning Hearing Board, however he is not willing to commit this evening, and the remaining Supervisors agreed. A lengthy discussion took place.

Another issue that is a point of contention for Mr. Snyder is that from time to time, mail is delivered to the Township building addressed to individual members of the Zoning Hearing Board, which is opened and stamped by Township staff. Mr. Snyder would appreciate it if mail addressed to him or other Zoning Hearing Board members is not opened by the administrative staff in the future, particularly now, when there are three hearings going on in which the Township is a party to the hearings. Mr. Snyder is concerned that information may be gleaned by a staff member that should be privy only to the Zoning Hearing Board, which could cause a problem for the Township. If Zoning Hearing Board members are to receive private mail, Mr. Lippincott suggested it be sent to the Zoning Hearing Board Solicitor or to their individual homes. He advised that any mail sent to the Township post office box, unless the envelope is clearly marked "personal and confidential" is opened and date stamped by the administrative staff. Supervisor Bennington commented that even mail addressed to him or one of the other Supervisors is also opened by Township staff, unless it is marked "personal and confidential." If a piece of mail is addressed to him, Mr. Snyder does not appreciate it being opened by the Township. The Supervisors would like some time to consider this issue.

Public Comment:

1. Mrs. Marilyn Teed of Mill Road attended a recent Zoning Hearing Board meeting, when the applicant applied for a variance to construct two 250 sq. ft. sheds five feet from the rear property line. However, Mrs. Teed noted that if the applicant had wanted one 500 sq. ft. shed, it had to be 60 ft. from the rear property line. This applicant was required to hire an attorney, and prove a hardship to seek a variance, spending thousands of dollars in fees, and now is being told that he cannot add a water feature and a cupola with a weather vane on his shed. Mrs. Teed recalls that several months ago, she had questioned rear setback requirements, and the reasons why they were increased. She feels that this recent Zoning Hearing application is a prime example as to why these setback requirements do not make sense.

Further, it appears that the applicant was also told to obtain a Soil Disturbance Permit from the Bucks Soil Conservation District, which he later discovered was unnecessary. Mrs. Teed is concerned with what residents who apply to the Township for simple shed permits are being told by the staff. She suggested that a simple sign-in sheet be utilized by the Township staff, listing the individual's name, phone number, nature of their request, and the response given by the Township pursuant to that request.

L. PUBLIC HEARING – Chairperson Bender adjourned the November 11, 2002 Board of Supervisor's Worksession meeting at 8:06PM in order to enter into an advertised Public Hearing to receive comments concerning the review of the Hilltown Township Agricultural Security Area, PA Act 43 of 1981.

Mr. Bob Wendig, member of the Hilltown Agricultural Security Area Committee advised that the Township is currently conducting its 7-year review of Act 43. There are presently 161 applications for admission to the Agricultural Security Area, with all parcels being a minimum of 10 acres, or a minimum of 5 acres if adjoining a 10-acre parcel. Mr. Lippincott noted that there were four applications in question – applications #2, and #8 (from East Rockhill Township), and applications #17, and #157 (from Hilltown Township). Upon review, it was determined that the applications #17 and #157 in Hilltown Township do not qualify because there is not a 10-acre parcel adjoining them.

As discussed at a previous meeting, a map showing all parcels that have been included in the Agricultural Security District will be prepared.

Public Comment:

1. Mr. John Wilson of Hilltown Pike asked for an explanation of Act 43. Mr. Wendig advised that Penna. Act 43 creates an Agricultural Security District in the Township. If a parcel meets the requirements of the Act with respect to acreage, the following advantages apply – there is no cost to the landowner, provides for protection from nuisance lawsuits involving normal farming activities, provides for protection from local eminent domain, the landowner need not be a full-time farmer, land can be field, forest, woodlot, etc., and the property can be subdivided or sold at any time. Further, the property owner must be a member of the Township's Agricultural Security Area in order to participate in the State's development rights program.

2. Mr. John Gillespie of Moyer Road suggested that information concerning the Agricultural Security Area be placed on the Township website.

Mr. Wendig noted that by law, the Agricultural Security Committee must consist of three farmers, one resident, and one Township official. In Hilltown's case, Supervisor Bennington is the Township official; Mr. Wendig is the resident, and Mr. Paul Hockman,

Mr. Calvin Weikel, and Mr. Ken Beer are the farmers. Once these applications are approved this evening, additional applications can be accepted in February or August each year.

Motion was made by Supervisor Bennington, seconded by Supervisor Snyder, and carried unanimously to **adopt Resolution #2002-36, accepting the proposed applications to the Agricultural Security District of Hilltown Township, including parcels from New Britain Township and East Rockhill Township, who do not have their own.** There was no public comment.

***8:16PM – Chairperson Bender adjourned the advertised Public Hearing, and reconvened the November 11, 2002 Hilltown Township Board of Supervisors Worksession meeting.**

M. CONFIRMED APPOINTMENTS: None.

N. MANAGER'S REPORT – Mr. Gregory J. Lippincott, Township Manager –

1. Mr. Lippincott presented the Zoning Report for the month of October, 2002; a copy of which is on file at the Township office.

2. The Silverdale Fire Company Fire Protection Agreement for 2003 was available for the Board's signature following this meeting.

3. Perkasio Borough has invited the Hilltown Township Supervisors and staff to the opening of their new Borough Building on the evening of November 18, 2002 from 6:30PM to 9:00PM.

4. Mr. Lippincott requested authorization to advertise the proposed 2003 Budget for public inspection. The Township Code requires a 20-day advertised public inspection period prior to adoption. The 2003 Budget can then be adopted at the December 9, 2002 worksession meeting.

Motion was made by Supervisor Bennington, seconded by Supervisor Snyder, and carried unanimously to authorize advertisement of the proposed 2003 Budget for public inspection. There was no public comment.

5. A request has been received from Deep Run Valley Sports Association for a waiver of Subdivision/Land Development submission and fees, building/zoning permit fees, and stormwater management application fees/capital contributions. Deep Run wishes to finish construction of spectator seating at the Junior/Senior baseball field and

construct two dugouts on one of the girls softball fields, identical to the dugouts that were approved for the little league baseball field last year.

Motion was made by Supervisor Bennington and seconded by Chairperson Bender to waive Subdivision/Land Development submission and fees, building/zoning permit fees, and stormwater management application fees/capital contributions for Deep Run Valley Sports Association's proposal to finish construction of the spectator seating at the Junior/Senior baseball field and to construction two dugouts on one of the girl's softball fields, identical to the dugouts that were approved for the little league baseball field last year. Supervisor Snyder abstained from the vote since her husband is the baseball commissioner of Deep Run Valley Sports Association. Motion passed. There was no public comment.

O. CORRESPONDENCE – Mr. Gregory J. Lippincott, Township Manager –

1. A Request for Funding Proposal was received from the Silverdale Fire Company, seeking funding for the cost of a new personal computer for the fire company.

2. Correspondence was received from Mrs. Helen Grim's engineer, requesting a subdivision sketch plan meeting with Township staff and the Township Engineer to discuss a proposal to subdivide her 45-acre parcel into two lots. Mrs. Grim has provided the required \$500.00 escrow for this meeting.

Motion was made by Supervisor Bennington, seconded by Supervisor Snyder, and carried unanimously to authorize a subdivision sketch plan meeting with Mrs. Helen Grim's engineer, and the Township staff and Engineer, as specified above. There was no public comment.

3. The Upper and Middle Neshaminy Creek Watershed River Conservation Plan in its final form was received from the Delaware Riverkeeper. A hard copy and a CD of the information is available for review at the Township office.

P. MYLARS FOR SIGNATURE: None.

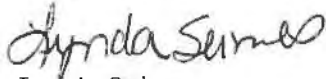
Q. PUBLIC COMMENT: None.

R. SUPERVISOR'S COMMENTS: None.

S. PRESS CONFERENCE: A conference was held to answer questions of those reporters present.

T. ADJOURNMENT: Upon motion by Supervisor Snyder, seconded by Supervisor Bennington, and carried unanimously, the November 11, 2002 Hilltown Township Board of Supervisors Worksession Meeting was adjourned at 8:21PM.

Respectfully submitted,



Lynda Seimes
Township Secretary