

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULARLY SCHEDULED WORKSESSION MEETING
Monday, December 8, 1997
7:30PM**

The regularly scheduled worksession meeting of the Hilltown Township Board of Supervisors was called to order by Chairman William H. Bennett, Jr. at 7:35PM and opened with the Pledge of Allegiance.

Also present were: Kenneth B. Bennington, Vice-Chairman
Jack C. Fox, Supervisor
Bruce G. Horrocks, Township Manager
George C. Egly, Chief of Police
Thomas A. Buzby, Director of Public Works
~~Gregory Lippincott, Asst. Twp. Manager/Zoning Officer~~

Chairman Bennett announced the Board met in Executive Session prior to this meeting in order to discuss personnel matters.

A. ACTION ON THE MINUTES OF THE NOVEMBER 24, 1997 SUPERVISOR'S WORKSESSION MEETING: Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to approve the minutes of the November 24, 1997 Supervisor's Worksession Meeting, as written.

B. APPROVAL OF CURRENT BILLING: Chairman Bennett presented the Bills List dated December 9, 1997, with General Fund payments in the amount of \$45,795.46, Debt Service payments in the amount of \$65,662.50, and State Highway Aid payments in the amount of \$7,719.20; for a grand total of all funds in the amount of \$119,177.16.

Chairman Bennett commented approximately 29% of the General Fund bills for this period is for insurance coverage. Chairman Bennett questioned the bill in the amount of \$119.51 from the Commonwealth Flag Company. Chairman Bennett had paid \$83.00 for the flag he purchased from Commonwealth Flag until he discovered that he could purchase an American flag through a State Representative for \$18.00. Mr. Horrocks explained that a flag flown over the Capital is a ceremonial flag. The flag purchased from Commonwealth Flag is for the flag pole in the front of the building, which will be flown 24 hours a day and is more durable and larger than normal.

Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to approve the Bills List dated December 9, 1997, subject to audit.

B. TREASURER'S REPORT: Mr. Horrocks presented the Treasurer's Report with the following balances as of November 30, 1997:

General Fund Checking Account	\$304,550.60
Payroll Checking Account	\$ 95.11
Fire Fund Checking Account	\$ 54,297.10
Debt Service Checking Account	\$173,132.17
State Highway Aid Checking Account	\$ 26,193.33
Escrow Fund Checking Account	\$235,649.37
Capital Projects - Series 1989	\$ 24,866.75
Capital Projects - Series 1994	\$ 95,093.97

Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to approve the Treasurer's Report, dated November 30, 1997, subject to audit.

C. HILLTOWN TOWNSHIP WATER AND SEWER AUTHORITY REPORT - Mr. Groff was not present. Chairman Bennett read the Authority Report for the month of November, a copy of which is on file at the Township office.

Supervisor Bennington asked if the childproof grates have been installed in the Country Roads development as requested at the November 24, 1997 meeting. Mr. Horrocks replied the grates were installed.

D. PUBLIC WORKS REPORT - Mr. Thomas A. Buzby, Director of Public Works - Mr. Buzby read the Public Works Report for the period of October 26 through November 22, 1997 which is on file at the Township office.

E. POLICE REPORT - Chief George C. Egly, Jr. - Chief Egly read the Police Report for the month of November, 1997 which is on file at the Township office.

Ms. Sandy Swartley, a paramedic and instructor with Grandview Hospital, was in attendance to make a presentation concerning defibrillators. Ms. Swartley explained that the first four minutes after a victim has gone into cardiac arrest is the most crucial time for rescue. Since there is no longer a restriction on who can utilize defibrillators, Ms. Swartley urged the Board to consider placing these machines in police patrol vehicles. Ms. Swartley commented these new types of machines are extremely simple to use. A doctor at Grandview Hospital has volunteered his time and services to be the medical director for Hilltown Township should the Board agree to purchase this equipment. Each time a machine is utilized, a form must be completed and forwarded to the County, where quality assurance testing is done on the machine. There is a cassette tape built into the machine which records everything that happens from the time it is turned on until the time it is turned off. All comments by responding emergency personnel are recorded, as

well as patient medical information, such as heart rate and rhythm. Ms. Swartley noted that if the patient's heart rate is not a shockable rhythm, the machine will not activate. Ms. Swartley demonstrated the defibrillator, which actually tells the user to cease CPR and stand back, and also tells when the shock has been delivered to the patient. The machine will then tell the user to check the readings and pulse rate every thirty seconds to reassess the situation. The cost is approximately \$3,000.00 each. Discussion took place concerning police officer liability and response time. Supervisor Bennington suggested that at least one unit be purchased for 1998. Chairman Bennett and Supervisor Fox agreed.

Supervisor Bennington noted correspondence was received from Sgt. Miller regarding the ~~possible purchase of used scales from another police department in the amount of \$15,000.00.~~ Previously, Sgt. Miller suggested purchasing new scales at a cost of \$25,000.00. Chief Egly had used scales when he worked for Bensalem, and at the time, many officers experienced back problems because of them. Scales are a money maker, however, and he believes they could be put to good use in Hilltown Township. Discussion took place.

Chief Egly presented gift certificates for six free Christmas trees to the Hilltown Civic Association for distribution to needy families.

F. ZONING REPORT - Mr. Gregory Lippincott, Zoning Officer - Mr. Lippincott read the Zoning Report for the month of November, 1997 which is on file at the Township office.

G. HILLTOWN FIRE CHIEF'S REPORT - Mr. Grunmeier was not present at this time.

H. EMERGENCY MANAGEMENT REPORT - No one was present at this time.

I. SILVERDALE FIRE COMPANY REPORT - Mr. John Gillespie, Fire Chief - Mr. Gillespie read the Silverdale Fire Company Report for the month of November, 1997 which is on file at the Township office.

J. PARK AND RECREATION REPORT - No one was present at this time.

K. CONFIRMED APPOINTMENTS: None.

L. MANAGER'S REPORT - Mr. Bruce G. Horrocks, Township Manager -

1. Mr. Horrocks presented eight escrow releases for the Board's consideration, two of which are cash held by the Township:

Country Roads Phase I	Voucher #4A	\$ 10,000.00
Country Roads Phase I	Voucher #5A	\$ 60,610.55
Hilltown Crossings	Voucher #3A	\$ 460.16
Orchard Glen Subdivision	Voucher #23	\$ 611.61
Orchard Glen Subdivision	Voucher #24	\$ 50,085.23
Orchard Glen Subdivision	Voucher #25	\$ 2,728.83
Quiet Acres	Voucher #10B	\$ 491.63
Waste Management of Indian Valley	Voucher #14	\$ 253.48

Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to release the eight escrows as noted above.

2. Mr. Horrocks advised correspondence was received from Heritage Building Group concerning street names within the Longleaf I Subdivision. Apparently, the Perkasio Post Office has a conflict with the use of "Birch Lane" within the development. In addition, the developer would prefer that the name "Fox Lane" not be used in the development since all the other proposed streets will be named after types of trees. In place of "Birch Lane" and "Fox Lane", Heritage is offering "Pin Oak Lane" and "Beech Lane" for Board consideration.

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to recommend the use of "Beech Lane" instead of "Birch Lane" in the Longleaf I Subdivision.

Motion was made by Supervisor Bennington, and seconded by Chairman Bennett to recommend the use of "Fox Lane" in the Longleaf I Subdivision. Supervisor Fox abstained from the vote. Motion passed.

3. Mr. Horrocks noted the proposed 1998 Budget should be complete and available for final adoption at the December 22, 1997 Supervisor's meeting.

M. CORRESPONDENCE: None.

N. LINENS FOR SIGNATURE:

1. P.E.C.O. Subdivision

O. PUBLIC COMMENT:

1. Mr. John Snyder advised three interviews for the vacancy on the Zoning Hearing Board will be held on Tuesday, December 9, 1997.

P. SUPERVISOR'S COMMENTS: None.

Q. PRESS CONFERENCE: A conference was held to answer questions of those reporters present.

R. ADJOURNMENT: Upon motion by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously, the December 8, 1997 Board of Supervisors Worksession meeting was adjourned at 8:48PM.

Respectfully submitted,



Lynda Seimes
Township Secretary

(*These minutes were transcribed from notes and tape recordings taken by Mr. Bruce G. Horrocks, Township Manager).