

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULARLY SCHEDULED WORKSESSION MEETING  
Monday, August 11, 1997  
7:30PM**

The regularly scheduled worksession meeting of the Hilltown Township Board of Supervisors was called to order by Chairman William H. Bennett, Jr. at 7:35PM and opened with the Pledge of Allegiance.

Also present were: Kenneth B. Bennington, Vice-Chairman  
Jack C. Fox, Supervisor  
Bruce G. Horrocks, Township Manager  
Thomas A. Buzby, Director of Public Works  
George C. Egly, Chief of Police  
Gregory J. Lippincott, Zoning Officer

Chairman Bennett announced the Board of Supervisors met in Executive Session prior to this meeting in order to discuss legal matters.

A. TREASURER'S REPORT - Mr. Bruce G. Horrocks, Township Manager - Mr. Horrocks presented the Treasurer's Report with the following balances as of July 31, 1997:

General Fund Checking Account	\$ 385,732.81
Payroll Checking Account	\$ 69.26
Fire Fund Checking Account	\$ 48,582.47
Debt Service Checking Account	\$ 160,405.47
State Highway Aid Checking Account	\$ 164,476.11
Escrow Fund Checking Account	\$ 242,755.42
Capital Projects - Series 1989	\$ 24,388.82
Capital Projects - Series 1994	\$ 92,964.63

Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to approve the Treasurer's Report dated July 31, 1997, subject to audit.

B. APPROVAL OF CURRENT BILLING: Chairman Bennett presented the Bills List dated August 12, 1997 with General Fund payments in the amount of \$73,711.47 and State Highway Aid payments in the amount of \$1,716.63; for a grand total of all payments in the amount of \$75,428.10.

Due to the extremely high payment to East Rockhill Township for building inspection services in the amount of \$7,849.25, Supervisor Bennington wondered if the Board should give consideration to hiring a full-time building inspector. Mr. Horrocks intends to review the cost of building inspection service during preparation of the 1998 budget.

Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to approve the Bills List dated August 12, 1997, subject to audit.

C. HILLTOWN TOWNSHIP WATER AND SEWER AUTHORITY REPORT - Mr. James Groff, Authority Manager - Mr. Groff read the Authority report for the month of July, 1997 which is on file at the Township office.

D. DIRECTOR OF PUBLIC WORKS REPORT - Mr. Thomas A. Buzby - Mr. Buzby read the Public Works Report for the period of July 6, 1997 through August 2, 1997, a copy of which is on file at the Township office.

E. POLICE CHIEF'S REPORT - Chief George C. Egly, Jr. - Chief Egly read the Police Report for the month of July, 1997, a copy of which is on file at the Township office.

Chief Egly noted the following increases from the period of July, 1996 to July, 1997:

Criminal arrests increased from 26 arrests in 1996 to 38 arrests in 1997  
Traffic citations increased from 81 in 1996 to 235 in 1997

Discussion took place concerning the police coverage Hilltown Township provides to the Borough of Silverdale. With the opening of the new school in Silverdale Borough, Supervisor Bennington is concerned that Hilltown Township will be losing money by continuing with the police coverage in Silverdale Borough. Chief Egly will investigate the matter further.

F. ZONING OFFICER'S REPORT - Mr. Gregory Lippincott - Mr. Lippincott read the Zoning Report for the month of July, 1997 which is on file at the Township office.

Mr. Lippincott announced that Hilltown Township will be hosting a U.S. Census Bureau Seminar for the Upper Bucks County region this fall.

With regard to the John Habel zoning matter, Mr. Lippincott explained that the Zoning Hearing Board rendered a decision on July 2, 1997 to deny Mr. Habel's variance request. Mr. Habel constructed a building within the setback area, without obtaining building or zoning permits. Mr. Habel had the right to appeal up to August 2, 1997, which he did not do, therefore Mr. Lippincott is seeking permission to take this matter to the Court of Common Pleas.

Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to authorize the Zoning Officer to take the John Habel zoning matter before the Court of Common Pleas.

G. HILLTOWN FIRE CHIEF'S REPORT - Mr. Robert Grunmeier - Mr. Grunmeier read the Hilltown Fire Company Report for the month of July, 1997 which is on file at the Township office.

A representative of the Silverdale Fire Company had asked if Supervisor Bennington's employer would be willing to supply Hepatitis vaccine at a reduced cost or at no cost to the fire company. Supervisor Bennington advised his employer is willing to provide Hepatitis vaccine to the fire company at the same cost they provide it to C.D.C.. Supervisor Bennington will provide forms for the fire companies if they are interested.

H. EMERGENCY MANAGEMENT COORDINATOR'S REPORT - Mr. Robert Grunmeier, Assistant Emergency Management Coordinator - Mr. Grunmeier will be attending a Terrorism for Awareness Operation and Hazardous Materials Seminar at the Philadelphia Fire Academy next week.

I. SILVERDALE FIRE CHIEF'S REPORT - Mr. John Gillespie - Mr. Gillespie was not present at this time.

J. PARK AND RECREATION REPORT - Mr. Nick Lupinacci, Chairman - Mr. Lupinacci was not present at this time.

K. CONFIRMED APPOINTMENTS: None.

L. MANAGER'S REPORT - Mr. Bruce G. Horrocks -

1. Bids for three used police vehicles were advertised for letting this evening. Bid results are as follows:

Vehicle A - 1992 Chevrolet

Chambers Auto Sales	\$3,212.00
Jersey One Discount Auto Sales	\$2,890.00

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to award the bid for Vehicle A - 1992 Chevrolet to Chambers Auto Sales in the amount of \$3,212.00.

Vehicle B - 1993 Chevrolet

Chambers Auto Sales               -\$3,712.00  
Jersey One Discount Auto Sales - \$3,890.00

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to award the bid for Vehicle B - 1993 Chevrolet to Jersey One Discount Auto Sales in the amount of \$3,890.00

Vehicle C - 1992 Chevrolet

Chambers Auto Sales               - \$3,212.00  
Jersey One Discount Auto Sales - \$2,790.00

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to award the bid for Vehicle C - 1992 Chevrolet to Chambers Auto Sales in the amount of \$3,212.00.

2. Mr. Horrocks presented five escrow releases for the Board's consideration, two of which are cash held by the Township:

Orchard Glen Subdivision	Voucher #17	\$ 2,129.62
Waste Management of Indian Valley	Voucher #10	\$ 133.47
Country Roads Phases III & IV	Voucher #29	\$ 1,041.10
Quiet Acres	Voucher #3B	\$ 301.05
Off-the-Wall	Voucher #6A	\$ 208.70

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to release the five escrows as noted above.

3. Mr. Horrocks presented information concerning the second tri-annual Long Range Planning Meeting the Board discussed in the past. Mr. Horrocks recommended this meeting be held at Whitney's Grille. With a maximum of 30 individuals attending, the total estimated cost to the Township would be approximately \$500.00. The meeting is tentatively scheduled for Monday, September 29, 1997.

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to approve the Long Range Planning Meeting to be held on Monday, September 29, 1997 at Whitney's Grille, to include all board/commission chairpersons and vice-chairpersons, as well as administrative employees.

4. Correspondence has been received from the Township Solicitor advising that the Bucks County Board of Elections has approved the wording of the referendum question which will be placed on the November, 1997 ballot exactly as it was presented.

5. Mr. Horrocks has researched the Rural Leadership Program offered by Penn State. This is a two year continuing education program for local public officials. The total cost for two years is \$1,500.00, which entails approximately six or seven weekend seminars located throughout the state of Pennsylvania. The second year would also include a weekend seminar in Washington, D.C..

---

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to authorize the Township Manager's attendance at the Rural Leadership Program offered by Penn State for the next two years, at a cost of \$1,500.00.

M. CORRESPONDENCE:

1. Mr. Horrocks explained the Township has been enjoined in a private litigation matter involving an application made by a resident seeking construction of a pole barn. Since the Township is an involuntary defendant in this case and until this legal matter is resolved, Mr. Horrocks advised the Township will not issue any building permits for this site.

2. The Township received a request from a Township property owner to be included in the Agricultural Security Area. By resolution, this is something the Township can do in February and August of each year. Mr. Horrocks is requesting Board authorization of advertisement of a public hearing to hear comment concerning the addition of any other interested property owners in the Agricultural Security Area.

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to authorize the advertisement of a public hearing concerning the addition of any other interested property owners in the Agricultural Security Area.

N. LINENS FOR SIGNATURE: None.

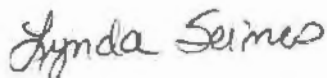
O. PUBLIC COMMENT: None.

P. SUPERVISOR'S COMMENTS: None.

Q. PRESS CONFERENCE: A conference was held to answer questions of those reporters present.

R. ADJOURNMENT: Upon motion by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously, the August 11, 1997 Board of Supervisors Worksession meeting was adjourned at 8:25PM.

Respectfully submitted,



Lynda Scimes  
Township Secretary

(\*These minutes were transcribed from notes and tape recordings taken by Mr. Bruce G. Horrocks, Township Manager).