

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULARLY SCHEDULED WORKSESSION MEETING
Monday, September 8, 1997
7:30PM**

The regularly scheduled Worksession meeting of the Hilltown Township Board of Supervisors was called to order by Chairman William H. Bennett, Jr. at 7:35PM and opened with the Pledge of Allegiance.

Also present were: Kenneth B. Bennington, Vice-Chairman
Jack C. Fox, Supervisor
Bruce G. Horrocks, Township Manager
George C. Egly, Chief of Police
Thomas A. Buzby, Director of Public Works
Gregory J. Lippincott, Zoning Officer

A. ACTION ON THE MINUTES OF THE AUGUST 25, 1997 SUPERVISOR'S MEETING: Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to approve the minutes of the August 25, 1997 Board of Supervisor's Meeting, as written.

B. TREASURER'S REPORT: Mr. Horrocks presented the Treasurer's Report, with the following balances as of August 31, 1997:

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| General Fund Checking Account | \$ 448,369.54 |
| Payroll Checking Account | \$ 72.61 |
| Fire Fund Checking Account | \$ 50,091.38 |
| Debt Service Checking Account | \$ 163,977.35 |
| State Highway Aid Checking Account | \$ 161,639.66 |
| Escrow Fund Checking Account | \$ 245,366.63 |
| Capital Projects - Series 1989(Trustee) | \$ 24,529.05 |
| Capital Projects - Series 1994(Trustee) | \$ 93,805.71 |

Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to approve the Treasurer's Report dated August 31, 1997, subject to audit.

C. APPROVAL OF CURRENT BILLING: Chairman Bennett presented the Bills List dated September 9, 1997, with General Fund payments in the amount of \$66,309.50, Fire Fund payments in the amount of \$3.87, Debt Service Fund payments in the amount of \$7.75, State Highway Aid Fund payments in the amount of \$315.86, and Escrow Fund payments in the amount of \$4,509.00; for a grand total of all payments in the amount of \$71,145.98.

Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to approve the Bills List dated September 9, 1997, subject to audit.

D. HILLTOWN TOWNSHIP WATER AND SEWER AUTHORITY REPORT: Mr. Groff was unable to attend this evening. The Authority Report for the month of August, 1997 is on file at the Township office.

E. PUBLIC WORKS REPORT - Mr. Thomas A. Buzby, Director of Public Works - Mr. Buzby read the Public Works Report for the period of August 3, 1997 through August 30, 1997, which is on file at the Township office.

Prior to the Long Range Planning Meeting scheduled for Monday, September 29, 1997, Supervisor Bennington asked Mr. Buzby to provide a list of additional manpower and equipment that he believes will be required within the next five to seven years, as well as a list of Township roads, when they were last surfaced and when they might be surfaced in the future. The Board was in agreement with Supervisor Bennington's suggestion.

F. POLICE CHIEF'S REPORT - Chief George C. Egly, Jr. - Chief Egly read the Police Report for the month of August, 1997 which is on file at the Township office.

Prior to the Long Range Planning Meeting, Supervisor Bennington asked Chief Egly to provide a list of additional police officers and police vehicles he believes will be required within the next five to seven years, as well as the viability of continued police support to Silverdale Borough at the current funding levels, and also his structural organization suggestions for the Police Department following his retirement. The Board was in agreement with Supervisor Bennington's suggestion.

With the new type of traffic signals being installed, Chief Egly advised there is a stop bar installed on the roadway and a sign stating "Stop Here on Red." If vehicles do not stop on the stop bar line, the signal will not change. Further, Mr. Horrocks commented many motorists do not realize that headlights are mandatory in Pennsylvania during foggy or inclement weather. Chief Egly asked the members of the press to advise the public of these two issues.

G. ZONING OFFICER'S REPORT - Mr. Gregory Lippincott, Zoning Officer - Mr. Lippincott read the Zoning Report for the month of August, 1997 which is on file at the Township office.

Mr. Lippincott has obtained price quotes for the computer network which he presented to the Board. The Police Department is the recipient of a grant from the Federal Government which includes funds for purchasing hardware. One server and three work

stations are needed for the new software package. Mr. Lippincott asked the Supervisors for direction to either confirm these prices or to go out on bid. Mr. Horrocks noted two other firms we are expecting competitive price quotes from include Gateway and Comp USA. Discussion took place. Supervisor Bennington suggested that once prices are obtained from Gateway and Comp USA, the Board can then choose between the three suppliers, if the quotes are under \$10,000.00.

Mr. Lippincott advised Comp USA offers a five day intensive course in Windows NT Networking in King of Prussia, PA. The cost of this course is \$1,495.00. If Mr. Lippincott were to attend this course, it would eliminate a great deal of service support costs for the network, which can run approximately \$100.00 per hour. Supervisor Bennington felt Mr. Lippincott's attendance at the course would be beneficial. Chief Egly commented the Police Department was hoping to use funds from the grant for training, however they can not use the funds for Mr. Lippincott since he is not a member of the force.

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to approve Mr. Lippincott's attendance at the Windows NT Networking course in King of Prussia, PA, as noted above.

Mr. Lippincott has a tentative date to hold the U.S. Census Bureau Seminar for the Upper Bucks municipalities at Hilltown Township, which is Wednesday, October 22, 1997.

- H. HILLTOWN FIRE CHIEF'S REPORT - No one was present at this time.
 - I. EMERGENCY MANAGEMENT COORDINATOR'S REPORT - No one was present at this time.
 - J. SILVERDALE FIRE CHIEF'S REPORT - Mr. John Gillespie, Chief - Mr. John Gillespie read the Silverdale Fire Company Report for the month of August, 1997 which is on file at the Township office.
- On Sunday, October 5, 1997 from 12 noon to 5:00PM, the Silverdale Fire Company will hold it's Fire Prevention Program at the firehouse. Instruction will be given by 911 Emergency Services, fire extinguisher training, and an automobile rescue demonstration. The Hilltown Fire Company will be participating with the Silverdale Fire Company in this program.
- K. PARK AND RECREATION REPORT - Mr. Nick Lupinacci, Chairman - Mr. Lupinacci read the Park and Recreation Report for the month of August, 1997, which is on file at the Township office.

With regard to Community Day to be held on Sunday, September 14, 1997, Mr. Lupinacci advised events will include a baseball game, and two soccer games. A senior men's league match will be played early in the day, a girl's major league match will be played in the afternoon, and a Connie Mack baseball game will be played at 2:30PM. Mr. Lupinacci was disappointed that this year's Community Day will be drastically different from last year. However, the Park and Recreation Board's concerns were numerous, and after discussion, it was determined that this year's festivities would be considerably scaled down. Mr. Lupinacci is hoping to have an outline for the Long Range Planning Meeting in order to gain the support of other Township Boards and Commissions for planning of Community Day 1998. Discussion took place.

Supervisor Bennington noted that there is a vacancy on the Park and Recreation Board due to Mr. Trimby's move from the Township. Supervisor Bennington praised the dedication of Mr. Bill Trimby for his involvement at Deep Run Valley Sports Association and with the Hilltown Township Park and Recreation Board. Mr. Lupinacci and the Board concurred with Supervisor Bennington's sentiments.

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to authorize the advertisement of a vacancy on the Hilltown Township Park and Recreation Board.

L. CONFIRMED APPOINTMENTS:

1. Ms. Maureen Purcell, Open Space Committee Report - Ms. Purcell, chairperson of the Open Space Committee, presented a copy of the Open Space Report and the preliminary open space map for the Supervisor's review. Ms. Purcell advised the Open Space Committee is well represented by nine members, with seven members present this evening including Mr. Charlie Moyer, Mr. Henry Rosenberger, Mr. Charles Grasse, Mr. Nick Lupinacci, Mr. Tim Browning, and Ms. Denise Hermany. The remaining two members are Mr. Phil Bargione and Mr. Ken Beer.

After four months and approximately ten meetings, the Committee has drafted a preliminary Open Space Report for the Board's review, comments, and direction. Open Space goals have been listed and the Township has been divided, for identification purposes only, into four separate regions. Each region is experiencing various degrees of developmental pressure, and therefore, the Committee felt it was important to have separate goals for each region. The report also contains some general goals or considerations that do not relate to any particular region in general. Categories have been devised for both prioritized parcels and link routes, which are left blank at present. The Open Space Committee is requesting authorization to proceed with conducting an

inventory of parcels in the Township. Those parcels would consist of an acreage of ten acres or more, or any smaller parcels deemed appropriate. This inventory would assist the Committee in implementing a qualitative ranking system which they feel would be an objective tool to help recommend parcels for the open space plan. With the direction to proceed, the Committee feels they can give Hilltown Township a more comprehensive open space plan. Any comments the Board may have regarding the draft plan are greatly appreciated.

Supervisor Fox asked if the link routes are shown on a map. At this time, Ms. Purcell explained link routes are not shown on a map, however the Committee has some general concepts of the routes. Supervisor Bennington suggested the report be forwarded to the ~~Planning Commission and the Park and Recreation Board~~ for review as soon as possible, so that their comments can be given to the Board of Supervisors prior to a final recommendation. Chairman Bennett feels the Open Space Committee has done an excellent job in just four months and thanked the Committee for their dedication.

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to forward the draft Open Space Report to the Planning Commission and the Park and Recreation Board for review at their next meeting, with their comments being forwarded to the Board of Supervisors as expeditiously as possible.

Ms. Purcell asked if the Open Space Committee should withhold their inventory until comments are received from the Planning Commission and the Park and Recreation Board. The Supervisors saw no reason that the Open Space Committee should delay conducting the inventory while waiting for comments.

M. MANAGER'S REPORT - Mr. Bruce G. Horrocks, Township Manager -

1. Mr. Horrocks presented nine escrow releases, three of which are cash held by the Township, for the Board's authorization:

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| Bearings and Drives | Voucher #07 | \$ 123.70 |
| Bricks Villa Phase I | Voucher #32 | \$ 534.94 |
| Country Roads Phases III & IV | Voucher #30 | \$ 1,073.94 |
| Hilltown Hunt Subdivision | Voucher #30 | \$ 851.91 |
| Keystone Estates | Voucher #01 | \$34,168.50 |
| Keystone Estates | Voucher #02 | \$ 1,822.28 |
| Orchard Glen Subdivision | Voucher #18 | \$ 1,810.00 |
| Quiet Acres | Voucher #5B | \$ 259.77 |
| Waste Management of Indian Valley | Voucher #11 | \$ 240.89 |

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to release the escrows as noted above.

2. Every September, Act 205 of 1984 requires that the Chief Administrative Officer of the pension plans notify the governing body of the next year's minimum municipal obligation in the plan. No motion is required, however Mr. Horrocks was required to make the Board aware of this at a public meeting to satisfy the requirements of the Pennsylvania Municipal Retirement System. This year's Uniform Pension Plan will carry a MMO in the amount of \$135,627.53. This year's Non-Uniform Pension Plan will carry a MMO in the amount of \$31,870.26.

N. CORRESPONDENCE: None.

O. LINENS FOR SIGNATURE: Edmonds Subdivision

P. PUBLIC COMMENT:

1. Mr. John Gillespie asked the status of the "No Right Turn On Red" sign to be placed on the new traffic signal at Callowhill Road and Rt. 113. Mr. Horrocks replied those signs have been posted in both the north and south direction of Callowhill Road.

2. Mr. Horrocks commented the Open Space Committee is an aggressive and super group of people, and he is very pleased with their efforts.

Q. SUPERVISOR'S COMMENTS:

1. Approximately six months ago, Supervisor Bennington asked the Planning Commission to review the existing Sign Ordinance and the revisions suggested by Solicitor Wuerstle. To date, no response has been received from the Planning Commission. Therefore, Supervisor Bennington made a motion to forward the Sign Ordinance to the Bucks County Planning Commission for their review.

Supervisor Fox advised the Planning Commission has reviewed the information from Solicitor Wuerstle, however other issues have come before the Planning Commission that have taken precedence. The Planning Commission has been spending approximately 2 ½ or 3 hours of time at their worksession meetings every month, reviewing the various issues forwarded to them. Supervisor Fox noted the chairman of the Planning Commission will be consolidating the comments of the Bucks County Planning Commission, the Hilltown Planning Commission, and Solicitor Wuerstle for comparison purposes and further review by the Planning Commission, hopefully by their next worksession meeting.

Supervisor Fox feels it would be beneficial to hold a joint meeting with only the Board of Supervisors and the Planning Commission to discuss these matters among the two boards. It is Supervisor Bennington's opinion that the Planning Commission is stalling because they are not inclined to revise the Sign Ordinance. Discussion took place.

Chairman Bennett would like to second the motion made by Supervisor Bennington, however suggested that the Planning Commission be given one more month, until the October worksession, to review the Sign Ordinance. Unless the Supervisors agree to meet with the Planning Commission, Supervisor Fox feels an additional month for review will be useless. Chairman Bennett is willing to meet with the Planning Commission. Discussion took place.

Again, Supervisor Bennington made a motion to forward the Sign Ordinance, as revised by Solicitor Wuerstle, to the Bucks County Planning Commission for review. Chairman Bennett seconded the motion. Supervisor Fox was opposed. Motion passed.

R. PRESS CONFERENCE: A conference was held to answer questions of those reporters present.

S. ADJOURNMENT: Upon motion by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously, the September 8, 1997 Hilltown Township Board of Supervisors meeting was adjourned at 8:35PM.

Respectfully submitted,



Lynda Seimes

Township Secretary

(*These minutes were transcribed from notes and tape recordings taken by Mr. Bruce G. Horrocks, Township Manager).