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HILLTOWN TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
Monday, January 3, 1994

The 1994 Hilltown Township Reorganization Meeting opened with the Pledge of Allegiance at 7:40PM.

Supervisor Bennington announced the swearing in ceremony to be performed by District Justice Robert Gaffney for Mr. William Bennett as Township Supervisor, Mrs. Alice Kachline as Tax Collector, and Mrs. Marguerite Walton as Township Auditor.

A. SELECTION OF TEMPORARY CHAIRPERSON: Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Supervisor William H. Bennett, Jr. as Temporary Chairperson.

B. SELECTION OF TEMPORARY SECRETARY: Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Lynda Seimes as Temporary Secretary.

C. CALL TO ORDER: The Hilltown Township Board of Supervisors Reorganization Meeting of January 3, 1994 was called to order. In attendance were Supervisor William H. Bennett, Jr., Supervisor Kenneth B. Bennington, Supervisor Jack C. Fox, and Mr. Bruce G. Horrocks, Township Manager.

Supervisor Bennett introduced Mr. Bob Gafney, the newly elected District Justice, who is based in New Britain, and serves New Britain Township, New Britain Borough, Silverdale Borough, Hilltown Township and Chalfont Borough.

D. OFFICER ELECTIONS: Nominations were made for the positions of Chairman and Vice-Chairman of the Board of Supervisors.

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Supervisor William H. Bennett, Jr. as Chairman of the Board of Supervisors for 1994.

Motion was made by Supervisor Fox, seconded by Chairman Bennett, and carried unanimously to appoint Supervisor Kenneth B. Bennington as Vice-Chairman of the Board of Supervisors for 1994.

E. OFFICER APPOINTMENTS: Nominations were made for the positions of Township Secretary and Treasurer for 1994.

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Ms. Lynda Seimes as Township Secretary for 1994.

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Mr. Bruce G. Horrocks as Treasurer for 1994.

F. PERSONNEL APPOINTMENTS: The following motions were made by the Board of Supervisors for the positions stated:

1. Township Manager - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Mr. Bruce Horrocks as Township Manager for 1994 at a salary of \$41,000.00.

2. Chief of Police and Director of Public Safety - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Mr. George C. Egly as Chief of Police and Director of Public Safety for 1994 at a salary of \$48,836.00.

3. Director of Public Works - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Mr. Thomas Buzby as the Director of Public Works for 1994 at a salary of \$40,551.00.

4. Code Enforcement Officer - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint East Rockhill Township as Code Enforcement Officer for 1994, with Mr. Bruce Horrocks as Assistant Code Enforcement Officer for 1994.

5. Zoning Officer - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Mr. Warren Nace as Zoning Officer for 1994, with Mr. Bruce Horrocks as Assistant Zoning Officer for 1994.

6. Emergency Management Coordinator - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Mr. Robert H. Grunmeier, II, as Temporary Emergency Management Coordinator for 1994, pending the appointment of a replacement.

G. PROFESSIONAL SERVICE APPOINTMENTS -

1. Township Solicitor - Motion was made by Supervisor Bennington, and seconded by Chairman Bennett to appoint Grabowski, Eberle, and Rice as Township Solicitor for 1994. Supervisor Fox abstained from the vote.

2. Zoning Hearing Board Solicitor - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Grim, Biehn, Thatcher and Helf as Zoning Hearing Board Solicitor for 1994.

3. Township Engineer - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Mr. C. Robert Wynn Associates, Inc. as Township Engineer for 1994.

4. Township Certified Public Accountant - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Niessen, Dunlap and Pritchard as Township Certified Public Accountant for 1994.

5. Township Depository - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Union National Bank and Trust Company as the Township Depository for 1994.

H. BOARD APPOINTMENTS -

1. Planning Commission - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Mr. H. Joseph Phillips to the Planning Commission for a 5 year term.

Motion was made by Supervisor Bennington and seconded by Chairman Bennett to appoint Mr. Jack C. Fox to the Planning Commission for a 5 year term. Supervisor Fox abstained from the vote.

Supervisor Bennington noted a remaining 1 year term to the Planning Commission is available at this time, pending a review of applications.

2. Zoning Hearing Board - Motion was made by Supervisor Bennington and seconded by Chairman Bennett to appoint Mr. John Snyder to the Zoning Hearing Board for a 3 year term. Supervisor Fox abstained from the vote.

3. Water and Sewer Authority - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Mr. Harry Mauer to the Water and Sewer Authority for a 5 year term.

4. Park and Recreation Board - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Mr. Robert Wendig to the Park and Recreation Board for a 5 year term.

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Mr. Ronald Allen to the Park and Recreation Board for a 5 year term.

5. Vacancy Board - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Mr. Feryl Spaninger to the Vacancy Board for a 1 year term.

I. RECOMMENDATION OF TREASURER'S BOND LIMIT - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to recommend the Treasurer's Bond Limit to be \$750,000.00 for 1994.

J. EMPLOYEE CONTRIBUTION TO PENSION FUND - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to adopt Resolution #94-1, resolving that Hilltown Township will not require any pension contribution from the Hilltown Township Police for the year 1994, and to adopt Resolution #94-2, resolving that Hilltown Township will not require any pension contribution from the Non-Uniform Employees for the year 1994.

K. BOARD OF SUPERVISOR'S MEETING DATES FOR 1994 - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to adopt Resolution #94-3, accepting the Board of Supervisor's meeting dates for the year 1994, including Worksession meetings where the Board of Supervisors may take action as required.

Supervisor Bennington noted the regularly scheduled Board of Supervisors Worksession meeting of Monday, January 10, 1994 has been cancelled. The next Board of Supervisor's meeting will be held on Monday, January 24, 1994.

L. PLANNING COMMISSION MEETING DATES - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to adopt Resolution #94-4, accepting the Planning Commission meeting dates for the year 1994, including regular and Worksession meetings.

Supervisor Bennington noted three Worksession meetings of the Planning Commission for 1994 will be held on Tuesdays due to holidays.

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M. 1994 NON-UNIFORM HOLIDAYS FOR 1994 - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to **adopt Resolution #94-5, establishing the following holidays for 1994:**

Friday, December 31, 1993	New Years
Monday, January 17	Martin Luther King Day
Friday, April 1	Good Friday
Tuesday, May 10	Primary Election Day
Monday, May 30	Memorial Day
Monday, July 4	Independence Day
Tuesday, July 5	Floating Holiday
Monday, September 5	Labor Day
Tuesday, November 8	Election Day
Thursday, November 24	Thanksgiving
Friday, November 25	Day after Thanksgiving
Monday, December 26	Christmas

N. ADOPTION OF THE 1994 FEE SCHEDULE FOR BUILDING, ZONING AND MISCELLANEOUS FEES - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to **adopt Resolution #94-6, establishing a fee schedule for building, zoning and miscellaneous items for 1994.**

O. ADOPTION OF 1994 TAX RATES - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to **adopt Resolution #94-7, establishing Tax Rates for 1994, which are as follows:**

Real Estate	9 mills
Earned Income	1/2%
Per Capita	\$10.00
Real Estate Transfer	1/2%
Amusement Tax	10%
Fire Protection Tax	2 mills
Occupation Priv. Tax	\$5.00
Fire Hydrant Tax	1 mill
Debt Service	6 mills

P. ADOPTION OF TAX ANTICIPATION NOTE - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to **adopt Resolution #94-8, accepting and authorizing the 1994 Tax Anticipation Note in the amount of \$300,000.00.**

Q. ADOPTION OF SPORT FIELD USE APPLICATION PROCESS - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to **adopt Resolution #94-9, establishing and accepting a Sport Field Use Application Process, sponsored by the Hilltown Township Park and Recreation Board.**

R. APPOINTMENT OF DELEGATE TO STATE CONVENTION - Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Chairman William H. Bennett, Jr. as voting delegate to the State Convention in Hershey, Pennsylvania, and authorizing his attendance, as well as the attendance of Mr. Bruce Horrocks and Mr. Thomas Buzby.

S. APPROVAL OF CURRENT PAYABLES - Chairman Bennett presented a Bill's List dated January 3, 1994, totalling \$59,516.59. The major item in this Bill's List is a transfer from the Capital Projects Fund on a repayment loan basis.

Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to approve the Bill's List dated January 3, 1994, subject to audit.

T. MANAGER'S REPORT - Mr. Bruce Horrocks -

1. For the Board's signature following this meeting, Mr. Horrocks presented the labor agreement with the police bargaining unit which has been signed, authorized, and attested by the police.

2. Mr. Horrocks presented the year end Treasurer's Report with the following balances:

General Fund Checking Account	\$	16,603.09
Payroll Checking Account	\$	255.04
Fire Fund Checking Account	\$	70,521.09
Debt Service Checking Account	\$	8,359.75
State Highway Aid Checking Account	\$	64,999.69
Escrow Fund Checking Account	\$	182,461.09

For the Board's information, Mr. Horrocks advised the total revenues in the General Fund only for 1993 totalled \$2,340,627.00, and total expenditures in the General Fund only in 1993 totalled \$2,427,713.00, which leaves a variance to the negative of \$87,086.00 for 1993. Contributing to that was permit fees such as zoning, building, electrical, plumbing, signs, use and occupancy, mechanical were down over \$68,000.00, or a 48% shortfall. With regards to expenditures, the two largest items over budget were dental coverage and hospital coverage totalling approximately \$84,000.00 over budget.

Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to accept the year end Treasurer's Report for 1993, subject to audit.

3. Mr. Horrocks presented linens for signature for the Hilltown Meadows Subdivision, following this meeting.

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U. DIRECTOR OF PUBLIC WORKS - Mr. Thomas Buzby - Mr. Buzby read the Public Works Report dated November 28, 1993 through December 25, 1993, which is on file at the Township office.

V. POLICE CHIEF'S REPORT - Chief George C. Egly - Chief Egly read the Police Report for the month of December, 1993 which is on file at the Township office.

W. ZONING OFFICER'S REPORT - Mr. Warren Nace - Mr. Nace read the Zoning Report for the month of December, 1993 which is on file at the Township office.

X. PUBLIC COMMENT - None.

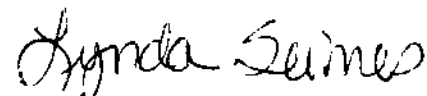
Y. SUPERVISOR'S COMMENTS -

1. Chairman Bennett wished to express his appreciation to fellow Supervisors, the Township Manager, the Director of Public Works, and the Chief of Police, for their contributions towards what he considers to have been a successful year in Hilltown Township.

Z. PRESS CONFERENCE - No members of the press in attendance at this time.

AA. ADJOURNMENT - Upon motion by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously, the January 3, 1994 Board of Supervisors Reorganization Meeting was adjourned at 8:10PM.

Respectfully submitted,



Lynda Seimes

Township Secretary

(*These minutes were transcribed from tape recordings taken by Mr. Bruce G. Horrocks, Township Manager).