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HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
PUBLIC WORK SESSION
Monday, August 12, 1991
7:30PM

The public Work Session of the Hilltown Township Board of Supervisors was called to order by Chairman William H. Bennett, Jr. at 7:30PM and opened with the Pledge of Allegiance.

Also present were: Betty J. Kelly, Vice-Chairperson
Kenneth B. Bennington, Supervisor
Bruce Horrocks, Township Manager
Francis X. Grabowski, Township Solicitor
Sgt. Ashby Watts, Police Department
Thomas Buzby, Director of Public Works
C. Robert Wynn, Township Engineer
Eric Applegate, Bldg.Insp./Zoning Officer
Maria Gerhart, Recording Secretary

Chairman Bennett announced the Board of Supervisors had decided to change the format of the first public meeting of every month at the regularly scheduled Board of Supervisors meeting on July 22, 1991. The first meeting of the month will henceforth be a Work Session among the Board of Supervisors, and comment from the public and the press will not be heard. Chairman Bennett explained that at this and future Work Sessions, there will be no vote taken on any matter by the Board of Supervisors.

Chairman Bennett advised there was no Executive Session this evening to consider personnel or litigation, and whether there should be an Executive Session throughout this meeting will be determined by remarks of the Board of Supervisors and the Solicitor as they may arise.

Chairman Bennett announced the recently appointed Township Manager, Mr. Bruce Horrocks, will be making his first appearance on the podium this evening, during the "Manager's Report" of the agenda.

Finally, Chairman Bennett commented Fuel Bid Openings had been advertised and will be opened at 8:00PM. Adjournment for discussion will take place at 8:00PM for these bid openings.

A. REVIEW OF CURRENT BILLING:

Chairman Bennett advised in most months, there are two periods of billings, due to the alternate weeks of payroll, and alternate weeks of paying bills. This segment has been added to the agenda to offer the Board of Supervisors the opportunity to review and question the bills list, however no vote will be taken.

Chairman Bennett also mentioned the minutes of the previous Board of Supervisor's meeting have been enclosed in the Supervisor's packets for review, however a formal vote will

not take place this evening to accept or deny the July 22, 1991 Board of Supervisor minutes.

Supervisor Bennington commented the tapes of both the Work Session and the regularly scheduled Board of Supervisors meeting for each month cannot be destroyed until the minutes have been transcribed, voted upon and approved at the second meeting of each month.

Supervisor Bennington questioned a bill from Carter Van Dyke Associates for a Feasibility Study in the amount of \$370.81. Chairman Bennett explained both candidates for the position of Park and Recreation Board Consultant were asked to supply rough drawings of what was intended before a committment was made. Carroll Engineering did not submit proposed drawings, however, Carter Van Dyke did submit two proposed drawings, which is what the Park and Recreation Board has been reviewing. Supervisor Bennington asked if the \$370.81 is part of the \$7,500.00 contract agreed upon with Carter Van Dyke. Chairman Bennett replied that it is, and the amount of \$370.81 will be deducted from the \$7,500.00 contract.

Supervisor Bennington commented Page 2 of the July 22, 1991 minutes regarding the vote to appoint Mr. Bruce Horrocks as Township Manager, should read "Motion was made by Supervisor Bennington, and seconded by Supervisor Kelly to appoint Mr. Bruce Horrocks, a longtime resident of Hilltown Township, to the position of Township Manager. Chairman Bennett abstained from the vote. Motion passed: 2:0:1."

Supervisor Bennington questioned the raise of millage from 5 to 15 mills in Ms. Ferry's Audit Report, which is located on page 8 of the July 22, 1991 Board of Supervisors meeting minutes. Chairman Bennett explained when he became a Supervisor three and a half years ago, there was only one millage tax, which was 5 mills for Real Estate. Then a 3 mill Fire Tax was raised, bringing the total to 8 mills. This past year, 3 mills was added to the Debt Service Tax, which made it a realistic payment of 6 mills, approximately \$200,000.00 per year. The Real Estate Tax was also raised to 6 mills. As of today, the Real Estate millage is 6 mills, the Fire Tax is 3 mills, and the Debt Service Tax is 6 mills. These changes took place in a course of a three year period, not one year.

B. MANAGER'S REPORT - Mr. Bruce Horrocks, Township Manager-

1. Mr. Horrocks thanked the Board of Supervisors for their expression of faith in him to perform the function of the position of Township Manager. The Board has supplied Mr. Horrocks with a training program for the entire month of August. Mr. Horrocks commented he has much to learn concerning Hilltown Township, especially the history, as well as County, State and Federal laws and regulations.

Mr. Horrocks made two statements during his interview with the Board of Supervisors, and he would like to review them at this time. One statement was that he would like to retire from this position twenty years, or so, from now, provided that he performs to the level the Board requires. The second statement is that his perception of the position of Township Manager is to supply the Board of Supervisors with the best possible information he can gather for them, but that he reports through them to the 10,000 plus residents of this Township.

Most importantly, Mr. Horrocks stated he has one impression about the Township employees, which is very apparent to him after only six days on the job. That impression is that Hilltown Township is blessed with caring, dedicated employees who want to supply their "product", which is good, efficient service to the residents of Hilltown Township. Mr. Horrocks looks forward to working with the employees towards this honorable goal.

2. Mr. Horrocks presented a letter from the Hilltown Township Volunteer Fire Company regarding the removal of some trees along Rt. 152. Attached to that letter, Mr. Horrocks has included a brief study by the Police Department as to whether this is or is not a safety matter. Chairman Bennett asked where the trees are located on Rt. 152. Mr. Horrocks replied they are in front of the Hilltown Volunteer Fire Company, and consist of approximately three white birch trees, and one or two pine trees. The Fire Company is seeking the Board's approval to remove the trees in question, citing a safety concern.

Supervisor Bennington stated Sgt. Miller sent a letter to Mr. Horrocks and Chief Egly concerning this situation. It is Sgt. Miller's recommendation to ask the Fire Company to remove the trees and to improve the visibility at night by installing some type of external lighting system along the roadway. Supervisor Bennington asked Mr. John Snyder, of the Hilltown Fire Company, who was in attendance, if the external lighting system is also part of the Fire Company's recommendation. Mr. Snyder replied the Hilltown Fire Company was planning on removing the trees for safety purposes. At the time the station was built, no lights were proposed at the driveway because the neighbors did not want it. At present, there are two pole lights which are lit until approximately midnight in the parking area. If lighting is proposed, the Hilltown Fire Department would consider curb lighting, which would be on a post with strong reflectors. Mr. Snyder felt removing the trees would solve most of the safety problem.

Chairman Bennett advised Mr. Snyder had called his attention to one of the trees located at the Civic Field across the street from the Fire Department, which was blocking roadway view. Mr. Buzby, Director of Public Works, has since removed the tree, and the Township has received many favorable comments about that tree removal.

3. On August 9, 1991, Mr. Horrocks received an education concerning gypsy moths. Mr. Horrocks attended a Gypsy Moth seminar provided by Bucks County at the Haycock Township building. Mr. Horrocks learned that Hilltown Township probably does not

qualify, and that gypsy moths in 1991 are almost non-existent. Gypsy Moth programs will be advertised in local newspapers throughout the County.

4. Mr. Horrocks has received correspondence from the solicitor for the Sellersville Fire Department regarding the Fire Protection Agreement. The solicitor has requested a change involving the identification of a specific amount on insurance for catastrophic items in the Fire Protection Agreement.

5. Penridge High School Football has requested a donation for a program ad, in which the Township participated last year. Mr. Horrocks presented the Board of Supervisors with the information. Supervisor Bennington asked the cost of the ad which Hilltown Township had placed in previous years. Mr. Horrocks explained this year's rates include \$55.00 for a quarter page ad, and \$100.00 for a half page ad.

6. Correspondence has been received from the Hilltown Women's Soccer Club seeking a donation. This information will be reviewed by the Board of Supervisors.

7. At the July 22, 1991 Board of Supervisor's meeting, Chairman Bennett advised it was announced the new Township maps are available at the municipal building. The Board of Supervisors have decided not to mail these maps to all residents. Chairman Bennett explained mailing labels are purchased from the County for \$300.00, and these labels are not always accurate. When the last newsletter was mailed, approximately 15% of the mailing was returned due to insufficient or incorrect addresses. Anyone wishing to obtain a copy of the community maps should visit the Township Building during normal business hours.

C. TREASURER'S REPORT

1. Chairman Bennett read the Treasurer's Report for the period ending July 31, 1991:

General Fund Checking

End of Month Balance - \$137,426.85

*Of this amount, there is still \$100,000.00 outstanding on the Tax Anticipation Note.

Payroll Checking Account

End of Month Balance - \$161.40

Fire Fund Checking Account

End of Month Balance - \$72,320.39

Debt Service Investment/Checking Account

End of Month Balance - \$107,200.80

State Highway Aid Checking Account

End of Month Balance - \$135,404.44

Escrow Fund Checking

End of Month Balance - \$93,109.91

Chairman Bennett commented he continues to be very concerned about the revenues, though expenses are reasonably close to forecasts.

D. CORRESPONDENCE

1. Chairman Bennett presented the report received from Bunny's Animal Shelter. When Chairman Bennett became a Supervisor three years ago, the count for Bunny's Animal Shelter was 313 dogs. As of June 30, 1991, there are 180 dogs remaining permanently at the shelter.

2. An information packet has been received from Bucks County concerning the Volunteer Resource Center, which promotes volunteerism by recruiting volunteers and referring them to Bucks County organizations which utilize volunteers. Mr. Horrocks will post the information at the Township office.

3. Mr. Horrocks received correspondence from the State Auditor General's Office concerning an audit of the Sellersville Fireman's Relief Association. The correspondence explained the audit is a public record which should remain on file at the Township office.

E. J.L. SNYDER AGENCY PRESENTATION

Mr. John Snyder stated the J.L. Snyder Agency recently joined forces with the Hilltown Township Police Department by their donation of a unit called the PBA 3000, which is a portable breath analyzer. Mr. Snyder's agency is joining forces with the Police Department through Nationwide Insurance in making this donation. The unit is a preliminary type unit, which does not provide a record to use in a court of law, but allows the officer to detect alcohol so as to continue with the field sobriety test. The PBA 3000 is a portable breath analyzer by which the police officer has only to place the unit approximately eight to ten inches from an open window of a closed vehicle to detect whether or not there is alcohol on the suspect's breath. The unit is approximately the size of a walkie-talkie and has the ability to store the time, date, and alcohol content. If the officer so desires, the unit can be connected to a printer to receive a printout of this information.

Mr. Snyder presented some statistics regarding alcohol related deaths. Every year, more than 47,000 people die on the highway, with about half of those deaths being alcohol related. Of every 2,000 drunk drivers, only one is likely to be arrested. Economic loss from drunken drivers ranges between eleven and twenty-four billion dollars each year. From 1982 through 1988, approximately 166,000,000 have died from alcohol related accidents, which works out to an average of one every twenty-two minutes. Within in the last few weeks, there has been one death related to alcohol here in Hilltown Township.

Mr. Snyder stated Nationwide Insurance Company, which is the Snyder Agency's primary writing company, is located in Columbus, Ohio and have made these units available to purchase. Nationwide

Insurance is the second leading automobile insurance writer in Pennsylvania, and the fourth largest in the country. They have been involved in this type of traffic safety work for over fifty years. Being involved in the administration, and also working with the Hilltown Police Department as a member of the Fire Police, Mr. Snyder knew that budget restrictions could hamper Hilltown Police from purchasing such a unit, and therefore, through the Snyder Agency, a donation of the unit has taken place. Mr. Snyder expressed his appreciation for the fine work done by the Hilltown Township Police Department, and stated the Snyder Agency saw the donation of this unit as one small way to repay Hilltown Township Police Department and the Township for what is provided to them. The unit is currently being used at this time, however Mr. Snyder hoped to have the unit available for the Supervisors to view at a future date.

Mr. Snyder introduced his colleagues, Mr. George Hibsman, Nationwide Agency Manager, and also Mr. Snyder's father, Mr. J. Linford Snyder, founder of the Snyder Agency for over 50 years. Mr. J. Linford Snyder presented information regarding alcohol related accidents and fatalities. Mr. Snyder thanked the Board of Supervisors for the opportunity to be here this evening and felt it was a privilege to donate this unit to the Hilltown Township Police Department through their insurance agency.

F. PLANNING COMMISSION REPORT - Mr. Jack Fox, Chairman Planning Commission

Mr. Fox stated he is appearing before the Board of Supervisors to advise the Planning Commission has reviewed the Comprehensive Plan to bring it up to date. Corrections have been made to both the long term and short term map, and the Water and Sewer Authority system maps, as well as the Master Plan. Maps had been submitted with some changes the Planning Commission had not recommended, however most of the changes were left as is, except for two areas where the Planning Commission felt it could cause future problems.

As far as the Planning Commission is concerned, the Comprehensive Plan is ready to be submitted and printed. Chairman Bennett stated the Board of Supervisors would like to review the Comprehensive Plan before it goes before the Bucks County Planning Commission. Mr. Fox advised only one corrected copy is available for the Board's review. Substantial changes have been made to the Comprehensive Plan since the partial plan was passed last November, and Mr. Fox felt the corrected plan should not only go to the Bucks County Planning Commission, but to neighboring municipalities and the Pennridge School Board for review, as well. Chairman Bennett felt the Board of Supervisors could review it during the next week to ten days, and submit it to the Bucks County Planning Commission, during which time copies could be submitted to the municipalities and the school board, if it is necessary.

With the exception of changing the Master Plan, short and long term, where the Planning Commission has deleted some material,

Mr. Fox advised only one section regarding clustering in a Rural Residential area which is no longer viable, is the only major change which has taken place. Chairman Bennett stated the most significant changes are in the Rural Residential area from 50,000 square feet, first to three and five acre Rural Residential I and II, and now to Rural Residential areas of three acres.

Mr. Fox asked the Board of Supervisors for their direction with the Zoning Ordinance. There has been some conflict, and the Planning Commission does not know whether they are to continue reviewing and making changes to it. Supervisor Bennington was under the impression that the Planning Commission was to begin holding work sessions again.

Mr. Fox advised a letter was received from Carter Van Dyke Associates, which seems to infer that recommendations have been taken out of the Planning Commission's hands, except for their review. Chairman Bennett commented the issue has not been taken out of the Planning Commission's hands. These are recommendations which are meant to be helpful by a firm the Board considers to be experts in several areas. The securing of the firm of Carter Van Dyke Associates was meant to be an assistance to the Planning Commission. Mr. Fox stated the letter from Carter Van Dyke Associates was received subsequent to the joint work session held between the Board of Supervisors and the Planning Commission in July. In the letter, Carter Van Dyke recommends that there not be a public meeting held by the Planning Commission. Mr. Fox asked if the Board agreed with this recommendation. Chairman Bennett referred the question to the Township Solicitor, Francis X. Grabowski. Mr. Grabowski advised that decision is a policy consideration, and he was under the impression that this decision had been made and discussed at the work session held between the Board of Supervisors and the Planning Commission.

G. FUEL BID OPENINGS - 8:00PM - #91-7 - Gasoline and #91-8 - Heating Oil

The regular Work Session of the Board of Supervisors was adjourned at 8:05PM for the advertised opening of fuel bids.

Two bids for fuel have been received. One bid is from Farm and Home Oil and one bid from H.L. Garges.

Bid #91-7 - Gasoline:

Diesel Fuel, Super Unleaded, and Unleaded

1. H.L. Garges bid -

Diesel Fuel - 67.9 cents per gallon
No bid submitted for Super Unleaded or Unleaded
10% Bid Bond has been supplied.

2. Farm and Home Oil Company bid -

Diesel Fuel - 73.9 cents per gallon
Super Unleaded - 82.9 cents per gallon.
Unleaded - 73.9 cents per gallon.
10% Bid Bond has been supplied.

Bid #91-8 - Heating Oil:

1. H.L. Garges bid
Heating Oil - 66.9 cents per gallon
10% Bid Bond has been supplied.
2. Farm and Home Oil Company bid
Heating Oil - 72.9 cents per gallon
10% Bid Bond has been supplied.

The bids will be reviewed and awarded at the August 26, 1991 Board of Supervisors meeting.

The regular Work Session meeting reconvened at approximately 8:25PM.

H. PLANNING COMMISSION REPORT - Continued -

Chairman Bennett had no objections, personally, to a public meeting held by the Planning Commission. The Board of Supervisors will also most likely schedule a public meeting. Mr. Fox stated an advantage of these public meetings is that it affords the public the opportunity to review and comment on the issues at hand. Supervisor Bennington does not disagree with the concept of a public meeting, however since the Board of Supervisors cannot vote this evening, the Board cannot direct Mr. Fox regarding this issue.

Because of the substantial changes, Mr. Fox feels the Plan should be considered a new plan, instead of an amendment to the Ordinance. Solicitor Grabowski stated if the Planning Commission wishes to hold a hearing to review the Ordinance, Solicitor Grabowski thinks they should be commended for it. The more public hearings held on any Ordinance is the opportunity for more comment and more review. A vote will take place at the next Board of Supervisor's meeting to be held on August 26, 1991.

Ms. Christine Bishop-Edkins, a member of the Planning Commission, felt it was a matter of good policy that for any kind of changes, no matter how great or insignificant, the issue should be brought to the public's attention.

I. PUBLIC WORKS REPORT - Mr. Thomas Buzby, Director of Public Works -

Mr. Buzby read the Public Works Report from June 30, 1991 through July 27, 1991. A copy of this report is on file at the Township office.

Mr. Buzby advised there is approximately one mile of roadway on Keystone Drive, between the old Rt. 309 and Rt. 113, which needs to be paved. Supervisor Bennington asked Mr. Buzby how

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much salt is in stock for the coming winter. Mr. Buzby replied there is a minimal amount in stock at this moment, however he normally makes the first purchase of salt in November. Mr. Buzby tries to make that first purchase a small one, just enough to get the Public Works Department through the year.

Supervisor Bennington asked which truck will need to be replaced next. Mr. Buzby replied two trucks need to be replaced. The truck replaced for 1991 was a 1975, and the truck to be replaced in 1992 is a 1977. One set of specs for both trucks could be used. Chairman Bennett asked the estimated cost on a similar new truck. Mr. Buzby advised the estimated cost would be \$50,000.00 for each truck, fully equipped.

Supervisor Bennington asked if the Public Works Department is capable of completing major grading on the Civic Field. Mr. Buzby advised some members of the Public Works Department have experience on the larger pieces of equipment, and this type of work could be done, however the Township does not have access to the large equipment. The estimate for grading the Civic Field is approximately \$125,000.00. Supervisor Bennington commented the Civic Field project will take up to 2 1/2 years to complete. Carter Van Dyke Associates will present a layout as specified by the Park and Recreation Board, with the cost of each step of the project.

J. POLICE CHIEF'S REPORT - Sgt. Ashby Watts -

In Chief Egly's absence, Sgt. Watts thanked Mr. Snyder and Nationwide Insurance on behalf of the Hilltown Township Police Department for the donation of the portable breathalyzer.

Sgt. Watts read the Police Chief's Report for July, 1991, which is on file at the Township building.

Supervisor Bennington mentioned an article in the News Herald which stated complaints had been registered at Silverdale Borough Council meetings that Hilltown Township Police Department was not covering the Borough with 60 hour coverage as per the contract. Supervisor Bennington asked if there was any substance to this report. Sgt. Watts explained the officer's are marking their logs any time they patrol Silverdale Borough. Chairman Bennett felt some complaints were to be expected during the first months of the contract.

K. BUILDING INSPECTOR/ZONING OFFICER'S REPORT - Mr. Eric Applegate -

Mr. Applegate read the Building Inspector/Zoning Officer's Report for July, 1991, which is on file at the Township building.

L. HILLTOWN FIRE CHIEF'S REPORT/EMERGENCY MANAGEMENT REPORT - Mr. Robert Grunmeier -

Due to the fact he read the report at the second meeting in July, Mr. Grunmeier requested to hold his August report until the September 9, 1991 Board of Supervisor's Work Session, so that he will have the report for the entire month of August.

Mr. Grunmeier stated the refurbished 1,500 gallon-a-minute engine at Station 61, located in Hilltown Village, is back and is lettered. The Board of Supervisors will be contacted by the Hilltown Fire Department to inspect the engine. Any resident who wishes to view the engine is welcome to visit the Station any Tuesday evening at 7:00PM. This vehicle, to purchase new, would cost well over \$250,000.00.

The Emergency Management Tabletop Drill was held on Wednesday, July 24, 1991. Mr. Grunmeier commented the situation was rather exaggerated, however, he was very impressed with the way all those involved worked so well together. Mr. Grunmeier also felt the resources worked out better than anticipated. Chairman Bennett was in attendance at the Tabletop Drill and felt the meeting was handled very well. The Emergency Management Committee is planning a more realistic drill in November.

Mr. Bob Tuttle and Mr. Al Wegler have obtained their Radiological Instructor level, and to Mr. Grunmeier's knowledge, they are the only two people in Bucks County to do so.

M. ENGINEERING/PLANNING - Mr. C. Robert Wynn, Township Engineer-

1. Mr. Wynn advised on Tuesday, August 13, 1991, Summit Street in the Reliance Road area, will be paved where the sanitary sewer was extended for the Bridle Run Subdivision. The road will remain open during the paving, however there may be some traffic delays at the intersection.

2. A pre-construction meeting is scheduled for the Cefelli Subdivision Plan, between the developer and his contractors on Thursday, August 15, 1991.

3. Mr. Wynn commented BFI has begun construction. The developer is currently constructing the retention basin and building the parking lot pad

4. The Orchard Road easements are being prepared by Mr. Grabowski's office. Mr. Wynn will speak to Mr. Buzby, Director of Public Works, and Mr. Tom Wynkoop, of the Water and Sewer Authority regarding the coordination to lower the waterline in that area, at the Water and Sewer Authority's cost. At the same time they are considering extending the waterline, at least through the intersection, towards Perkasio on Rt. 152.

Supervisor Bennington commented his neighbor, Mr. Dave Detweiler of 733 Walnut Street, recently ran out of water. The Water and Sewer Authority will be connecting Mr. Detweiler to public water. There is also another property in that vicinity experiencing "muddy water". Supervisor Bennington thought it was interesting to note this is an area where there is supposedly an abundance of water, although both the wells in question were very shallow.

Mr. Wynn advised currently the waterline runs up Rt. 152 and then cuts into Pleasant Meadows, approximately half way up the hill. One of the desires is to make that loop between Orchard Road and Rt. 152. An easement will be required from various property owners, since the road is proposed to be 2 ft. wider than it is now. The current telephone poles and utility poles near the intersection were discussed.

N. SOLICITOR'S REPORT - Mr. Frank Grabowski, Township Solicitor-

1. Solicitor Grabowski mentioned BFI Land Development Agreements will be presented at the August 26, 1991 Board of Supervisor's meeting for the Board's approval and execution. Solicitor Grabowski gave the original letters of credit for BFI and Richter Drafting to Mr. Horrocks.

2. The Cefelli Tract agreements have been completed, however the bank involved had not signed them. Solicitor Grabowski sent the agreements back to the developer to obtain the bank signature. Apparently, the bank is looking to schedule a meeting on August 21, 1991, to approve the Cefelli agreements. There is also no insurance as of this date.

3. Solicitor Grabowski gave a status report on the State Farm Insurance site, where the Frosty Cup will be demolished. State Farm Insurance will be transferring all their employees from their leased office space on Rt. 309 to the new proposed site near the Rt. 113 and Old Bethlehem Pike intersection. State Farm Insurance anticipates they will be receiving recommendation for final plan approval from the Planning Commission, and receiving final plan approval from the Board of Supervisors at the August 26, 1991 meeting.

Solicitor Grabowski read correspondence from State Farm Insurance's attorney today requesting that an escrow agreement not be required by Hilltown Township, as State Farm Insurance is not generally required to post a letter of credit, cash or a bond as security for an Escrow Agreement between themselves and a municipality. Solicitor Grabowski stated he will advise State Farm Insurance that they must properly post security in Hilltown Township, as is required.

4. Solicitor Grabowski has some matters of pending legal litigation which he needs to discuss with the Board of Supervisors, and requested an Executive Session following this Work Session to discuss these matters.

O. SUPERVISOR'S COMMENTS

1. Chairman Bennett commented Mr. Joel Rosenberger, Hilltown Township's maintenance man, built the easel which was requested by Mrs. Jean Bolger at the last Board of Supervisor's meeting. Some revisions are required to the easel. According to Mr. Wynn's office, the easel should be 3 ft. by 4 ft., and should also sport a ledge at the bottom of the easel to support the plans for review by the public.

2. Supervisor Bennington felt the first public Work Session went fairly well, however he would like to make some recommendations at this time to be voted on at the August 26, 1991 regularly scheduled Board of Supervisor's meeting:

a. Supervisor Bennington would like to set up chairs at the engineer and press tables on the floor, so that the Supervisors can sit at eye level with the public.

b. Supervisor Bennington suggested the Board of Supervisors dress more casually for the public Work Session meeting held each month.

c. Supervisor Bennington also felt the Board should entertain "Resident's Comments" at the public Work Sessions even though comments do not have to be addressed by the Board, so that the residents who have a vested interest in the issues discussed may comment.

3. Supervisor Bennington stated there was a policy in place when he became a Supervisor, that tape recordings of the Board of Supervisors sessions would be allowed only when the Supervisors were told of the intention to tape the session prior to the meeting itself. Supervisor Bennington does not know if this policy still exists, however if it does, that makes any prior tapings null and void as the Township was not aware of taping prior to the session.

4. Supervisor Bennington advised of many requests from people seeking to review Township records, which ties up a large amount of Township employee's time. Supervisor Bennington would like to suggest that consideration be given to charging these people the hourly rate of the Township employee for the excessive time it takes to accomodate their requests.

P. ADJOURNMENT - There being no further business, a motion for adjournment of the Hilltown Township Board of Supervisor's Work Session of August 12, 1991 was made by Supervisor Kelly, seconded by Supervisor Bennington, and carried unanimously at 9:50PM.

Chairman Bennett announced the Board would enter into Executive Session with the Township Solicitor to discuss pending legal litigation following this meeting.

Respectfully submitted,

Lynda Seimes

Lynda Seimes
Assistant Township Secretary
(*These minutes were transcribed from recordings and notes taken by Ms. Maria Gerhart, Recording Secretary).