

HILLTOWN TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES OF MEETING  
June 11, 1990

This meeting of the Hilltown Township Board of Supervisors was called to order by Chairman William H. Bennett, Jr. at 7:43 PM with the Pledge of Allegiance.

Board Members present:

William H. Bennett, Jr., Chairman  
Kenneth B. Bennington, Vice-Chairman  
Betty J. Kelly, Supervisor

Others present:

Lee Buchanan-Gregory, Assistant Township Manager  
Francis X. Grabowski, Township Solicitor  
C. R. Wynn, Township Engineer  
Police Chief George C. Egly  
Thomas Buzby, Director of Public Works  
Barbara A. Grove, Township Recording Secretary

A. APPROVAL OF MINUTES (MAY 29, 1990):

The following corrections were noted by Mr. Bennington:

- Page 4 of 17 (Brinker Bid) to read as follows:

Diesel Fuel - \$.6615 per gallon  
Regular Unleaded - \$.7435 per gallon  
Super Unleaded - \$.8370 per gallon

- Page 8 of 17 motion under Cefelli to read:

A motion was made by Mr. Bennington, seconded by Mrs. Kelly and unanimously passed to waive the length of the cul-de-sac on the Cefelli Tract.

Mr. Bennett noted the following corrections:

Page 16 of 17, 13.A. - to read Mr. Phil Begley.

Page 16 of 17, 13.C. - "A community member" to be changed to Mr. Jeff Keeley of Pleasant Meadows.

A motion was made by Mrs. Kelly, seconded by Mr. Bennington and unanimously passed to approve the minutes of May 29, 1990 as amended.

B. APPROVAL OF CURRENT BILLS:

Mr. Bennington asked why the Neissen, Dunlap and Pritchard bill was still showing on the report when it was already approved. Mrs. Buchanan-Gregory stated payment was scheduled for sixty days. The township used the 60 day period to earn interest. When an invoice is processed for approval by the Board of Supervisors, it appears on the Bills List even if previously approved.

A motion was made by Mr. Bennington, seconded by Mrs. Kelly and unanimously passed to approve the bills as listed.

C. TREASURER'S REPORT

Mrs. Buchanan-Gregory noted the following:

- a reporting of all cash escrow accounts currently held by the township, listing subdivision, itemized releases and account balances. This report will be forthcoming on a monthly basis.

Mr. Bennington questioned if this report was cash escrow only. Mrs. Buchanan-Gregory reiterated it was cash only.

- informed the Board of Supervisors the statements and revenues for June 1990 is a preliminary printout and not yet verified. This is presently under review with the computer programmer.

- a Requisition for Release (90-2) from the bond issue for the following: \$2,000.00 for electrical work at the municipal building, \$16,044.00 for the telephone system in the municipal building, \$15,000.00 for the tractor awarded by bid on May 29th, and \$12,000.00 for the police dispatching/taping system, for a total of \$45,044.00.

Mrs. Buchanan-Gregory stated \$15,000.00 was pulled for the mower and the difference will be re-invested in the bond.

- payment for the first bond (1989) interest (\$85,828.83) was paid on Friday, June 8th.

REPORT FOR MAY 1990:

	OPENING BALANCE MAY 1 =====	CLOSING BALANCE MAY 31 =====	
CAPITAL IMPROVEMENTS	\$ 155.88	\$ 156.55	
NON UNIFORM PENSION	366.87	26,356.40	
POLICE PENSION	2,025.84	21,411.19	
GENERAL FUND	5,902.63	80,213.20	
	79,598.05	47,961.94	
PAYROLL	1,155.91	930.51	
STATE HIGHWAY	164,559.78	128,348.28	
FIRE PROTECTION	25.76	0	To Fire Protection
ESCROW	1,311.00	74.88	
FIRE PROTECTION	63,356.98	93,429.39	
STATE HIGHWAY	1,318.12	0	To State Highway
DEBT SERVICE	35,341.01	76,120.26	
ESCROW	545.27	28,986.31	
FIRE HYDRANT TAX	2,101.08	0	To Gen. Fund
STREET LIGHT TAX	123.56	0	To Gen. Fund

Mr. Bennett asked if the escrow account was presently at the full amount. Mrs. Buchanan-Gregory informed the Board the developers' escrow account is presently being reviewed to insure compliance to agreements.

C. RESIDENTS' COMMENTS ON AGENDA ITEMS: None

D. PROCLAMATION - HAM OPERATORS

The following proclamation was read by Mr. Bennington:

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WHEREAS, the Township of Hilltown has many licensed Amateur Radio operators who have demonstrated their value in public assistance by providing emergency radio communications; and

WHEREAS, these Amateur Radio operators donate these services free of charge to the Township, in the interest of the citizens of the Township, as well as the world; and

WHEREAS, these Amateur Radio operators are on alert for any emergency, local or worldwide, and practice their communication skills during the American Radio Relay League, Inc., Field Day exercise; and

WHEREAS, this year's Amateur Radio Field Day will take place on June 23-24, 1990;

NOW, THEREFORE, We, William Bennett, Chairman; Betty Kelly; and Kenneth Bennington, Supervisors of the Township of Hilltown, hereby declare the week of June 18-24 as

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AMATEUR RADIO WEEK

in recognition of this important emergency preparedness exercise, and call upon all citizens to pay appropriate tribute to the Amateur Radio operators of our Township.

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Mr. Bennett presented the proclamation to Mr. Robert Garland, representative of the RF Hill Amateur Radio Club.

E. PROCLAMATION - PERKASIE FIRE DEPARTMENT

The following proclamation was read by Mr. Bennett:

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WHEREAS, The Perkasia Fire Department, Station No. 1 Has Celebrated Its 100th Anniversary.

WHEREAS, The Significant Contribution Of Fire Fighters To The Local Communities, The Perkasia Fire Department Should Not Go Unheralded.

WHEREAS, Hilltown Township Board of Supervisors Wishes To Recognize The Community Pride Of Perkasia Borough, As Well As The Surrounding Communities.

NOW, WHEREFORE, The Board of Supervisors Wishes To Congratulate You Upon Your 100TH Year, This Eleventh Day Of June, 1990.

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F. BID OPENINGS (#90-9) FOR HEATING SYSTEM, FORMER MUNICIPAL BUILDING

The following five bids were opened and read by Mr. Bennett:

- 1) M. J. McShea Mechanical, Inc., Bensalem, PA.

1 year parts and labor, with an extended 20 years on casting of the boiler (parts only by manufacturer's warranty).

Equipment - \$8,653.00  
Labor/installation/test - \$4,800.00

Total - \$13,453.00

- 2) Farm and Home Oil Company, Telford, PA.

Manufacturer's warranty, plus one year on all parts and service.

Equipment - \$7,480.82  
 Labor/installation/test - \$5,374.00

Total - \$12,855.24

- 3) Neshaminy Mechanical Inc., Doylestown, PA

Total - \$18,900.00

- 4) Cooper Plumbing and Heating, Inc., Ottsville, PA

Total equipment and warranty cost - \$11,515.00  
 Labor/installation - \$6,300.00

Total - \$17,815.00

- 5) Norman G. Good, Inc., Souderton, PA.

Total - \$13,793.00

Mr. Bennett stated the awarding of the bid would be delayed until the June 25th Board of Supervisors' Meeting, to give the Board ample opportunity to review the specifications and bids presented.

G. PROPOSED ORDINANCES/RESOLUTIONS

RESOLUTION #90-18:

RESOLUTION ACCEPTING THE PETITION OF H & K DEVELOPMENT COMPANY, A PENNSYLVANIA PARTNERSHIP; AND ACCEPTING PETITIONER'S REQUEST TO ESTABLISH A STREET LIGHT ASSESSMENT UPON PRESENT AND FUTURE PROPERTY OWNERS OF BRIDLE RUN SUBDIVISION.

RESOLUTION #90-19: ACCEPTANCE OF DEED OF DEDICATION FOR BRIDLE RUN SUBDIVISION

RESOLUTION #90-20:

RESOLUTION DECLARING THE PUBLIC PURPOSE FOR WHICH DEEDS OF DEDICATION OF RIGHTS OF WAY CONTIGUOUS TO THE EXISTING HIGHWAY SYSTEM WITHIN HILLTOWN TOWNSHIP SHALL BE ACCEPTED.

A motion was made by Mrs. Kelly, seconded by Mr. Bennington and unanimously passed to adopt Resolution 90-18, Resolution 90-19 and Resolution 90-20.

H. CONFIRMED APPOINTMENTS

Whittona Burrell, Community Services Specialist, Department Of Commerce

Mr. Bennett stated Ms. Burrell was here to speak to township members on the importance of the 1990 Census. Mr. Bennett further reiterated problems he has experienced in receiving the census due to inappropriate address labels, and finally receiving both long and short forms for completion.

Ms. Burrell highlighted the problems involved in conducting the census, particularly in the Bucks County area. Ms. Burrell emphasized the importance in completing the census and urged all who have not completed the form to do so as expeditiously as possible, funding, as well as State representation can be reduced due to inaccuracy of count. The Census Bureau is presently in the process of having abbreviated forms filled out and submitted by all persons missed. This campaign will be running through the second week of July.

Ms. Burrell left flyers, buttons and short forms for distribution by the township.

#### I. MANAGER'S REPORT

- 1) Ms. Buchanan-Gregory reported her attendance of the Bucks County Consortium meeting held Thursday, June 7, 1990, with cooperative purchasing being the topic for discussion. Further topics included:
  - discussion on hazardous waste collection for households. The Consortium would like to obtain funds from Bucks County, along with the independent haulers, which would be used to set up two areas selected in Bucks County where individuals can bring household, hazardous waste. This project is scheduled for 1991.
  - discussion of implementing tire pickup, in which host municipality determines what program of collection would be most beneficial to their particular community. The disposal charge quoted by the vendor would run approximately \$1.00 per tire.
  - Consortium newsletter
  - Commercial driver's license, which is now mandated by the State. Bernie McGowan, Municipal Services Coordinator for PennDOT explained the technical aspects involved, due dates, as well as costs. Video training tapes have been purchased by the Consortium which may be borrowed by Hilltown or viewed while in possession by another municipality. A discussion was also held on setting up a driving test. More detailed information is being passed to the Public Works Director.

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- 2) Ms. Buchanan-Gregory stated notification has been received from the Police Department on the completion of the one year probationary period by Officer Jerry Fish, ending May 8, 1990. The notification further stated:

"It has been my experience that Officer Fish has proven himself to be a courteous, capable and conscientious officer. He has grown remarkably in the past year and I would have no reservations on his continued growth in the job."

Signed, Detective William Leyden

Mr. Bennington mentioned the concerns expressed when Officer Fish was first hired, due to his young age. All reports, comments, and observations of Officer Fish have been nothing short of outstanding. Mr. Bennett and Mrs. Kelly were in full agreement with Mr. Bennington's favorable remarks concerning Officer Fish.

- 3) Telephone bills are currently under review by Ms. Buchanan-Gregory, with the lobby coin phone having been removed on Tuesday, June 5th.
- 4) Ms. Buchanan-Gregory informed the Board of a letter sent by Zoning Officer, Clarence Radcliff, to Mr. Joel Harris (TP15-22-200) informing him of a violation of the Township Zoning Ordinance, Section 404-I 10, prohibiting junk yards in a PC 1 zoning district. Mr. Harris has 30 days from June 4th to make changes or notify the Zoning Officer.
- 5) Ms. Buchanan-Gregory requested authorization to attend a conference to be held by the Department of Community Affairs, outlining the duties of a zoning officer. Cost is \$30.

A motion was made by Mr. Bennington, seconded by Mrs. Kelly and unanimously passed to authorize attendance of the seminar by the Assistant Township Manager.

- 6) Mrs. Buchanan-Gregory requested authorization to attend a one day seminar on July 11th, sponsored by Department of Community Affairs, topic being financing capital projects. Cost is \$30.

A motion was made by Mr. Bennington, seconded by Mrs. Kelly and unanimously passed to authorize attendance of the seminar by the Assistant Township Manager.

- 7) As requested by the Board, a letter has been sent to the Department of Transportation regarding the speed on Route 309, between Orvilla Road and Unionville Pike. Notification was received from Douglas May, District Traffic Engineer, that a traffic study has been conducted and they are keeping the posted speed of 55 MPH.

8) POLICE MUTUAL AID (BETWEEN HILLTOWN AND PLUMSTEAD TOWNSHIP)

A motion was made by Mr. Bennington, seconded by Mrs. Kelly and unanimously passed to continue with the Mutual Aid Agreement with Plumstead Township. A copy becomes a part of these official minutes.

9) Three books have been received from the Bucks County Planning Commission:

- 1989 Housing Prices and Affordability
- Park and Ride Opportunities Study
- Community Facilities: Emergency Services

Mrs. Buchanan-Gregory stated one of the categories for recommendation under the Emergency Services is a local fire panel, which has already been implemented by Hilltown Township.

Another recommendation is to work with the fire departments for other targeted goals, such as funding, establishment of long term and short term goals. Here, again, Hilltown Township is already involved in these areas.

Mrs. Buchanan-Gregory emphasized that volunteerism is on a decrease throughout all of Bucks County, and steps need to be taken to stimulate more interest in our fire departments.

10) Change in date for visit by Representative Kostmayer. He will now be in the township building Friday, July 13, 1:00 PM - 2:00 PM.

11) Advertisement has been placed in the local newspapers for a recording secretary for the Planning Commission. This position will be closing Friday, June 15th at 4:30.

12) BRODERICK SUBDIVISION - ESCROW RELEASE

A motion was made by Mr. Bennington, seconded by Mrs. Kelly and unanimously passed to sign an escrow release in the amount of \$400.00 for completed landscaping.

J. ROAD REPORT - TOM BUZBY, PUBLIC WORKS DIRECTOR

Mr. Buzby presented the Road Report for May 6 through June 2, 1990 (Exhibit A).

Mr. Bennington raised the question of the backhoe purchase price. Mr. Buzby stated cost for a new backhoe would run in the \$45,000 range and he is presently writing the specifications.



K. POLICE CHIEF'S REPORT - GEORGE EGLY

Chief George Egly presented the Police Report for the month of May, 1990. (Exhibit B)

In response to a question by Mr. Bennington, Chief Egly explained the overtime listed for "Suicide" as follow-up after a suicide in the township.

Mr. Bennington further questioned the DA drug investigation and overtime hours, as to whether the township would recoup money for this overtime. Chief Egly stated we will recoup funds, with these being placed in the general fund. However, it will not necessarily reflect in the overtime for next month's report. In conjunction with the Assistant Township Manager, accounting procedures during the budget development are being changed to give a true picture of funds reimbursed to the township for police overtime.

Mrs. Buchanan-Gregory stated a revenue analysis will be done in comparison with the budgetary expenditure for 1989, with projections for '90 and '91.

Mr. Bennington asked for clarification on the Pennsylvania Department of Transportation grant, and overtime involved with this program. Chief Egly explained overtime will be covered under this grant. Mr. Bennett asked for clarification on monies going for equipment under this grant. Chief Egly stated an amount of \$3,500 for equipment purchase.

L. ENGINEERING/PLANNING - BOB WYNN, TOWNSHIP ENGINEER.

- 1) STERLING KNOLL PHASE II - Tabled
- 2) HICKORY HAMLET PHASE II

A motion was made by Mr. Bennington, seconded by Mrs. Kelly and unanimously passed to extend the deadline for Hickory Hamlet Phase II to August 30, 1990.

- 3) Mr. Bennington questioned the current status on the Dublin Borough Subdivision of thirty-two homes to be located off Rickert Road, near Route 313.

Mr. Wynn stated one of the conditions for approval is the payment by the developer to Dublin Borough for extension of an offsite water line, with borough determination of where the line will run. Mr. Wynn further reiterated a group of homes along Rickert Road, Hilltown Township, will have the opportunity tie in, if so desired. Ms. Buchanan-Gregory informed the Board we are in the process of determining which tax parcels are involved and letters will be sent asking their interest in tying to Borough water.

Mr. Bennington further questioned the traffic backup by the State Police building (Rickert Road and Route 313). Has anything been done to rectify this situation, and will a traffic light be placed at this location? Mr. Wynn stated there are no proposals to address either of these problems.

Mr. Bennett commented the State Police have been informed of our concerns, but funds are not available through the State, and therefore, the responsibility reverts to the municipalities involved.

- 4) Mr. Bennington questioned whether Mr. Phinney has decided to replace the trees on Longview Estates. Mr. Wynn stated he has decided to replace them, but has not done so at this time. Timing for completion should be two-three weeks.

#### M. SOLICITOR'S REPORT

- 1) Hawk Ridge Subdivision:

Mr. Grabowski presented a request by developers of the Hawk Ridge Subdivision to extinguish the existing easement in order to accept a new easement for the storm water system as presently revised.

A motion was made by Mr. Bennington, seconded by Mrs. Kelly and passed unanimously to extinguish the existing easement and replace it with the revised easement.

#### N. RESIDENTS' COMMENTS

Mr. Bill Godek, Broad Street, raised two questions:

- 1) Has any action taken place regarding the Miley property in the event that wells dry up? Mr. Wynn stated this is under review with a proposed agreement addressing the wells. A former subdivision plan (1971) has been located on file, with a 50 foot-wide private street access to homes behind the frontage of the Habitations property. Mr. Wynn does not feel this plan was actually recorded, but history is being reviewed on the right-of-way by Mr. Miley's engineering firm.
- 2) Mr. Godek questioned files taken from the former municipal building which was considered worthless. Could he be given these? Ms. Buchanan-Gregory stated these files are presently being transferred from the old building to the new building. The files will be consolidated with existing township files in the new building.

In response to Mr. Godek's question as to reviewing all files, Ms. Buchanan-Gregory stated records could be reviewed by appointment, pending availability of township personnel to oversee the review. Mr. Bennett requested Mr. Godek call Ms. Buchanan-Gregory for an appointment.

O. CORRESPONDENCE

Ms. Buchanan-Gregory stated that correspondence directed to the Board of Supervisors, along with fire department reports for the month of May, have been placed on file under General Correspondence in the Administration office.

P. SUPERVISORS' COMMENTS

- 1) A motion was made by Mr. Bennington, seconded by Mrs. Kelly and unanimously approved to appoint Mr. Jack Fox representative and Mr. Ed Curry alternative representative for Hilltown Township to Neshaminy Watershed Advisory Committee.

Mr. Bennington commented on the openings within the township:

- A) Police Review Board
- B) Fire panel
- C) Alternate member for the Zoning Hearing Board

A motion was made by Mr. Bennington, seconded by Mrs. Kelly and unanimously passed to appoint Dr. Bernadette McKeon to the Fire Panel of Hilltown Township.

- 2) Mr. Bennington requested NO LITTER signs be posted throughout the township in support of an ordinance passed several years ago. Mr. Buzby will review the cost and availability of these signs.
- 3) Mr. Bennington notified the Board members of a meeting to be held on Tuesday, June 12th, by the State Association of Township Supervisors, to testify before the General Assembly concerning impact fees imposed on developers.
- 4) Mr. Bennington noted the 1990 Pennridge Community Observance will be held July 1st, Lake Lenape Park. Extent of participation will be discussed during the Sueprvisors' Meeting scheduled for June 25th.

Q. PRESS CONFERENCE

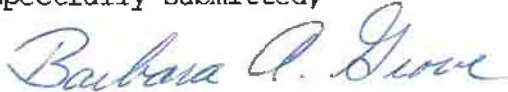
A conference was held to answer questions of reporters present.

- R. ADJOURNMENT - A motion was made by Mrs. Kelly, seconded by Mr. Bennington and unanimously passed to adjourn. Meeting adjourned 9:10 P.M.

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Respectfully submitted,

A handwritten signature in blue ink that reads "Barbara A. Grove". The signature is written in a cursive style with a large initial 'B'.

Barbara A. Grove  
Township Secretary

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MUTUAL AID AGREEMENT

THIS AGREEMENT made this 11th day of June, 1990 states as follows: The Municipalities of PLUMSTEAD TOWNSHIP and HILLTOWN TOWNSHIP hereby covenant and agree that their respective Police Departments will provide back-up assistance to each other's Police Department in the case of an emergency, upon request of the Police Department requiring said assistance.

THE PARTIES hereto also agree that their respective Police Departments will cooperate with each other in every reasonable manner.

HILLTOWN TOWNSHIP

APPROVED this 11th day of June, 1990

By: [Signature]  
CHAIRMAN/BOARD OF SUPERVISORS

Attest: [Signature]  
TOWNSHIP SECRETARY

SEAL

PLUMSTEAD TOWNSHIP

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 1990

By: \_\_\_\_\_

Attest: \_\_\_\_\_

SEAL