

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MEETING
MONDAY, DECEMBER 12, 2022**

The work session meeting of the Hilltown Township Board of Supervisors was called to order by Chairman John McIlhinney at 7:04 PM and opened with the Pledge of Allegiance. Also in attendance were Vice Chairman James Groff, Supervisor Caleb Torrice, Township Manager Lorraine Leslie, Township Solicitor Jack Wuerstle, Chief of Police Christopher Engelhart, and Finance Director Marianne Egan.

1. ANNOUNCEMENTS: None.
2. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.
3. CONSENT AGENDA:
 - a) Minutes of the October 24, 2022, Board of Supervisors Meeting
 - b) Minutes of the November 14, 2022, Board of Supervisors Meeting
 - c) Bills List: December 13, 2022
 - d) Financial Statement – November 30, 2022
 - e) 2023 Fire Agreement – Hilltown Township Volunteer Fire Co.
 - f) 2023 Fire Agreement – Dublin Volunteer Fire Co. (Station 23)

Motion was made by Supervisor Torrice, seconded by Vice Chairman Groff, and carried unanimously to accept and approve items 3(a) through 3(f) on the Consent Agenda. There was no public comment.

4. CONFIRMED APPOINTMENT:
 - a) Community Event – Beech Lane – Joe Calabretti: Joe Calabretti was in attendance to request permission to allow a Christmas party on Beech Lane from 5:00 PM to 9 PM on December 23, 2022. Mr. Calabretti noted signatures have been obtained from the property owners and the Hilltown Township Police Department will be informed. The Board of Supervisors approved the request.
 - b) Community Event – County Line Road – Sweatshirt of Hope – Terry Derstine: Terry Derstine was in attendance to request permission to hold the Sweatshirt of Hope 23 on September 15th, 16th, and 17th, 2023, at the Bergey Realty property between Landis Block and Harleysville Bank, on County Line Road. Mr. Derstine noted written approval for the community event has been received from Bergey Realty. The Board of Supervisors approved the request.

5. LEGAL:
 - a) Zoning Hearing Board Appeal 2022-011 – Francis & Tiffany Leahy – 221 Keystone Drive – Requesting Variance: Jason Smeland was in attendance on behalf of Francis

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and Tiffany Leahy to request relief to allow a portion of one of the storage buildings exterior wall to act as the screening in lieu of the required 8' fence for their approved storage building facility located at 221 Keystone Drive. Mr. Smeland confirmed there are no windows/doors on that portion of the building. The Board of Supervisors noted they do not have a problem with the zoning hearing request.

6. PLANNING: None.

7. ENGINEERING:

a) Resolution 2022-020 – Acceptance of Deed of Dedication – Mill Ridge Subdivision: Ms. Leslie requested adoption of Resolution 2022-020 accepting the Deed of Dedication for the Mill Ridge Subdivision. Ms. Leslie noted there are only four houses in Hilltown and New Britain will maintain Mill Ridge Drive.

Motion was made by Vice Chairman Groff, seconded by Supervisor Torrice, and carried unanimously to approve Resolution 2022-020 for the Deed of Dedication for the Mill Ridge Subdivision. There was no public comment.

8. UNFINISHED BUSINESS:

a) Luisa Hermann – 304 Fox Lane – Fence Installation: Luisa Hermann was in attendance to discuss the approval received on October 24, 2022, to install a PVC 6' fence on the property line. She continued to state they had the property surveyed and received verbal approval from all of the neighbors who were fine with the fence, but the property owners at 302 Fox Lane with not sign a regular document stating that the Board of Supervisors approved the fence. Ms. Hermann stated she received a letter from the Township Solicitor stating the fence was denied and requested what steps she needs to take to get the fence approved. Ms. Hermann confirmed the property owners at 302 Fox Lane verbally approved the PVC fence. Solicitor Wuerstle stated the approved October 24, 2022, meeting minutes will be available in the morning. Chairman McIlhinney stated the Township is allowing her to put up a fence subject to the neighbor's approval and noted the fence is proposed in the shared open space. If the neighbor does not approve it, the Township is not going to allow the fence and the main thing is to make sure the neighbor is happy. In regard to the other neighbor's fence, Supervisor Torrice stated the difference is the type of fence and they applied for the regular standard fence, not the PVC fence. Solicitor Wuerstle suggested Ms. Hermann send an email to the Township Manager, with a "cc" to him, let them know the status with the neighbors, and then he could possibly reach out to them if there is another issue. Ms. Leslie noted the approved minutes will be posted on the website in the morning.

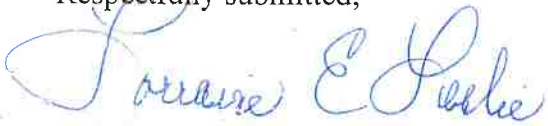
9. NEW BUSINESS: None.

10. SUPERVISOR'S COMMENTS: The Board of Supervisors wished everyone Happy Holidays, be safe, and noted the next meeting will be the re-organization meeting in early January.

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11. PUBLIC COMMENT: None.
12. PRESS CONFERENCE: None.
13. ADJOURNMENT: Upon motion by Supervisor Torrice, seconded by Vice Chairman Groff and carried unanimously, the December 12, 2022, Hilltown Township Board of Supervisors Work Session meeting was adjourned at 7:21 PM.

Respectfully submitted,



Lorraine E. Leslie
Township Manager

(*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).