

Tax Map Parcel # \_\_\_\_\_

<b>SITE INFORMATION:</b>	Facility Name (name of company, mall, institution, home owners assoc., etc.): _____ Building and/or Tenant Name _____ Street Address _____ City _____ State _____ Zip _____ Who Should Be Contacted: _____ Phone _____ E-Mail _____
<b>SIGN INFORMATION:</b>	<input type="checkbox"/> Free Standing Sign <input type="checkbox"/> Parallel Wall Sign <input type="checkbox"/> Projecting Wall Sign <b>Est. Value of Project</b> _____ Dimensions: Width _____ x Height _____ Distance from ground to bottom of sign _____ <b>Illumination</b> <input type="checkbox"/> None <input type="checkbox"/> Electrical <input type="checkbox"/> Flourescent <input type="checkbox"/> Incandescent <input type="checkbox"/> Other _____ <b>Note: all electrical details must be shown on drawings.</b>
<b>PLAN REQUIREMENTS:</b>	<p><b>Two copies of detailed plans and specifications for the proposed sign must accompany this application. These must be drawn to scale and sealed by a licensed architect or engineer. These plans must detail:</b></p> <ul style="list-style-type: none"> <li>● For Freestanding Signs greater that 8' overall height, plans shall be sealed by a licensed engineer or architect. For other signs, the BCO reserves the right to require sealed plans.</li> <li>● The dimensions of the sign and any supporting members.</li> <li>● If a wall sign, the dimensions of the wall surface of the building to which it will be attached and the location where sign will be attached.</li> <li>● If a free-standing sign, the setbacks from property lines, buildings, driveways and the edge of an improved road or curb (shown on a plot plan).</li> <li>● The materials, finish, and the construction including loads (wind &amp; seismic), stresses, anchorage, and any illumination.</li> <li>● Other pertinent engineering or construction data.</li> <li>● An electronic version of all signed/sealed plans &amp; drawings</li> </ul>
<b>APPLICANT INFORMATION:</b>	Applicant Name _____ Address _____ _____ Phone _____ E-Mail _____ Applicant Signature _____ Date _____ Owner Name _____ Address _____ Phone _____ E-Mail _____
<b>FOR TOWNSHIP USE ONLY:</b>	Notes: _____ _____ Fee _____ Approved _____ Date _____