



**AGENDA**  
**HILLTOWN TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**Monday, October 23, 2023**

**Next Ordinance # 2023-004**  
**Next Resolution # 2023-017**

Meeting Called to Order: Pledge of Allegiance:

- |             |             |
|-------------|-------------|
| • JCG _____ | • CEE _____ |
| • CT _____  | • JDW _____ |
| • JBM _____ | • WA _____  |
| • LEL _____ | • ME _____  |

1. Announcements:

- a. Executive Session

2. Consent Agenda:

*[Items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired by Board Members, that item will be identified and removed from the Consent Agenda and will be considered separately at the appropriate place on the agenda.]*

- a. Minutes of the September 25, 2023, Board of Supervisors Meeting  
b. Bills List: October 9, 2023  
c. Bills List: October 24, 2023  
d. Financial Report: September 30, 2023

As Written: \_\_\_\_\_ With Corrections: \_\_\_\_\_

JCG: \_\_\_\_\_ CT: \_\_\_\_\_ JBM: \_\_\_\_\_

3. Confirmed Appointment:

- a. None

4. Legal: Solicitor's Report:

- a. Ordinance 2023-002 Amending Chapter 160, "Zoning", by Amending Section 160-62.B(1), Adding Section 160-62.B(4) Providing for Additional Expansion Capacities for Nonconforming Institutional and Industrial Uses That Pre-Existed Enactment Of Zoning, Repealing Inconsistent Provisions, Severability, and Effective Date Thereby

- b. Ordinance 2023-003 Amending the Building Code Ordinance to Require the Issuance of Permits for Certain Accessory Structures and for Certain Alterations or Repairs to Residential Buildings

5. Planning:

- a. Hilltown Baptist Church Land Development Waiver

6. Engineering:

- a. Resawn Timber Land Development Maintenance Period Completion
- b. Coleman Investment Properties Land Development

7. Unfinished Business:

- a. None

8. New Business:

- a. H&K Extension of Hours – November 1 - 30, 2023

9. Supervisor's Comments:

10. Public Comment:

11. Press Conference:

12. Adjournment:

\_\_\_\_\_Time

## **HILLTOWN TOWNSHIP PUBLIC COMMENT RULES**

All Hilltown residents are encouraged to make comments to the Board of Supervisors. An individual has several opportunities to comment:

- “Public Comment on Agenda Items Only” (2 ½ minutes per individual)
- Immediately following any presentation and before possible Board action (2 ½ minutes per individual)
- “Public Comment” (5 minutes per individual)

Any person desiring to make public comment shall have only one comment period for each of the opportunities regardless of actual time used for public comment. Any person desiring to make public comment shall be required to abide by the following rules:

- The Chairperson of the Board shall preside over Public Comments.
- Once acknowledged by the Chairperson, the individual shall proceed to the podium and speak clearly into the microphone and shall identify himself/herself by name and location of residences or by firm.
- Written record of “Public Comment” can only be produced when speaking into the microphone. Written record of “Public Comment” will not be produced when speaking to public assembled at meeting.
- The individual shall address their comments to the Board as a whole entity. The polling of or debating with an individual Supervisor is not permitted.
- The individual shall address their comments to the professional appointees of the Board or Township employees only with the permission of the Chairperson.
- The Township Manager shall enforce these public comment rules by announcing “One (1) Minute Remaining” and “Time Expired.”
- The only exception to these procedures is Press and Media Time and/or Press Conference. Detailed minutes are not provided for Press Conference.

- i. Adopted: January 2, 1997
- ii. Revised: November 23, 1998
- iii. Revised: August 9, 1999
- iv. Revised: June 26, 2006