

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
MONDAY, NOVEMBER 27, 2023**

The regular meeting of the Hilltown Township Board of Supervisors was called to order by Chairman James Groff at 7:00 PM and opened with the Pledge of Allegiance. Also in attendance were Vice Chairman Caleb Torrice, Supervisor John McIlhinney, Township Manager Lorraine Leslie, Township Solicitor Jack Wuerstle, Township Engineer, Timothy Fulmer, and Finance Director Marianne Egan.

1. ANNOUNCEMENTS: Chairman Groff announced there was an Executive Session prior to the meeting to discuss legal and real estate matters.

2. CONSENT AGENDA:

- a) Minutes of the October 23 & 24, 2023, Board of Supervisors Meetings
- b) Bills List: November 14, 2023
- c) Bills List: November 28, 2023
- d) Financial Report: October 31, 2023

Motion was made by Supervisor McIlhinney, seconded by Vice Chairman Torrice, and carried unanimously to approve items 2(a) through 2(d) on the Consent Agenda. There was no public comment.

3. CONFIRMED APPOINTMENT: None.

4. LEGAL:

a) Resolution 2023-017 Intermunicipal Police Services Agreement with Bedminster Township: Solicitor Wuerstle stated Resolution 2023-017 is for an Intermunicipal Agreement between Hilltown Township Police Department and Bedminster Township Police Department to authorize concurrent jurisdiction for the police departments of each Township, to authorize police officers from each Township to make summary arrests and on-view criminal arrests, and provide mutual aid within the other Township along a 1,000 foot wide corridor (500 feet within each Township) that parallels Dublin Pike (State Route 313). Motion was made by Vice Chairman Torrice, seconded by Supervisor McIlhinney, and carried unanimously to approve Resolution 2023-017 for the Intermunicipal Police Services Agreement with Bedminster Township. There was no public comment.

5. PLANNING:

a) 1223 Keystone Drive Minor Subdivision: Mr. Fulmer stated this project is a minor subdivision of two single family detached dwelling lots that received conditional final approval in April of 2021. The applicant is requesting that the Township approve the deferral of posting financial security to ensure completion of on-lot improvements until the time of building permit application. Mr. Fulmer suggested approval subject to a Unilateral Declaration of Covenants, Conditions, and Restrictions being executed and recorded at Bucks County to alert future lot owners of this requirement and a note to this effect be added to the record plan. Motion was made by Supervisor McIlhinney, seconded by Vice Chairman Torrice, and carried unanimously to grant the deferral of posting financial security to ensure completion of on-lot improvements until the time of building permit application subject to the recording of a Unilateral Declaration of Covenants, Conditions, and Restrictions for 1223 Keystone Drive Minor Subdivision and a note be added to the record plan. There was no public comment.

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6. ENGINEERING:

a) Bethel Tract Subdivision Maintenance Period Completion: Mr. Fulmer stated an inspection was done at the site to determine the condition of the improvements and all improvements are in satisfactory condition, such that the Township may accept completion of the 18-month maintenance period, and return all financial security held to the applicant, less payment of all engineering, legal, and Township administrative costs. Mr. Fulmer noted Perkasio Borough is maintaining the roads. Motion was made by Supervisor McIlhinney, seconded by Vice Chairman Torrice, and carried unanimously to accept the completion of the 18-month maintenance period for the Bethel Tract Subdivision. There was no public comment.

b) Regency at Hilltown Land Development: Mr. Fulmer stated the developer is in the process of completing the remaining improvements at the Regency at Hilltown and, because the timeframe to complete the improvements has lapsed, the developer has requested an extension to complete the required improvements to December 31, 2024. Motion was made by Supervisor McIlhinney, seconded by Vice Chairman Torrice, and carried unanimously to grant the developer of Regency at Hilltown an extension to December 31, 2024, to complete the required improvements. There was no public comment.

7. UNFINISHED BUSINESS:

a) Adoption of 2024 Fiscal Year Budgets: Ms. Leslie briefly reviewed the 2024 Budget. and noted there is no tax increase for 2024. Motion was made by Supervisor McIlhinney, seconded by Vice Chairman Torrice, and carried unanimously to approve the 2024 Fiscal Year Budgets. There was no public comment.

8. NEW BUSINESS: Ms. Leslie stated H&K will not be asking for an extension of hours until March of 2024.

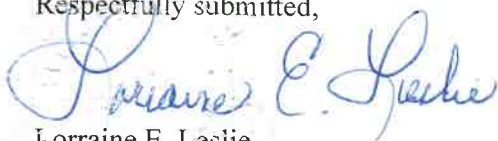
9. SUPERVISOR'S COMMENTS: It was noted the next Board of Supervisors meeting will be on December 11, 2023.

10. PUBLIC COMMENT: None.

11. PRESS CONFERENCE: None.

12. ADJOURNMENT: Upon motion by Supervisor McIlhinney, seconded by Vice Chairman Torrice, and carried unanimously, the November 27, 2023, Hilltown Township Board of Supervisors meeting was adjourned at 7:23 PM.

Respectfully submitted,



Lorraine E. Leslie
Township Manager

(*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).