



HILLTOWN TOWNSHIP
 13 West Creamery Road
 P.O. Box 260
 Hilltown, PA 18927
 (215) 453-6000 Fax: (215) 453-1024

Park Use Application

Note: This is an application ONLY.
 No use of Township Facilities is authorized until such time that a **PARK USE PERMIT** has been **ISSUED** by the Municipality. Any violation of Hilltown Township Ordinance #2009-007 shall immediately invalidate any permit issued.

**APPLICANTS MUST COMPLETE ALL SECTIONS
 INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

Please Print:

Applicant: _____

Applicant Address: _____

City: _____ State: _____ Phone: _____

Name of Organization: _____ Email: _____

**APPLICANT SHALL BE REQUIRED TO SUPPLY HILLTOWN TOWNSHIP WITH A
 CURRENT INSURANCE CERTIFICATE INDICATING HILLTOWN TOWNSHIP AS
 CO-INSURED.**

The undersigned party requests the reservation of the following Township owned Park Facilities
Hilltown Civic Association Park (HCAP) or Blooming Glen Playground (BGP)

(PLEASE Provide Additional Sheet if Necessary)

PARK	DATE	TIME	FIELD	COURT	GAME	PRACTICE

- * Number of Persons Expected on Park Property: _____
- * Number of Hilltown Township Residents: _____
- * Number of Non-Township Residents: _____
- * Roster included with application: Yes: _____ No: _____

o **Note:** Submission of a roster is not required. However, priority may be given to applicants demonstrating a greater percentage of Hilltown Township residents.

**DATES CANNOT BE RESERVED UNTIL THE APPLICATIONS;
SECURITY DEPOSIT & FEES ARE SUBMITTED AT THE TOWNSHIP
BUILDING.**

FEE SCHEDULE FOR RENTING COURTS/FIELDS:

(Two Separate Checks Required)

- Single Day Event (3 Hours): \$75.00 Fee + \$50.00 Security Deposit
- Multiple Day Events: \$75.00/Event + \$100.00 Security Deposit
- Basketball Single Event 3 Hours: \$50.00 Fee + \$50.00 Security Deposit
- Basketball Court Multiple 3 Hours Events: \$50.00 Fee + \$100.00 Security Deposit
- Key Deposit: (Deposit Refunded w/key return) \$50.00 Fee

Make checks payable to: HILLTOWN TOWNSHIP

**REGULATIONS
BASEBALL, SOFTBALL, SOCCER & BASKETBALL**

1. **A key is available at the Township Building Administration Office to open the equipment shed.**
(A \$50.00 deposit is required). The key must be returned to the Township Building 24 hours after the event has ended. In the case of a weekend event, the key must be returned on the next normal business day. The deposit will be forfeited if the key is not returned within the stated time frames.
2. Keep equipment shed door closed at all times to prevent damage caused by the wind.
3. Use provided equipment (hand pump & sponge) to remove standing water. DO NOT sweep it off the infield, which causes a “ridge” to develop along the edges.
4. After using the field, please rake the infield and fill any holes.
5. When returning equipment to the storage shed **please** make sure it is replaced where it belongs. There is a diagram in the shed if needed.
6. **BASES:** Make sure, for SAFTEY reasons, that the bases are properly installed. Attachments may have to be cleaned out before installing. They should only be above the ground by approximately ½ inch.
7. Instructions for the operation of the electronic scoreboard is located in the shed.

Applicant’s Confirmation of Permit Issuance Conditions

Please read this section carefully!

Do NOT sign this application unless you fully understand & agree to these terms:

By signing below, I /(We) as a fully authorized representative or member of the aforementioned organization hereby certify that our organization has reviewed the Township Park & Recreation rules and regulations. I/(We) agree to abide by these rules and regulations at all times. I/(We) understand and agree to the following items as both conditions of a permit issuance and the continued use of the Park Facilities.

- A. To assume all risks in connection with the use of the facilities requested above, or any otherwise used, and to hereby release, absolve, indemnify and hold harmless the Township of Hilltown and its employees or agents from any and all claims or liabilities and all costs, damages, legal fees, and any other expenses reasonably incurred which arise out of the authorization and/or use of any and all Township owned property. We agree to be legally bound by this release.
- B. That the sole responsibility to provide proper training, instructions and supervision to all participants and spectators of any programs conducted upon Township property as a result of any permits issued lies with our organization and that the Township has no duty to provide such training or supervision.
- C. To adhere to all Township rules and regulations at all times during the use of Township owned facilities and that any permit issued shall become null and void immediately upon violation of said rules and regulations.
- D. That it is the sole responsibility of the organization to protect and insure the safety of all participants and spectators at any and all activities we conduct upon Township owned property.
- E. We agree to inspect all playing surfaces prior to and during all periods of use and to immediately discontinue use if at any time we consider the facilities unsafe or inappropriate for use. We agree to notify the Township in writing of any such hazards.
- F. We understand that the Township may at any time discontinue use if in the opinion of the Township circumstances warrant such suspension of use for any reason.
- G. We agree to be responsible for the proper disposal of all litter and debris generated by our activity.
- H. We agree to not place any equipment, flags, poles or other items upon Township owned property without prior written approval of the Township. We understand that any items improperly placed upon Township owned property may be removed and discarded by the municipality at their option.
- I. We agree to not apply any herbicides, insecticides or other chemicals upon the lands, nor post any signs, without prior written Township approval. All markings on fields shall be made only with paint approved for such purposes (soccer) or athletic lime intended for such purpose (ball fields).
- J. We agree that in the event of conflict in the issuance of permits, official league games have priority over practices or non-official games.

All applicants MUST complete this section:

_____ being a duly Authorized Representative of
Signature

_____ being duly sworn, according to law, deposes and says that
Name of Organization

he/she is the above-named applicant; that he/she is authorized to, and does, take this affidavit on behalf of the applicant, and that the foregoing facts are true and correct.

For Township Use Only

- **Key Deposit received:** _____
- **Fee for Use of Park received:** _____
- **Certificate of Insurance received or on file:** _____