



AGENDA
HILLTOWN TOWNSHIP
BOARD OF SUPERVISORS
WORKSESSION MEETING
Monday, December 9, 2024

Next Ordinance # 2024-005

Next Resolution # 2024-021

Meeting Called to Order: Pledge of Allegiance:

- CT _____
- JCG _____
- JAM _____
- DF _____
- CEE _____
- JDW _____
- WA _____

1. Announcements:

- a. Executive Sessions

2. Consent Agenda:

[Items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired by Board Members, that item will be identified and removed from the Consent Agenda and will be considered separately at the appropriate place on the agenda.]

- a. Minutes of November 11, 2024, Board of Supervisors Meeting
- b. Bills List: November 20, 2024
- c. Bills List: December 10, 2024
- d. Financial Report: October 31, 2024

As Written: _____ With Corrections: _____

JCG: _____ CT: _____ JAM: _____

3. Confirmed Appointment:

- a. None

4. Legal: Solicitor's Report:

- a. Zoning Hearing Board Appeal 2024-009: MRC Signs – Matt Cliff: 704 Route 313, Perkasie, PA, Requesting Variance

5. Planning:

- a. Schriener Track Sketch Plan
- b. Hallmark Homes Rosenthal Tract Sketch Plan Review
- c. Telford Hauling Plan
- d. Fiddletree Plan

6. Engineering:
 - a. Regency at Hilltown Extension Request
7. Unfinished Business:
 - a. None
8. New Business:
 - a. Approval of Resolution 2024-19, Recycling Performance Grant Application
 - b. Discussion and Approval of Resolution 2024-20, Final 2024 Budget Transfers
 - c. Approval of Ordinance 2024-004, Increasing Supervisor Salaries
 - d. Motion to Reject Auditing Service RFP's and Motion for the Manager to post an RFP to PennBid for 2025-2027 Auditing Services
 - e. Motion to Approve the Lowest, Responsible Bidder for the Hilltown Township Municipal Campus Renovation Design Bid, subject to Solicitor review and approval
 - f. Motion to Adopt 2025 Fiscal Year Budget
 - g. Permit System Presentations (in no particular order):
 - i) Traisr
 - ii) Spatial Data Logic
 - iii) C.S. Davidson
9. Manager Update:
10. Supervisor's Comments:
11. Public Comment:
12. Press Conference:
13. Adjournment: _____Time

HILLTOWN TOWNSHIP PUBLIC COMMENT RULES

All Hilltown residents are encouraged to make comments to the Board of Supervisors. An individual has several opportunities to comment:

- “Public Comment on Agenda Items Only” (2 ½ minutes per individual)
- Immediately following any presentation and before possible Board action (2 ½ minutes per individual)
- “Public Comment” (5 minutes per individual)

Any person desiring to make public comment shall have only one comment period for each of the opportunities regardless of actual time used for public comment. Any person desiring to make public comment shall be required to abide by the following rules:

- The Chairperson of the Board shall preside over Public Comments.
- Once acknowledged by the Chairperson, the individual shall proceed to the podium and speak clearly into the microphone and shall identify himself/herself by name and location of residences or by firm.
- Written record of “Public Comment” can only be produced when speaking into the microphone. Written record of “Public Comment” will not be produced when speaking to public assembled at meeting.
- The individual shall address their comments to the Board as a whole entity. The polling of or debating with an individual Supervisor is not permitted.
- The individual shall address their comments to the professional appointees of the Board or Township employees only with the permission of the Chairperson.
- The Township Manager shall enforce these public comment rules by announcing “One (1) Minute Remaining” and “Time Expired.”
- The only exception to these procedures is Press and Media Time and/or Press Conference. Detailed minutes are not provided for Press Conference.

- i. Adopted: January 2, 1997
- ii. Revised: November 23, 1998
- iii. Revised: August 9, 1999
- iv. Revised: June 26, 2006