

Minutes for Hilltown Parks and Recreation Board Meeting 4/8/25

Meeting Called to Order at 8:01 PM

In Attendance:

- Steve Kendra Chair
- Kaitlyn Metzinger – Vice Chair
- Aubrie Schulz – Secretary
- Brian Coleman – Board Member
- Mike Stuhltrager _ Board Member
- Thomas Hess – Township Liason
- Caleb Torrice – Township Supervisor

Two members of the Hilltown Fire Company and Doreen Cooper were also in attendance.

Consent Agenda: A motion to approve minutes from March 11th was made by Steve Kendra, seconded by Bryan Coleman, and passed unanimously

Business:

Chairman Kendra made a motion to formally recommend to the Township Supervisors that a water line be run to the Hilltown Civic Park and a bottle-filling/water fountain be installed. Also recommended that the township pursue reintroducing water to the existing structure at the park along with the required repair or replacement of the greywater tank. Mike Stuhltrager seconded the motion carried unanimously.

The Hilltown Fire Company then discussed their request for utilizing one of the Hilltown Parks for their Wine on the Hill fundraiser and also a need to use a park area for a training exercise in the future. More information on the training exercise will be forwarded to Chairman Kendra. The request for park use is for mid-September 2026.

Mike Stuhltrager motioned that the Parks and Recreation Board recommend that the Supervisors consult with the Township Solicitor to find a workaround to the no-alcohol policy in the township parks to enable the Fire Company to host the fundraiser in 2026. Kaitlyn Metzinger seconded the motion and it carried unanimously.

Chairman Kendra discussed the need to consult with the Township Engineer regarding options to add parking to the Fairhill Road Park. Supervisor Torrice added that this would likely involve a cost, and the Township Manager would need to approve that expenditure.

A motion was then made by Chairman Kendra that arrangements be made for the Township Engineer to attend a meeting to discuss possible options to pursue. Bryan Coleman seconded, and the motion carried unanimously.

A discussion ensued regarding the need to have our meetings (when possible) at one of our parks. Specifically, where it would be helpful for us to see firsthand the issues we are discussing.

Chairman Kendra made a motion that our next meeting be held on May 14th at the Civic Park at 7:00 PM. Mike Stuhltrager seconded the motion and it carried unanimously.

The Trunk or Treat event has been scheduled for October 3rd. Chairman Kendra will meet with the Township Manager to see how we can work together to facilitate a successful event.

Bryan Coleman discussed the need for an enclosed bulletin board where events and information could be posted at the Civic Field and possibly other parks in the future.

Mr. Coleman then made a motion that an enclosed lighted bulletin board with the name of the park be installed at the Civic Park. Chairman Kendra seconded the motion, and it carried unanimously.

There were additional discussions about a warm-up batting cage, Tennis, Pickleball, basketball, and volleyball courts, lighting for fields and parking lot, the P&R Survey, a Placer.AI Zoom call that Chairman Kendra and Vice Chair Metzinger will attend on Wednesday the 16th at 2:00 pm. Chairman Kendra also discussed his meeting with Lauren Moll from Perkasio Parks and Recreation and the possibility of future events like a Community Day, Farmers Market, and or children's or adult leagues that could be a profitable endeavor for the township.

Chairman Kendra made a motion to adjourn the meeting at 8:05. Bryan Coleman seconded, and the motion carried unanimously.