

Parks and Recreation Board Meeting Minutes

August 7, 2025

Location: The Old Berry Brow Farm, Township Line Rd.

Meeting called to order at 7:04

In attendance from the board were Steve Kendra, Kaitlyn Metzinger, Mike Stuhltrager, and Aubrie Schulz. Also attending from the Township were Caleb Torrice and Joe Metzinger. Several Hilltown residents were also in attendance. Absent from the board was Bryan Coleman

Minutes from the meeting held on July 8, 2025, were reviewed. Mr. Stuhltrager motioned to approve, Ms. Schulz seconded, and it passed unanimously.

By-law manual discussion was tabled due to more pressing issues to discuss at the meeting. We will review via a group email and hopefully come to a consensus at the next meeting.

A discussion about the possibility of a long walking path in the 170-acre open space area where we met, which included a conversation about security cameras in the parks and perhaps along the trails. **Mr. Stuhltrager motioned that Mr. Kendra contact the Township Manager to get permission to discuss this issue with Chief Englehart. Mrs. Metzinger seconded the motion, and it passed unanimously.**

No update on baseball field pricing from Deep Run. Mr. Stuhltrager indicated Jeff from Deep Run is working on it.

Mr. Kendra discussed his concerns about our board's ability to estimate pricing accurately enough for the Board of Supervisors to make decisions. He cited the additional costs involved in adding a bottle filling station at Civic Park as an example. Mr. Torrice is considering ideas to help us with this issue.

Mr. Stuhltrager motioned that the township provide the schedule for all athletic fields and other park usage to the Parks and Recreation Board, and, that this schedule also be made available to the public online. Ms Schulz seconded, and the motion passed unanimously.

Mrs. Metzinger motioned that the township create an official email address for the Parks and Recreation Board accessible by the chair or other members of the board as needed. Ms Schulz seconded the motion, and it carried unanimously.

Trunk or Treat – Mr. Stuhltrager motioned that the Board of Supervisors approve a pumpkin painting station at the Trunk or Treat event, and that a budget of up to \$1000 for pumpkins and supplies be made available. Mrs. Metzinger seconded the motion and it passed unanimously.

A discussion was had regarding Park benches and perhaps including shade trees with the benches when needed. The premise being that these benches (and shade trees) would be made available to be sponsored by families or businesses in the township. Neighboring boroughs do this, and especially with the trail discussed at the meeting, it might be an appropriate time to make these available. Mr. Kendra is to research further.

Next meeting will be held at the Civic field on September 4th at 6:00 PM

The meeting was adjourned at 8:14 PM. Motioned by Mr. Stuhltrager, Mrs. Metzinger seconded - passed unanimously.