

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
BUDGET WORKSHOP MEETING
MONDAY, OCTOBER 13, 2025**

The regular scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairman Caleb Torrice at 6:45 PM and opened with the Pledge of Allegiance. Also present were Vice Chairman James Groff, Supervisor Joseph Metzinger, Assistant Manager/Finance Director David Boscola, Solicitor Jack Wuerstle and Hilltown Township Chief of Police Christopher Engelhart.

1. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.
2. YEAR 2026 PROPOSED BUDGET: DISCUSSION/QUESTIONS/COMMENTS: Finance Director, David Boscola, noted that there is no new tax increase for 2026. Mr. Boscola stated that the Township is going to continue to focus on investing the idle cash that is available for 2026 to maximize the return on assets. There will be a heavy concentration on MS4 projects under the storm water systems fund in 2026. Mr. Boscola mentioned that there will be administrative personnel changes due to two retirements early in 2026. Also noting that the cost-of-living, insurance and retirement increases have all been appropriately budgeted for 2026. Mr. Boscola also stated the Police Department would be requesting one additional officer for 2026.

Mr. Boscola stated that professional services are increasing and that emergency management will be purchasing emergency supplies to have on hand. Mr. Boscola noted there is no substantial change to the fire fund. Mr. Boscola then discussed the Park and Recreation fund as well as the Public Works Budget.

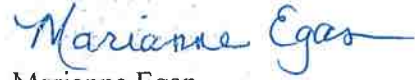
Chairman Caleb Torrice inquired if the renovations project was worked into the budget noting the Township applied for a grant that was subsequently rejected due to not meeting all requirements at the time of submission. Mr. Boscola stated the Township is budgeting for the project to move forward to increase the possibility of the grant being awarded by the state.

Vice Chairman Groff inquired on when the Public Works and Police contracts expire. Mr. Boscola confirmed they expire December 31, 2026. Discussion ensued between the Board and Mr. Boscola regarding new permitting software, and recreational capital. Supervisor Metzinger inquired about capital improvement and Mr. Boscola advised that he is working on a five-year capital improvement plan.

3. PUBLIC COMMENT: Mr. Torrice opened the floor to public comment; there was none. Mr. Torrice noted there is no action on the budget at this time and it will be made public and available for viewing at the Township Building.
4. SUPERVISOR'S COMMENTS: None
5. PRESS CONFERENCE: None
6. ADJOURNMENT: Upon a motion from Vice Chairman Groff, seconded by Supervisor Metzinger, and carried unanimously, the October 13, 2025, Hilltown Township Board of Supervisors Budget Workshop Meeting was adjourned at 6:54 PM.

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Board of Supervisors

Respectfully submitted,



Marianne Egan

Assistant Secretary

(*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).