HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
MONDAY, SEPTEMBER 28, 2026

The regular scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairman Torrice at 7:00 PM and opened with the Pledge of Allegiance. Also present were Vice Chairman James Groff, Supervisor Joseph Metzinger, Hilltown Township Manager Dr. Deanna Ferry, Township Solicitor Jack Wuerstle, Township Engineer Timothy Fulmer, Lt. Christian Browne, and Public Works Director Budd Hutchinson.

1. ANNOUNCEMENTS:

   a. Executive Session: Chairman Torrice announced that an Executive Session took place prior to the start of tonight's meeting to discuss personnel and legal matters.

2. PUBLIC COMMENT ON AGENDA ITEMS:

3. CONSENT AGENDA:

   a. Minutes of August 24, 2026, Board of Supervisors Meeting
   b. Bills List
      i. September 1, 2026
      ii. September 8, 2026
      iii. September 15, 2026
      iv. September 22, 2026
      v. September 29, 2026
   c. 2027 MMO for Hilltown Township Uniform Employee Police Pension Plan
   d. 2027 MMO for Hilltown Township Non- Uniform Employee Pension Plan
   e. 2026 Fire Agreements:
      i. Perkasie 2026 Fire Agreement
      ii. Sellersville 2026 Fire Agreement

Motion was made by Vice Chairman Groff, seconded by Supervisor Metzinger, and carried out unanimously to approve items 'a' through 'e' as written. There was no public comment.

4. CONFIRMED APPOINTMENT: None

5. BOARD APPOINTMENTS: None

6. LEGAL: Solicitors Report:

   a. ZHB 2026-012, Mavis Tire, 780 Route 113, Unit R- Variance: Township Solicitor Jack Wuerstle outlined the request; a change in use, after which the Board agreed that Solicitor Wuerstle would not need to attend the hearing.

   b. ZHB 2026-013, Haus2Home, LLC, 1040 Hilltown Pike- Variance: Solicitor Wuerstle outlined the variance being requested; residential accessory structure to be permitted within the front yard, after which the Board agreed that Solicitor Wuerstle would not need to attend the hearing.

7. PLANNING:

a. J.L. Horgan Services, LLC Land Development Plan: Township Engineer Timothy Fulmer advised the Board regarding the revised plan submission dated September 21, 2026, and the Planning Commission's recommendation for preliminary/final approval, subject to all conditions contained in the Wynn letter dated January 9, 2026, and all other waivers. Mr. Iannozzi, representing the applicant, provided additional details regarding the project and the most recent plan submission. Following a brief discussion, motion for preliminary approval was made by Vice Chairman Groff, seconded by Supervisor Metzinger, and approved unanimously.

8. ENGINEERING: None

9. UNFINISHED BUSINESS:

a. ChalBrit EMS- Financial Update Presentation from Chief Clifford Mungavin: Township Manager Dr. Ferry introduced Chief Clifford Mungavin, accompanied by Charlie Jebran of Jebran and Abraham, representing ChalBrit EMS. Chief Mungavin and Mr. Jebran provided a financial update and advised the Board that the audit had been completed. Discussion ensued.

10. NEW BUSINESS:

a. EMS Discussion: Discussion then continued regarding EMS services, with the Board ultimately deciding to continue the discussion and determine steps forward at next month's meeting.

b. Motion to approve H&K extended hours for the month of October: Dr. Ferry noted that H&K is requesting an extension of hours for the month of October. Motion was made by Vice Chairman Groff, seconded by Supervisor Metzinger, and carried out unanimously to approve the extension of hours for Chalfont Asphalt and Quarry to operate between the hours of 6:30pm – 6:30am, Monday through Saturday, between October 1 and October 31, 2026, excluding holidays and private contracts.

c. BC Motorcross Ministry Event, Community Event Application: Dr. Ferry introduced Mr. Passerini, the applicant, who provided details regarding the ministry and the remaining two events scheduled for 2026. Following a brief discussion, a motion was made by Supervisor Metzinger, seconded by Vice Chairman Groff, and carried out unanimously to approve the BC Motorcross Ministry events to be held October 3, 2026 and November 14, 2026. Mr. Passerini will return in early 2027 with additional requests for the calendar year.

d. Resolution 2026-22, Approval of an LSA grant submission on behalf of Deep Run Athletics Association: Dr. Ferry introduced Resolution 2026-22 regarding an LSA grant submission for ADA accessibility and updates to Deep Run's facilities. After a brief discussion, motion was made by Supervisor Metzinger, seconded by Vice Chairman

Groff to approve Resolution 2026-22, Approval of an LSA grant submission on behalf of Deep Run Athletics Association.

e. Resolution 2026-23, Approval of an LSA grant submission on behalf of Hilltown Township: Dr. Ferry shared that this Resolution is intended to seek grant funding for municipal building renovations. Following discussion, the Board decided to table until the following meeting.

f. Resolution 2026-24, Approval of an LSA grant submission on behalf of Hilltown Township Police Department for the replacement of county portable radios & additional county mobile, local mobile, & local portable radios, conditioned upon Solicitor approval: Chief of Police Christopher Englehart was not present to speak on the importance and priority of the matter. Following discussion, the Board decided to table the matter until the following meeting.

g. Resolution 2026-25, Approval of an LSA grant submission on behalf of Hilltown Township Police Department for message/ speed board trailers & a new JAMAR traffic data collection unit, conditioned upon Solicitor approval: Chief Englehart was not present to speak on the importance and priority of the matter. Following discussion, the Board decided to table the matter until the following meeting.

h. Resolution 2026-26, Approval of an LSA grant submission on behalf of Hilltown Township Volunteer Fire Company, conditioned upon Solicitor approval: Dr. Ferry introduced the Resolution, and following discussion, it was suggested the grant request to be increase to $1 million. A motion was made by was made by Supervisor Metzinger, seconded by Vice Chairman Groff, and passed unanimously to approve Resolution 2026-26, Approval of an LSA grant submission on behalf of Hilltown. With previously tabled motions, the Resolution is re-numbered to fit within the sequence of approval.

11. POLICE CHIEF UPATE:

a. August Report: Lt. Chris Browne highlighted there were there were 926 incidents, 897 being the Townships and the remainder Silverdale, with 24 arrests, 51 total traffic accidents, 8 of which were not injury related, 194 citations, and 123 warnings within Hilltown Township. He noted there were 179 hours overtime with 101 hours reimbursed.

b. Mill Road Speed Study: Lt. Browne shared the recommendation to post the street at 35 mph. Additional discussion on this recommendation will take place at the October 26th Regular Meeting

12. PUBLIC WORKS DIRECTOR UPDATE:

a. Salt Bid for 2026-2027 Season: Public Works Director Budd Hutchinson reported that the bid was awarded to Riverside Construction, with a total estimated cost of $187,500 for 2,500 tons of salt. A motion was made by Supervisor Metzinger, seconded by Vice Chairman Groff and unanimously approved.

b. PA One Call Update: Mr. Hutchinson shared that an employee was trained to use the online PA One Call system and that a checklist was created to help standardize the process. He also discussed the initiation of efforts to maintain more organized records and to improve processes for traffic safety measures.

c. Telegraph Road Paving Project: Mr. Hutchinson shared that Telegraph Road was paved, along with a section at the intersection of Paige Trail and Route 113.

d. 2027 Dump Truck Update: Mr. Hutchinson stated that the company is still awaiting the arrival of the truck.

13. PARKS AND RECREATION UPDATE:

a. Budget Requests: Chaiman Torrice shared that the current budget requests will be provided at the following meeting.

b. Hilltown Township Fall Fest: Chairman Torrice provided details on the October 25th Fall Fest, and Parks and Recreation Committee member Ashley James shared general and vendor information.

14. MANAGER UPDATE:

a. Update on Minsi and Rt 113 Temporary Traffic Light: Dr. Ferry reported that PennDOT provided comments to the traffic engineer and plans to sign and approve the temporary traffic light during its next submission cycle. A resident commented on visibility issues contributing to safety concerns at the intersection and noted that trimming the surrounding vegetation has helped.

b. Draft Budget Discussion: Chairman Torrice announced that the draft budget discussion will take place at the October 12, 2026 meeting. A motion was made by Supervisor Metzinger, seconded by Vice Chairman Groff, and approved unanimously.

c. ZHB 2026-010 & ZHB 2026-011- September 23, 2026: Dr. Ferry reported two Zoning Hearing Board applications were submitted and heard between the last Board of Supervisions meeting and the current meeting. She had previously informed the Board and noted that Solicitor Wuerstle was not needed in either hearing.

15. SUPERVISOR-'S COMMENTS: None

16. PUBLIC COMMENT:
Resident Dianne Stall of Bushwood Drive voiced concerns regarding EMS services.

Resident Dale Ott of Mill Road voiced concerns regarding sightline issues at a corner property on Mill Road. Dr. Ferry shared that the issue is on the radar of both the Chief and Zoning Officer. Mr. Ott also requested an update on the Open Space Program, which was stated would be revisited during the next election cycle.

Justin Tuttle, resident of Country Road, voiced concerns about changing EMS services.

17. PRESS CONFERENCE: None

18. ADJOURMENT: Upon motion from Supervisor Metzinger, seconded by Vice Chairman Groff, and carried unanimously, the September 28, 2026, Hilltown Township Board of Supervisors meeting was adjourned at 9:32 PM.

Respectfully submitted,

Deanna Ferry
Township Manager

(*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).